



Board of County Commissioners

Administrative Committee

RESOLUTION AUTHORIZING CHANGE ORDER #1 TO THE CONTRACT FOR PROVIDING ONE-STOP CAREER SERVICES (WIOA TITLE I-B ADULT, DISLOCATED WORKER AND YOUTH SERVICES) FOR THE COUNTY OF CUMBERLAND BY MEANS OF THE CUMBERLAND, SALEM, CAPE MAY COUNTY WORKFORCE DEVELOPMENT BOARD

WHEREAS, the Salem County Purchasing Agent acted on behalf of the Cumberland, Salem, Cape May Workforce Development Board in soliciting competitive contracting proposals for providing One-Stop Career Services (WIOA Title I-B Adult, Dislocated Worker, and Youth Services) for the respective Counties of Cumberland, Salem, and Cape May; and

WHEREAS, on May 2, 2024 the Salem County Commissioners authorized the award of contracts on behalf of the Workforce Development Board, including the award to the Cumberland County Division of Employment and Training for the aforesaid services in Cumberland County in the amount of \$1,302,000.00 (One Million Three Hundred Two Thousand Dollars and Zero Cents) for the period July 1, 2024 to June 30, 2025; and

WHEREAS, there exists unallocated WIOA set-aside dollars available to address any increased volume of need for career services in any of the participating Counties; and

WHEREAS, to address an increased volume of need, the Workforce Development Board is desirous of authorizing a contract change order to Cumberland County Division of Employment and Training, increasing their funding by \$400,000.00 (increasing the original contract from \$1,302,000.00 to \$1,702,000.00 – a +30.72% increase); and

WHEREAS, these additional funds will be utilized for residents deemed eligible under the Workforce Innovation Opportunity Act ("WIOA"); and

WHEREAS, N.J.A.C. 5:34-2.3(c) requires publication of the increase in the contracting units official newspaper when the increased amount is above 20% of the original contract; and

WHEREAS, all invoicing and financial obligations, included payments to the contracted agencies will be the responsibility of the Cumberland, Salem, Cape May County Workforce Development Board through grants awarded to them and their designated fiscal agent.

NOW, THEREFORE, BE IT RESOLVED by the Salem County Board of County Commissioners that:

1. The Salem County Board of County Commissioners authorizes and approves Change Order #1 on behalf of the Cumberland, Salem, Cape May Workforce Development Board, in the amount of \$400,000.00 (Four Hundred Thousand Dollars and Zero Cents) to be utilized for residents deemed eligible under the Workforce Innovation Opportunity Act (WIOA).
2. No certification of funds is necessary as all invoicing and financial obligations, included payments to the contracted agencies will be the responsibility of the Cumberland, Salem, Cape May County Workforce Development Board through grants awarded to them and their designated fiscal agent.

3. The Commissioner Director and the Clerk of the Board shall be authorized to execute said contract change order and any documents in connection therewith.

I hereby certify the foregoing to be a true resolution adopted by the Salem County Board of County Commissioners on January 15, 2025.


 STACY L. PENNINGTON
 Clerk of the Board

RECORD OF VOTE

COMMISSIONER	RESOLUTION MOVED	RESOLUTION SECOND	AYE	NAY	ABSTAIN	ABSENT
E. Ramsay		✓	✓			
C. Taylor			✓			
D. Timmerman			✓			
G. Ostrum Jr.	✓		✓			
B. Laury			✓			

✓ Indicates Vote

Department Initials _____