



Board of County Commissioners

Resolution No. 2024 – 448

Administrative Committee

RESOLUTION DELEGATING AUTHORITY TO AWARD "WINDOW CONTRACTS" TO THE COUNTY PURCHASING AGENT PURSUANT TO P.L. 2023, C. 30

WHEREAS, N.J.S.A. 40A:11-3 provides that the governing body may designate its Qualified Purchasing Agent ("QPA") to award contracts up to a certain threshold without advertising for bids; and

WHEREAS, pursuant to N.J.S.A. 40A:11-3(c) the Governor, in consultation with the Department of Treasury, is able to adjust this threshold every five (5) years; and

WHEREAS, Salem County adopted resolution 2020-220 on July 15, 2020 identifying the QPA as Deborah Turner-Fox and increased the then Governor assigned bid threshold of \$44,000 (Forty-Four Thousand Dollars and Zero Cents) effective July 1, 2020; and

WHEREAS, since then the now currently appointed QPA is Jeffrey T. Ridgway, Jr. who possesses the required license for the position; and

WHEREAS, the "Elections Transparency Act", P.L. 2023, c. 30, was recently signed into law, making significant changes to the New Jersey's Pay-to-Play laws; and

WHEREAS, among those changes made by the Act, the QPA of a local unit may now be delegated the authority to award contracts having an anticipated value in excess of \$17,500 (Seventeen Thousand, Five Hundred Dollars and Zero Cents) but below \$44,000 (Forty-Four Thousand Dollars and Zero Cents) bid threshold (commonly referred to as "Window Contracts"); and

WHEREAS, for the purpose of advancing efficiency in the award of contracts, the Salem County Board of County Commissioners desires to delegate to Jeffrey T. Ridgway, Jr., in his capacity as the County's QPA, the authority to award contracts having anticipated values in excess of \$17,500 (Seventeen Thousand, Five Hundred Dollars and Zero Cents) but below the threshold of \$44,000 (Forty-Four Thousand Dollars and Zero Cents) pursuant to law.

NOW, THEREFORE, BE IT RESOLVED by the Salem County Board of County Commissioners as follows:

1. That the County QPA be delegated the authority to award "Window Contracts" with anticipated values in excess of \$17,500 (Seventeen Thousand, Five Hundred Dollars and Zero Cents) but below \$44,000 (Forty-Four Thousand Dollars and Zero Cents).
2. That all contract awards in excess of \$44,000 (Forty-Four Thousand Dollars and Zero Cents) or otherwise conducted through a fair & open solicitation process, shall be awarded by the governing body, inclusive of those through State or National Cooperative contracts.

I hereby certify the foregoing to be a true resolution adopted by the Salem County Board of County Commissioners at its regular meeting held on November 6, 2024.


STACY L. PENNINGTON
Clerk of the Board

RECORD OF VOTE

COMMISSIONER	RESOLUTION MOVED	RESOLUTION SECOND	AYE	NAY	ABSTAIN	ABSENT
E. Ramsay		✓	✓			
C. Taylor			✓			
D. Timmerman			✓			
G. Ostrum Jr.	✓		✓			
B. Laury			✓			

✓ Indicates Vote

Department Initials _____