

## **Providing Off-Site Inmate Commissary Services for the Salem County Correctional Facility**

### **Addendum # 1**

To Whom It May Concern,

This is Addendum No. 1 to the RFP for Competitive Contracting Request for Proposal for Providing Off-Site Inmate Commissary Services for the Salem County Correctional Facility.

This addendum shall be made part of the contract documents. This addendum serves to clarify, revise, and supersede information contained in the bid specifications.

**The date/time originally established for receipt of proposals for this project remains the same; proposals shall be opened at 11:00 a.m. on Tuesday, October 1, 2024.**

**An authorized representative of your company shall acknowledge receipt of this information on the "Acknowledgment of Receipt of Addenda" form provided in the RFP Package.**

**Failure to acknowledge and return with your RFP Submission the receipt of any issued addenda for this RFP on the "Acknowledgment of Receipt of Addenda" form provided in the RFP Package shall be cause for your RFP to be rejected pursuant to N.J.S.A. 40A:11-23.2.e.**

You are hereby notified of the below listed changes/clarifications:"

On page 3 of the RFP it references a non-mandatory pre-proposal submission conference for Monday, September 20<sup>th</sup> at 9:30 am located at the Correctional Facility, 125 Cemetery Road, Woodstown, NJ 08098. It also lists that questions are due by noon on Friday, September 20<sup>th</sup>. This is a typo and September 20<sup>th</sup> can not be a Monday and a Friday.

**The non-mandatory meeting will be held on Friday, September 20<sup>th</sup> at 9:30 am and questions will be due no later than Monday, September 23<sup>rd</sup>.**

On page 5 of the RFP towards the bottom of the page it references "Proposal for Providing On-Site Food Services and Food Service Management for the Salem County Correctional Facility"

**This was mistakenly left in from a previous RFP and should say "Proposal for Providing Off-Site Inmate Commissary Services for the Salem County Correctional Facility".**

The ADP (Average Daily Population) listed on page 5 of the RFP is different than what is listed on page 22.

**The correct ADP or Average Daily Population for 2024 at the Correctional Facility is 380, of which 85% are male and 15% are female**

The product listing used for the official proposal sheet is an assortment of items that may or may no longer be available.

**If any of these items cannot be quoted, please leave the line blank and if there are substitutes that you now have available that may be of interest to the inmates, please add the line or include on a separate piece of paper.**