



Board of County Commissioners

Resolution No. 2024 – 452

Administrative Committee

RESOLUTION AWARDING A REVISED CONTRACT UNDER A NATIONAL COOPERATIVE PURCHASING AGREEMENT BETWEEN ADP AND THE COUNTY OF SALEM TO PROVIDE PAYROLL, HUMAN RESOURCES AND BENEFIT SERVICES

WHEREAS, the County of Salem is required to purchase goods and services pursuant to the New Jersey Local Public Contracts Law, *N.J.S.A. 40A:11-1 et seq.* (the "LPCL"); and

WHEREAS, the LPCL was amended pursuant to *P.L. 2011, c. 139*, to permit local contracting units, including the County, to utilize cooperative contracts as a method of procurement under the LPCL; and

WHEREAS, the County of Salem approved Resolution 2024-123 on March 20, 2024 to use ADP for personnel services related to payroll, human resources and benefits; and

WHEREAS, the County of Salem will be utilizing an additional program and will incorporate ADP Health Compliance Services as part of the original contract; and

WHEREAS, ADP services are listed as an Omnia Partners Public Sector cooperative vendor, contract number R200701; and

WHEREAS, this service is exempt from public bidding pursuant to *N.J.S.A. 40A:11-5(1)(dd)* based on goods or services for the support and maintenance of proprietary software: and

WHEREAS, the current contract with ADP is for \$169,963.24 (One Hundred Sixty-Nine Thousand, Nine Hundred Sixty-Three Dollars and Twenty-Four Cents) and will increase approximately \$13,152.00 (Thirteen Thousand, One Hundred Fifty-Two Dollars and Zero Cents) annually with this new program added bringing the new contract total to \$183,115.24 (One Hundred Eighty-Three Thousand, One Hundred Fifteen Dollars and Twenty-Four Cents)

WHEREAS, ADP, has completed and submitted a Business Entity Disclosure Certification which certifies that they have not made any reportable contributions to a political or candidate committee in the County of Salem in the previous one year, and that the contract will prohibit them from making any reportable contributions through the term of the contract.

NOW, THEREFORE, BE IT RESOLVED by the Board of County Commissioners of the County of Salem as follows:

1. The Salem County Board of County Commissioners hereby awards a revised contract to ADP in the amount of \$13,152.00 (Thirteen Thousand, One Hundred Fifty-Two and Zero Cents) to utilize their software for the Health Compliance Services module.
2. The contract will be in effect from April 3, 2024 through April 2, 2025 and shall be completed in full accordance with the terms and conditions of the contract.

3. The County Commissioner Director and the Clerk of the Board shall be authorized to execute said contract in conjunction with Salem County, subject to the review of the Salem County Counsel.

I hereby certify the foregoing to be a true resolution adopted by the Salem County Board of County Commissioners on November 6, 2024.


 STACY L. PENNINGTON
 Clerk of the Board

RECORD OF VOTE

COMMISSIONER	RESOLUTION MOVED	RESOLUTION SECOND	AYE	NAY	ABSTAIN	ABSENT
E. Ramsay		✓	✓			
C. Taylor			✓			
D. Timmerman			✓			
G. Ostrum Jr.	✓		✓			
B. Laury			✓			

✓ Indicates Vote

Department Initials _____

I, **Kelly A. Hannigan, CFO/Treasurer** of the County of Salem, hereby certify in accordance with **Section 5:34-5 of the Local Public Contracts Guidelines and Local Public Contracts Regulations** that adequate funds for the contract listed below are available and are contained in the **OFFICIAL BUDGET** of the County of Salem.


 Kelly A. Hannigan, CFO/Treasurer

AMOUNT: \$2,192.00	DATE: November 6, 2024
ACCOUNT # and NAME: 04-01-20-104-158-218 Personnel/HR/Misc.	
FOR: Payroll, Human Resource & Benefit Services	
VENDOR: ADP	