



Board of County Commissioners

RESOLUTION AWARDING CONTRACTS FOR CIVIL LITIGATION COUNSEL SERVICES FOR THE COUNTY OF SALEM

WHEREAS, the Salem County Purchasing Department for the Board of County Commissioners of the County of Salem requested, received, and opened sealed proposals on Tuesday, December 10, 2024 at 10:00 A.M., prevailing time for **Civil Litigation Counsel** services for the County of Salem, the receipt of which proposal was duly advertised in accordance with the law and in such case made and provided; and

WHEREAS, pursuant to New Jersey State Law N.J.S.A. 19:44A-20.4 et. seq. a "Fair and Open" practice, as adopted by the Board of County Commissioners, was utilized by the County of Salem in the determination of this award; and

WHEREAS, all proposal results and recommendations for contract award are on file in the office of the Purchasing Agent, 110 Fifth Street, Suite 400, in the County of Salem, New Jersey as required by law; and

WHEREAS, the vendors who submitted proposals for Civil Litigation Counsel are as follows:

Aimino & Dennen	per RFP response
Barker, Gelfand, James & Sarvas	per RFP response
Marla Demarcantonio of Holston McDonald, Uzdavinis & Myles	per RFP response
Marmero Law	per RFP response

; and

WHEREAS, the below listed are qualified to provide the services of the type and nature to carry out the aforesaid services:

Aimino & Dennen
 Barker, Gelfand, James & Sarvas
 Marla Demarcantonio of Holston McDonald, Uzdavinis & Myles
 Marmero Law

; and

WHEREAS, the maximum contract award amount is \$17,500.00 (Seventeen Thousand Five Hundred Dollars and Zero Cents) per vendor unless otherwise increased by the Board of County Commissioners; and

WHEREAS, no amount will be encumbered until such time as goods or services are ordered; and

WHEREAS, the Purchasing Agent and/or CFO/Treasurer upon approving the release of a purchase order shall ascertain that there are available sufficient uncommitted appropriations to provide payment; and

WHEREAS, the purchase order will encumber appropriate account numbers as determined by the CFO/Treasurer at the time the purchase order is created in an amount(s) not to exceed the maximum contract award of \$17,500.00 (Seventeen Thousand Five Hundred Dollars and Zero Cents) in the aggregate unless otherwise increased by the Board of County Commissioners; and

WHEREAS, the Local Public Contracts Law (N.J.S.A. 40:11-1 et seq.) requires that the resolution authorize the award of contract for "Professional Services" without competitive bids and the contract itself must be available for public inspection.

NOW, THEREFORE, BE IT RESOLVED by the Board of County Commissioners of the County of Salem as follows:

1. The Board of County Commissioners of the County of Salem awards contracts for the provision of Civil Litigation Counsel services for the County of Salem, subject to the approval of the County Solicitor, to Aimino & Dennen; Barker, Gelfand, James & Sarvas; Marla Demarcantonio of Holston McDonald, Uzdavinis & Myles; and Marmero Law, in accordance with the fee schedules on file with the Purchasing Office, in the amount not to exceed \$17,500.00 (Seventeen Thousand Five Hundred Dollars and Zero Cents) each.
2. The contracts shall commence, retroactively, January 1, 2025, and terminate December 31, 2025, and shall be completed in full accordance with the terms and conditions of the contract. Any currently assigned work to these firms shall likewise be authorized to continue.
3. The County Commissioners Director and the Clerk of the Board shall be authorized to execute said contracts.

I hereby certify the foregoing to be a true resolution adopted by the Salem County Board of County Commissioners at its annual reorganization meeting held on January 8, 2025.


 STACY L. PENNINGTON
 Clerk of the Board

RECORD OF VOTE

COMMISSIONER	RESOLUTION MOVED	RESOLUTION SECOND	AYE	NAY	ABSTAIN	ABSENT
E. Ramsay		✓	✓			
C. Taylor			✓			
D. Timmerman			✓			
G. Ostrum Jr.	✓		✓			
B. Laury			✓			

✓ Indicates Vote

Department Initials _____