

**SALEM COUNTY BOARD OF CHOSEN FREEHOLDERS
WORKSHOP MEETING AGENDA
MAY 15, 2013
6:00 PM**

The meeting was called to order by Director Acton. Pledge of Allegiance

Director Acton stated that adequate notice pursuant to the Open Public Meetings Act had been given of this meeting and read the Open Public Meetings Act Statement.

On roll call, the following Freeholders were present: Deputy Director Cross, Freeholders Laury, Vanderslice, Ware, Bobbit, Timberman and Director Acton.

PRESENTATIONS

Hazmat Team/Health Department Overview

Chris Merkle, Health Department and Leroy Pierce, OEM gave a presentation on the current status of hazmat response in Salem County, the capabilities of the volunteer hazmat team and the current status of equipment. The team is not currently and never has been funded by the County. There was federal money in place to sustain the Hazmat team but those funding sources are drying up. The team is at a point where a lot of the equipment is not functional or out of date so they are struggling to find funding sources for equipment and training.

Budget Presentation

CFO Coleman noted that the budget will be adopted this evening. CFO reported the final numbers for the budget are \$81,804,483.97. She also noted that almost \$28 million of revenue is miscellaneous revenue; anticipates using about \$2.5 million from surplus to balance the budget; the tax levy is \$51 million, which is the same as it was last year; there will be no tax increase for 2013; reduced appropriations almost 4 percent, not including grants; and discussed in detail cost saving efforts and sources of additional revenues.

COMMITTEE REPORTS

Administration – Director Acton gave an update on Mr. Ortiz condition. Hazmat exercise on June 15th and on June 5th KI pills will be distributed to residents living within 5 miles of Hope Creek. The Diversity in Law Enforcement Academy is looking for high school juniors and seniors intersted in law enforcement. Director Acton also noted that she has a copy of the Salem Community College annual report if anyone was interested in taking a look at it.

Transportation, Agriculture & Cultural Affairs – Freeholder Ware reported that there will be a meeting set up with the onwers of Pennsville Shopping Center to discuss transit buses having access to the parking lot to drop off passengers. He also mentioned that Transit has been in neotiations with the owners.

Public Service - Freeholder Vanderslice reported Salem Community College has been approved for State funding through the Higher Education Bond which will be paid for out of their budget not county funds. He also mentioned attending the SCVTS meeting and the Salem American Legion Band concert. He gave a report on the Economic Development Council meeting and noted that they have invited a company to the next meeting to discuss expanding in Pennville.

Health - Freeholder Bobbitt stated he had nothing to report at this time.

Public Works - Freeholder Laury reported that the Social Services Department had an open house. He further noted that due to Mr. Ortiz accident the Public Works Department would be hiring someone. This will bring the total of employees that were laid off who had not been called back down to 5 or less.

Public Safety - Freeholder Cross reported that with the loss of Chief Maahs a lot of stuff had been postponed. He also advised of the scheduling of a full staff meeting with OEM personnel and that the 1st graded exercise will take place on Tuesday next week.

Social Services - Freeholder Timberman reported that Disability Awareness Day is set for July 16th. The Office on Aging had their Public Hearing on Transportation yesterday with six people to come through and today they had 22 people. She also advised that a couple of people have sent letters to the State regarding the Bridgeton Shuttle but it doesn't look like they are going to reconsider. Freeholder Timberman also informed the Board of a lecture being held in Kingsway on ADHD Learning Disorders and Autism.

Motion to adjourn the workshop meeting was made by Freeholder Bobbitt and second by Deputy Director Cross, carried 7/0 at 7:25 PM.

Respectively submitted,

Evern D. Ford
Clerk of the Board

**SALEM COUNTY BOARD OF CHOSEN FREEHOLDERS
MAY 15, 2013 MEETING MINUTES**

The meeting was called to order by Director Acton: Pledge of Allegiance was followed by prayer offered by Freeholder Vanderslice.

Director Acton stated that adequate notice pursuant to the Open Public Meetings Act has been given of this meeting.

On Roll Call, the following Freeholders were present: Deputy Director Cross, Freeholders Laury, Vanderslice, Ware, Bobbitt, Timberman and Acton.

Motion was made by Deputy Director Cross to dispense with the reading of the April 17, 2013 Workshop and Regular meetings. Minutes to be received, approved and recorded in the Minute Book, seconded by Freeholder Laury, and carried 7/0.

WAIVER OF THE RULES (Resolution No. 13)

SPECIAL PRESENTATION

SPECIAL RECOGNITION

Certificates to Vo Tech Student for SkillUSA Competition

Salem County 911 Dispatchers honored
Jennifer Loveland
Gerald Baber
Luke Patrick
Elisha Walker-LeFlore

ADMINISTRATION COMMITTEE – Acton, Vanderslice, Ware

R. 2013-247

ADMINISTRATION

2013 BUDGET AMENDMENT RESOLUTION (BY TITLE ONLY)

Freeholder Vanderslice moved for the adoption of this Resolution with Freeholder Bobbitt seconding his motion.

As there was no further discussion, the motion carried was carried by a vote of 7/0

ADOPTION OF THE 2013 SALEM COUNTY BUDGET

1. Motion to Adopt the 2013 Budget
2. Roll Call Vote

Freeholder Laury moved for the adoption of this budget with Freeholder Vanderslice seconding his motion.

Freeholder Bobbitt made a motion that there be no layoffs Freeholder Timberman seconded that motion. Deputy Director Cross asked that the motion be tabled, it was everyone's discussion layoff's would be last possible resort. Motion was seconded by Freeholder Vanderslice. As there was no further discussion, motion was carried by a vote of 4/3.

CORRESPONDENCE

GENERAL

Resolution of the Salem County Agriculture Development Board (CADP) Supporting Sustainable State Funding for Preservation and Stewardship of Open Space, Parks, Farmland and Historic Sites in New Jersey

2013/2012 Audit Report of Pollution Control Financing Authority of Salem County from Bowman & Company

Woman's Club of Pennsville dedication of "Honor Garden" May 18, 2013

County of Ocean Resolution opposing S-2601 and A-3891 which would permit Fifth and Sixth Class Counties to assume control and responsibility for operation and maintenance of Beaches Bordering the Atlantic Ocean

Biennial Certification (Gateway Business Park) Block 29, Lot 6.05 Oldman's Township

Letter from judge Curio Surrogates to Judge Curio regarding Surrogate's staff, Staff Union Issue

ADMINISTRATION COMMITTEE – Acton, Vanderslice, Bobbitt

R. 2013-248

ADMINISTRATION

RESOLUTION AUTHORIZING EXECUTION OF CONTRACT WITH THE DEPARTMENT OF VETERANS AND MILITARY AFFAIRS IN THE AMOUNT OF THIRTEEN THOUSAND (\$13,000) DOLLARS FOR THE PROVISION OF TRANSPORTATION SERVICES FOR VETERANS FOR THE PERIOD JULY 1, 2013 THROUGH JUNE 30, 2014

R. 2013-249

ADMINISTRATON

RESOLUTION AMENDING RESOLUTION 2013-234 APPOINTING A PERSONNEL DIRECTOR FOR THE COUNTY OF SALEM

Freeholder Vanderslice moved for the adoption of these two resolutions, with Freeholder Laury seconding his motion

As there was no further discussion, the motion for adoption of these two Resolutions' was carried by a vote of 7/0.

PUBLIC SERVICES COMMITTEE – Vanderslice, Acton, Ware

HEALTH COMMITTEE – Bobbitt, Cross, Acton

R. 2013-250

HEALTH COMMITTEE

RESOLUTION AUTHORIZING THE FREEHOLDER DIRECTOR AND THE CLERK OF THE BOARD TO APPROVE THE 2013-2-14 APPLICATION FOR THE NEW JERSEY CANCER EDUCATION AND EARLY DETECTION SERVICES FOR SALEM COUNTY

R. 2013-251

HEALTH COMMITTEE

RESOLUTION AUTHORIZING AWARD OF CONTRACTS FOR PROFESSIONAL SERVICES
(DOLORES TURSE-\$3,226.00)

R. 2013-252
HEALTH COMMITTEE

RESOLUTION AUTHORIZING AWARD OF CONTRACTS FOR PROFESSIONAL SERVICES
(FAMCARE, INC-\$1,613.00)

R. 2013-253
HEALTH COMMITTEE

RESOLUTION AMENDING RESOLUTION 2013-107 REVISION OF ENVIRONMENTAL FEES TO BE
CHARGED BY THE SALEM COUNTY DEPARTMENT OF HEALTH (TABLED 5/1/2013)

Freeholder Bobbitt moved for the adoption of these three resolutions, with Freeholder Timberman seconding
his motion

As there was no further discussion, adoption of these three Resolutions' was carried by a vote of 7/0

Director "Resolution number 6 needs to have a motion to be removed from table", Deputy Director Cross made
motion, Freeholder Timberman seconded his motion, as there was no further discussion, Resolution was
removed from table by a vote of 7/0

Freeholder Bobbitt made a motion for the adoption of this one Resolution, Freeholder Timberman seconded
his motion, as there was no further discussion, Resolution Amending Resolution 2013-107 Revision of
Environmental Fee to be Charged by the Salem County Department of Health was carried by a vote of 7/0

SOCIAL SERVICES COMMITTEE – Timberman, Bobbitt, Laury

R. 2013-254
SOCIAL SERVICE COMMITTEE

RESOLUTION AUTHORIZING THE FILING OF AN APPLICATION TO NJ TRANSIT ON BEHALF
OF THE SALEM COUNTY BOARD OF CHOSEN FREEHOLDERS FOR A GRANT UNDER THE
SENIOR CITIZEN AND DISABLED RESIDENT TRANSPORTATION ASSISTANCE ACT, AS
AMENDED

R. 2013-255
SOCIAL SERVICE COMMITTEE

RESOLUTION AUTHORIZING AN AGREEMENT BETWEEN YOUNG MEN'S CHRISTIAN ASSOCIATION
CARNEY'S POINT, NEW JERSEY AND THE SALEM COUNTY BOARD OF CHOSEN FREEHOLDERS
PHYSICAL FITNESS SERVICES TO SALEM COUNTY SENIOR CITIZENS

R. 2013-256
SOCIAL SERVICE COMMITTEE

RESOLUTION THE FILING OF AN APPLICATION TO DEPARTMENT OF HUMAN SERVICES,
DIVISION ON AGING ON BEHALF OF THE SALEM COUNTY BOARD OF CHOSEN FREEHOLDERS
FOR A SHIP (SENIOR HEALTH INSURANCE PROGRAM GRANT)

R. 2013-257
SOCIAL SERVICE COMMITTEE

RESOLUTION AUTHORIZING THE FILING OF AN APPLICATION TO NJ TRANSIT AND THE
DEPARTMENT OF TRANSPORTATION, UNITED STATES OF AMERICA ON BEHALF OF THE
COUNTY OF SALEM FOR A GRANT UNDER THE FEDERAL TRANSIT ACT

R. 2013-258
SOCIAL SERVICE COMMITTEE
RESOLUTION APPROVING THE COMPREHENSIVE HUMAN SERVICES PLAN FOR SALEM
COUNTY 2013-2015 (TABLED)

Freeholder Timberman moved for the adoption of these five resolutions, with Freeholder Bobbitt seconding her motion
Freeholder Laury asked that 2013-258 be tabled, Freeholder Vanderslice seconded his motion and carried a vote of 7/0

As there was no further discussion, the motion for adoption of these three Resolutions' was carried by a vote of 7/0.

PUBLIC SAFETY COMMITTEE – Cross, Vanderslice, Timberman

R. 2013-259
PUBLIC SAFETY COMMITTEE
RESOLUTION AUTHORIZING THE AWARD OF NON-FAIR AND OPEN CONTRACT FOR GROUP
HEALTH INSURANCE AND ADMINISTRATION FOR THE SALEM COUNTY CORRECTIONAL
FACILITY

Deputy Director Cross moved for the adoption of this one resolution, with Freeholder Vanderslice seconding his motion. As there was no discussion, the motion for adoption of the foregoing resolution carried by a vote of 7/0.

TRANSPORTATION, AGRICULTURE & CULTURAL AFFAIRS COMMITTEE – Ware, Timberman, Laury

R. 2013-260
TRANSPORTATION, AGRICULTURE & CULTURAL AFFAIRS
RESOLUTION AUTHORIZING SUBMISSION OF JOINT GRANT APPLICATION WITH SOUTH
JERSEY PORT CORPORATION FOR TIGER V GRANT FUNDING (WAIVER REQUIRED)

Deputy Director Cross moved for the adoption of this resolution, with Freeholder Bobbitt seconding his motion. As there was no discussion, the motion for adoption of the foregoing resolution carried by a vote of 7/0.

PUBLIC WORKS COMMITTEE – Laury, Ware, Cross

R. 2013-261
PUBLIC WORKS
RESOLUTION PROHIBITING NORMAL TRAFFIC ON ALMOND ROAD, COUNTY ROAD #540, IN
PITTSBOROUGH TOWNSHIP, SALEM COUNTY

R. 2013-262
PUBLIC WORKS
RESOLUTION APPROVING THE EXECUTION OF CHANGE ORDER #3-FINAL RESURFACING AND
SAFETY IMPROVEMENTS ON HAWKS BRIDGE ROAD, COUNTY ROAD #540, PHASE 1 FOR THE
COUNTY OF SALEM FEDERAL PROJECT #STP-COOS(127), NJDOT #7106309

R. 2013-263
PUBLIC WORKS
RESOLUTION PROHIBITING NORMAL TRAFFIC LOTUS AVENUE, COUNTY ROAD #678, SOUTH MAIN
STREET, COUNTY ROAD # 672 AND MARLTON ROAD, COUNTY ROAD #636 IN THE BOROUGH OF
WOODSTOWN, SALEM COUNTY

R. 2013-263

PUBLIC WORKS

RESOLUTION AWARDING A CONTRACT FOR RESURFACING ON ALMOND ROAD, COUNTY ROAD #540, PHASE 2, IN PITTSBORO TOWNSHIP FOR THE COUNTY OF SALEM FEDERAL PROJECT #STP-0143 (104) NJDOT JOB #7110310 (SEE MEMORANDUM ATTACHED FOR DETAILS)

R. 2013-264

PUBLIC WORKS

RESOLUTION ADOPTING THE SALEM COUNTY ENGINEERING DEPARTMENT PROCEDURES FOR ADMINISTRATION AND INSPECTION OF FEDERAL AID HIGHWAY PROJECTS

R. 2013-265

PUBLIC WORKS

RESOLUTION APPROVING PLANS AND SPECIFICATIONS FOR THE RESURFACING ON ALMOND ROAD, COUNTY ROAD #540, PHASE 2 IN PITTSBORO TOWNSHIP FOR THE COUNTY OF SALEM

R. 2013-266

PUBLIC WORKS

RESOLUTION APPROVING PROFESSIONAL SERVICES ON AVIS MILL POND RESTORATION PROJECT

R. 2013-267

PUBLIC WORKS

RESOLUTION PROHIBITING NORMAL TRAFFIC ON MAPLE AVENUE, COUNTY ROAD #634, SOUTH BROAD STREET, COUNTY ROAD #607, MAIN STREET, COUNTY ROAD #675 AND NORTH BROAD STREET, COUNTY ROAD #607 IN THE BOROUGH OF PENNS GROVE, SALEM COUNTY

R. 2013-268

PUBLIC WORKS

RESOLUTION PROHIBITING NORMAL TRAFFIC ON SOUTH BROAD STREET, COUNTY ROAD #607 AND EAST MAIN STREET, COUNTY ROAD #675 IN THE BOROUGH OF PENNS GROVE, SALEM COUNTY

R. 2013-268

PUBLIC WORKS

RESOLUTION APPROVING THE EXECUTION OF CHANGE ORDER #5 RESURFACING ON ALMOND ROAD, COUNTY ROAD #540, PHASE 1 FOR THE COUNTY OF SALEM FEDERAL PROJECT #STP-0143(103), NJDOT #7110309

Freeholder Laury moved for the adoption of these ten resolutions, with Freeholder Ware seconding the motion. As there was no discussion, the motion for adoption of the foregoing resolutions carried by a vote of 7/0.

UNFINISHED BUSINESS

Freeholder Bobbit tabled motion for no layoffs

NEW BUSINESS

Freeholder Laury announced upcoming events. Arts in Bloom is this weekend, June 1 at 1:30 is 7 Steps of Freedom Kickoff and June 12 Social Service Dine at Applebee's

Director acknowledged Sherri Hinchman in the audience and thanked her for the open house held today in her building.

PUBLIC ANNOUNCEMENTS

Warren Wheating expressed his concern of the dredging in Alloway and Freeholder Laury explained we are just looking at the moment.

Anne Sullivan, Alloway Township asked what a 5th class County was, Deputy Director explained municipality are classified by their population.

Anne Sullivan why the position held by Stacy Pennington was changed, Administrator explained the job duties.

Patrick Bomba Carneys Point

Gloucester County saved 10 million dollars selling the jail, did we make any money?

Mr. Bomba was very impressed with Hazmat Presentation.

PUBLIC COMMENT

Anyone wishing to speak please speak clearly and state your name and address for the record.

CLOSED SESSION

Resolution Authorizing the Exclusion of the Public from a Meeting of the Board of Chosen Freeholders of the County of Salem

MOTION TO ADJOURN

Freeholder Laury moved to adjourn the meeting, seconded by Deputy Director Cross, and carried 7/0 at 8:25 PM.

Next Meeting Date – Wednesday, June 5, 2013 at 7:30 PM in the Freeholder Meeting Room located on the first floor of the Old Salem County Court House.