



Board of County Commissioners

REGULAR MEETING MINUTES

December 17, 2025 6:00 PM

Salem County Historic Courthouse, 104 Market Street, Salem, New Jersey

Call to Order – Commissioner Director Laury called the meeting to order at 6:00 pm.

Invocation – CFO Hannigan offered the Invocation.

Pledge of Allegiance – Director Laury invited all to recite the Pledge of Allegiance

Statement Regarding Open Public Meetings Act – The statement was read by the Clerk of the Board, Stacy L. Pennington.

Adequate notice pursuant to the Open Public Meetings Act has been given of this meeting: By forwarding notice to the South Jersey Times and Elmer Times Co.; and By posting notice in the Fifth Street Office Complex; and By filing notice in the Offices of the Salem County Clerk and the Clerk of the Board all having been done at least 48 hours in advance.

Attendance Roll Call

Commissioner	Present	Absent
Director Laury	X	
Deputy Director Ostrum	X	
Commissioner Ramsay	X	
Commissioner Taylor	X	
Commissioner Timmerman		X

Quorum present

Minutes

Dispense with the reading of the minutes of the December 3, 2025, Regular Meeting. Minutes are to be received, approved, and recorded in the Minute Book.

Commissioner	Motion	Second	Aye	Nay	Abstain	Absent
Commissioner Ramsay		X	X			
Commissioner Taylor			X			
Commissioner Timmerman						X
Deputy Director Ostrum	X		X			
Director Laury			X			

Hand vote passed 4-0

Correspondence – General and Committee/ Commission Minutes and Reports

1. State of NJ Dept of Transportation Notification regarding Traffic Regulation Order RP 2025-45 (TLP)
2. Agriculture Development Board Minutes - Oct. 22, 2025
3. Commission On Women November 2025 Meeting Minutes
4. Salem County Improvement Authority December 11, 2025 Meeting Minutes

Commissioner	Motion	Second	Aye	Nay	Abstain	Absent
Commissioner Ramsay		X	X			
Commissioner Taylor			X			
Commissioner Timmerman						X
Deputy Director Ostrum	X		X			
Director Laury			X			

Hand vote passed 4-0

Payment of Bills and Claims

Commissioner	Motion	Second	Aye	Nay	Abstain	Absent
Commissioner Ramsay		X	X			
Commissioner Taylor			X			
Commissioner Timmerman						X
Deputy Director Ostrum	X		X			
Director Laury			X			

Hand vote passed 4-0

Treasurer's Report

Commissioner	Motion	Second	Aye	Nay	Abstain	Absent
Commissioner Ramsay		X	X			
Commissioner Taylor			X			
Commissioner Timmerman						X
Deputy Director Ostrum	X		X			
Director Laury			X			

Hand vote passed 4-0

RESOLUTIONS**ADMINISTRATIVE COMMITTEE**

A1 Resolution Appointing A Mental Health Administrator for The County of Salem - Chance Vandover

A2 Resolution Appointing The Clerk of The Board for The County of Salem - Stacy L. Pennington

A3 Resolution Appointing The Fire Coordinator for The County of Salem - Jeffery L. Pompper

A4 Resolution Appointing The County Adjuster for The County of Salem - Linwood Donelson, Esq.

A5 Resolution Authorizing Change Order #1 to The Contract for Railroad Engineering Services for The County of Salem

A6 Resolution Authorizing Purchases from State Contract Vendors

A7 Resolution Authorizing Contracts with UGI Energy Services for Natural Gas Supply and Delivery for The County of Salem

A8 Resolution Authorizing The Cancellation of An Emergency Appropriation for The Repair to Kings Highway Bridge on CR 620, Over Oldmans Creek

A9 Resolution Amending Resolution 2025-003 Setting Job Classification Titles and Salary Ranges for 2025

A10 Resolution Amending Salem County Policy and Procedure Manual

A11 Resolution Authorizing Subaward Modification #1 To The Subgrant Agreement With The Salem County Vocational Technical Schools for Providing WIOA One-Stop Career and WFNJ Services

A12 Resolution Authorizing and Assigning The Capital Project For Renovations To The Salem County Prosecutor's Office Building To The Cumberland County Improvement Authority

A13 Resolution Authorizing The Approval and Execution of Change Order #2 To The Contract For Providing Expert Consulting and Advisory Services For The Broadband Initiative in The County of Salem

A14 Resolution Initiating An Authorized Representative Request For The Congressionally Directed Spending Under The Consolidated Appropriations Act, 2023, P.L. 117-328 (USDA ReConnect)

A15 Resolution Authorizing Change Order #2 To The Contract For Labor Counsel For The County of Salem

A16 Resolution Awarding A Competitive Contract for Providing Catering Services for The Office on Aging Department in Salem County

A17 Resolution Authorizing A Shared Services Agreement Between The State of New Jersey Judiciary Administrative Offices of The Courts For Vicinage 15 For Reimbursement of Costs Incurred Related To The Courthouse Project

A18 Resolution Requesting Transfer of Funds

Commissioner	Motion	Second	Aye	Nay	Abstain	Absent
Commissioner Ramsay		X	X			
Commissioner Taylor			X			
Commissioner Timmerman						X
Deputy Director Ostrum	X		X			
Director Laury			X			

Hand vote passed 4-0

Deputy Director Ostrum wanted to acknowledge the wonderful job the appointed individuals in A1-A4 do in serving the County. He also commented on A11 that Vo Tech is ramped up and ready to move forward with the management of WIOA One Stop Career and WFNJ Services.

Director Laury added that the repair in A8 means you can go over Kings Hwy Bridge and not leave the ground.

Deputy Director Ostrum pointed out that A8 was for a bridge on the north end of Kings Hwy, but the one in Mannington is also being repaired.

AGRICULTURAL / PUBLIC SAFETY COMMITTEE

B1 Resolution Authorizing the County of Salem through the Salem County Sheriff's Office to Participate in the Defense Logistics Agency, Law Enforcement Support Office, 1033 Program to Enable the Salem County Sheriff's Office to Request and Acquire Excess Department of Defense Equipment

Commissioner	Motion	Second	Aye	Nay	Abstain	Absent
Commissioner Ramsay			X			
Commissioner Taylor		X	X			
Commissioner Timmerman						X
Deputy Director Ostrum	X		X			
Director Laury			X			

Hand vote passed 4-0

HEALTH & HUMAN SERVICES COMMITTEE

E1 Resolution Accepting The Private Well Outreach 2026 Grant

E2 Resolution Amending Resolution 2025-088 To A Non-Fair and Open Contract for Facilitating Events, Activities, and Trips for The Clients of Salem County Mental Health & Addiction Services Under The County Innovation Grant Program

E3 Resolution Authorizing The Contract To Provide Management Services for The Salem County Forty-Eight Hour Intoxicated Driver Resource Center Program

E4 Resolution Authorizing The Contract To Provide Management Services for The Salem County Twelve-Hour Intoxicated Driver Resource Center Program

E5 Resolution Renewing Contracts To Agencies for Providing Services To The Disabled and/or Elderly Residents of Salem County Under The Older Americans Act - Area Plan Grant

E6 Resolution Approving A Memorandum of Understanding Between The Salem County Office on Aging & Disabilities and Saint John's Pentecostal Outreach Church-Food Distribution Center for Pantry Stretcher Program Services

E7 Resolution Approving A Memorandum of Understanding Between The Salem County Office on Aging & Disabilities and The Meals on Wheels of Salem County To Provide Dietary Oversight For The Nutrition Program

Commissioner	Motion	Second	Aye	Nay	Abstain	Absent
Commissioner Ramsay	X		X			
Commissioner Taylor		X	X			
Commissioner Timmerman						X
Deputy Director Ostrum			X			
Director Laury			X			

Hand vote passed 4-0

PUBLIC WORKS COMMITTEE

F1 Resolution Awarding A Professional Services Contract for FY 2025 Preliminary Engineering for Commissioners Pike, County Road #581 Resurfacing and Safety Improvements for The County of Salem, Federal Project No. 0581300, NJDOT Job No. 7101319

F2 Resolution Requesting an Extension of Time for The Project Fund FY 2023 Grant from The New Jersey Department of Transportation for New Bridge, County Bridge #1701-399 Over Alloway Creek, on New Bridge Road, County Road #623 Concept Development in Lower Alloways Creek Township for The County of Salem Project No. LTPF-2023-New Bridge Road Bridge-Concept DEV-00194

F3 Resolution Authorizing A Grant Application and Execution of A Grant Contract with New Jersey Department of Transportation for The 2026 Local Bridge Fund 2026-LBF-17-LA-2026-LBF Salem County Main Project 17

Commissioner	Motion	Second	Aye	Nay	Abstain	Absent
Commissioner Ramsay	X		X			
Commissioner Taylor		X	X			
Commissioner Timmerman						X
Deputy Director Ostrum			X			
Director Laury			X			

Hand vote passed 4-0

CHAPTER 159 TO INSERT REVENUE IN THE BUDGET

H1 Resolution Providing for The Insertion of Any Special Item of Revenue in The Budget Pursuant To NJSA 40A:4-87 Chapter 159, P.L. 1948 - **2026 Private Well Outreach**

Commissioner	Motion	Second	Aye	Nay	Abstain	Absent
Commissioner Ramsay		X	X			
Commissioner Taylor			X			
Commissioner Timmerman						X
Deputy Director Ostrum	X		X			
Director Laury			X			

Hand vote passed 4-0

Commissioner Old Business - N/A

Commissioner New Business –

Director Laury, we have a good start on the Woodstown EMS serving our seven communities. It's been a successful journey to this point. January 1, 2026, EMSS will begin serving the seven municipalities.

Deputy Director Ostrum read his letter of resignation (attached) since he will be sworn in as County Surrogate on January 1, 2026.

Commissioners thanked Mickey for his service.

Commissioner Ramsay thanked Mariel, Sarah, and Stacy for the lovely Christmas decorations in the Historic Courthouse.

Commissioner Public Announcements – N/A

Public Comment (Agenda items or other County Business) Anyone wishing to speak please speak clearly and state your name and address for the record. Each speaker will have FOUR MINUTES to speak. The Clerk of the Board (COB) will keep track of the time for each speaker. When addressing questions concerning personnel issues with the County of Salem no names will be used at any time.

Sheriff Charles Miller commented that Mickey's resignation as Commissioner is bittersweet, as he worked well with the Sheriff's Division. They (Sheriff's Office) would miss his leadership and expertise. He also congratulated him on joining the ranks of Constitutional Officers.

County Clerk Dale Cross thanked Mickey for his service and appreciated everything he's done while serving on the board. He added that the outgoing Surrogate, Nikki, did a fantastic job and he knows that he (Mickey) will do the same. The Clerk acknowledged the void on the Commissioner Board due to Mickey's resignation and wished the Commissioners well in finding a replacement.

County Republican Chair Linwood Donelson commented that it's been a pleasure working with Mickey. There have been lots of great conversations. He added that Mickey has been the only one who consistently calls him back at 7:30 in the morning.

Director Laury added that Mickey is the first Republican Surrogate in 60 years.

Close Out Meeting December 30, 2025, 11:00 am Fifth St Conference Room

Executive Closed Session (if needed) - N/A

Adjournment- There being no further business, the meeting adjourned at 6:28 PM

Commissioner	Motion	Second	Aye	Nay	Abstain	Absent
Commissioner Ramsay			X			
Commissioner Taylor		X	X			
Commissioner Timmerman						X
Deputy Director Ostrum	X		X			
Director Laury			X			

Hand vote passed 4-0

Respectfully submitted,

Stacy L. Pennington
Clerk of the Board

1284 Kings Hwy
Pilesgrove, NJ, 08098
December 17, 2025

Ms. Stacy Pennington
Clerk of the Board
Salem County Board of Commissioners

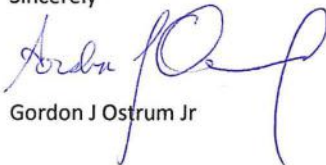
Dear Ms. Pennington:

It is with reluctance and reflection that I submit this letter of resignation from my position as Salem County Commissioner effective January 1st, 2026. As you know I will assume my newly elected position of County Surrogate on that date and I look forward with anticipation and excitement to learning the duties of that new position.

I have enjoyed serving as commissioner immensely and will miss the responsibilities and the privileges of that position. I am grateful to the people of Salem County for trusting me to guide them as Commissioner. There is still much to be done for the County, and I am confident that my colleagues on the board will continue to shepherd the County well going forward.

I am very appreciative of the hard work of our administrative staff and professionals who have aided me in discharging the duties of Commissioner. I have been blessed to create new relationships and gain new friends during my term of service. I feel I have enjoyed significant professional and personal growth as I have learned the county system and the skills needed to function as Commissioner. Rest assured that I will always be committed to the betterment of Salem County and its residents and will always be willing to aid the board and the administration in any way I can.

Sincerely



Gordon J Ostrum Jr