



Board of Chosen Freeholders

REGULAR MEETING MINUTES

November 7, 2018

6:30 PM

Salem County Olde Courthouse, 104 Market Street, Salem, New Jersey

- I. **Call to Order:** Director Melissa DeCastro called the meeting to order at 6:31 PM.
- II. **Invocation:** Director DeCastro called upon Sister Carol Adams to provide the invocation.
- III. **Pledge of Allegiance:** Director DeCastro called upon Deputy Director Charles Hassler to lead the Pledge of Allegiance.
- IV. **Statement Regarding Open Public Meetings Act**

Clerk of the Board, Brenda Banks, stated that adequate notice pursuant to the Open Public Meetings Act has been given of this meeting:

Adequate notice pursuant to the Open Public Meetings Act has been given of this meeting:

- 1. By forwarding notice to the South Jersey Times and Elmer Times Co.; and
- 2. By posting notice on the bulletin board in the Salem County Courthouse, Fifth Street Complex; and
- 3. By filing notice in the Offices of the Salem County Clerk and the Clerk of the Board all having been done at least 48 hours in advance.

V. **Attendance Roll Call**

Freeholder	Present	Absent
Freeholder Lee Ware	X	
Deputy Director Charles Hassler	X	
Freeholder Benjamin Laury	X	
Freeholder Scott Griscom	X	
Director Melissa DeCastro	X	

VI. **Minutes:**

A motion was made and seconded to dispense with the reading of the minutes of the October 17, 2018 Regular Meeting. Minutes are to be received, approved, and recorded in the Minute Book. No discussion followed. Motion Carried by a roll call vote.

Freeholder	Motion	Second	Aye	Nay	Abstain	Absent
Freeholder Lee Ware		X	X			
Deputy Director Charles Hassler	X		X			
Freeholder Benjamin Laury			X			
Freeholder Scott Griscom			X			
Director Melissa DeCastro			X			

VII. **Special Recognition:**

Director DeCastro called upon Deputy Director Hassler to present a Citation honoring Sister Carol Adams as the 2018-19 New Jersey School Board Member of the Year. Sister Adams was selected for her positive impact on the education of children in her community, for exemplary leadership, and dedication to her development as a board member. She was selected out of over 600 school boards, with over 5,600 members. She has served nearly 18 years on the Salem City School Board. Sister Adams has dedicated her life to changing the trajectory of Salem City's students, so that they can break the chain of generational poverty. She has started the Food Pantry for Salem City and has insisted that students have access to the most outstanding educational programs available; as a result they now have an International Baccalaureate World School and expanded its AP Offerings to 11 courses, the most in the county. She oversaw the implementation of the STEM Pre-Engineering Program.

Director DeCastro called upon Freeholder Scott Griscom to present the Proclamation Recognizing November 2018 as National Military Family Month. Freeholder Griscom shared military service men and women have committed themselves to serve our country, it is our honor to recognize all current military personnel, their families, as well as all veterans and families for their service and sacrifices. We are indebted to these heroes for the freedoms we enjoy and thank them and their families for what they do every day as they serve our great Nation. He also mentioned the contract Golden Rehabilitation received for Veterans who are in need of long term care. This contract was awarded by the Wilmington Veteran Hospital.

VIII. Presentation: No presentations

IX. Waiver of the Rules

X. ORDINANCE INTRODUCITON TO BE READ BY TITLE (1ST READING)

Director DeCastro asked Clerk Banks to Read the Ordinance by Title.
Ordinance 2018-004

Amended and Restated Bond Ordinance Authorizing the Completion of Various Railroad Improvements in and For the County of Salem, New Jersey; Appropriating the sum of \$3,800,000 Therefore; Authorizing the Issuance of General Obligation Bonds for Bond Anticipation Notes of the County of Salem, New Jersey, I the Aggregate Principal Amount of Up to \$3,800,000; Making Certain Determinations and Covenants; and Authorizing An Ordinance of the Board of Chosen Freeholders of the County of Salem, New Jersey, in the Aggregate Principal Amount of Up to \$3,800,000; Making Certain Determinations and Covenants; and Authorizing Certain Related Actions in Connection with the Foregoing

1. Motion for Introduction of Ordinance No. 2018-004 was made and seconded. No discussion followed. Motion Carried by a roll call vote.

Freeholder	Motion	Second	Aye	Nay	Abstain	Absent
Freeholder Lee Ware		X	X			
Deputy Director Charles Hassler	X		X			
Freeholder Benjamin Laury			X			
Freeholder Scott Griscom			X			
Director Melissa DeCastro			X			

2. Director DeCastro announced the Public Hearing (and adoption) is scheduled for Wednesday, December 5, 2018 during the regular meeting.

Note: The Board was asked to re-make a motion and vote for clarification purposes.

XI. Correspondence:

A. General:

1. Resolution adopted by the Hunterdon County Board of Chosen Freeholders seeking resources from Governmental Agencies to combat Emerald Ash Borer/ insect infestations.
2. Letter from Atlantic City Electric regarding Notice of Filing and Public Hearing in connection with the Implementation of L.2018, c. 16 Regarding the Establishment of a Zero Emission Certificate Program for Eligible Nuclear Power Plants Order Initiating the Zero Emission Certificate Program, Designating Commissioner, Setting Manager of Service and the Application of Atlantic City Electric for Approval to Implement a Zero Emission Certificate ("ZEC") Charge and Tariff Page(s) Related Thereto in Support of the ZEC Program Authorized by N.J.S.A. 48:3-87.3 et seq. and a Board Order Initiating the ZEC Program, Dated August 29, 2018.
3. Letter from Atlantic City Electric in the Matter of the Application of Atlantic City Electric Company to Adjust the Level of Its "Rider RGGI" Rate Associated with its solar renewable energy certificate financing program (2018) BPU Docket No. ER18050543.
4. Letter from the State of New Jersey, Department of Human Services regarding the approved county per diem rates developed by the Department of Human Services to reflect the cost of care for individuals at State Developmental Centers and residential functional service programs for the period January 1, 2019 through December 31, 2019.
5. Documents from the Salem County Board of Taxation including the 2018 Abstract of Ratables and the 2018 Abstract of Added and Omitted Assessments.

B. Committee/ Commission Minutes and Reports:

1. Pollution Control Financing Authority of Salem County August 7, 2018 Regular Meeting Minutes

Motion was made and seconded to accept and file the correspondence and minutes, and to be made part of the minutes. No discussion followed. Motion Carried by a roll call vote.

Freeholder	Motion	Second	Aye	Nay	Abstain	Absent
Freeholder Lee Ware		X	X			
Deputy Director Charles Hassler	X		X			
Freeholder Benjamin Laury			X			
Freeholder Scott Griscom			X			
Director Melissa DeCastro			X			

XII. Payment of Bills and Claims

A motion was made and seconded that all bills and claims, when audited and properly signed, be paid and charged to their respective accounts. No discussion followed. Motion Carried by a roll call vote.

Freeholder	Motion	Second	Aye	Nay	Abstain	Absent
Freeholder Lee Ware		X	X			
Deputy Director Charles Hassler	X		X			
Freeholder Benjamin Laury			X			
Freeholder Scott Griscom			X			
Director Melissa DeCastro			X			

XIII. Treasurer’s Report

A motion was made and seconded to accept the September 2018 Treasurer’s Report. No discussion followed. Motion Carried by a roll call vote.

Freeholder	Motion	Second	Aye	Nay	Abstain	Absent
Freeholder Lee Ware		X	X			
Deputy Director Charles Hassler	X		X			
Freeholder Benjamin Laury			X			
Freeholder Scott Griscom			X			
Director Melissa DeCastro			X			

XIV. Resolutions:

A. ADMINISTRATIVE COMMITTEE – DeCastro, Hassler

Resolution 2018-357: Finance Resolution Cancellation of Check (Check #101256, Central Jersey Chapter Gerontological Nursing Assoc.)

Resolution 2018-358: Resolution Authorizing Purchases from State Contract Vendors

Resolution 2018-359: Resolution Establishing a Fair and Open Process for the Awarding of Professional Services Contracts for the County of Salem

Resolution 2018-360: Resolution Authorizing Change Order #1 for the Expenditure of Additional Funds Associated with Emergency Repairs to Sluice Gates on Sinnickson’s Landing Road, Elsinboro, New Jersey

Resolution 2018-361: Resolution Awarding NJ State Contract 89854 PCMG Inc. for Provision of NewVision Systems Corp “RecordsNG” Deed Recording System Providing Software License, Installation, Integration and Operationalization

Resolution 2018-362: Resolution Adopting a Corrective Action Plan for the County of Salem

A motion was made and seconded to adopt the six Resolutions. No discussion followed. The Motion Carried by a roll call vote.

Freeholder	Motion	Second	Aye	Nay	Abstain	Absent
Freeholder Lee Ware		X	X			
Deputy Director Charles Hassler	X		X			
Freeholder Benjamin Laury			X			
Freeholder Scott Griscom			X			
Director Melissa DeCastro			X			

B. AGRICULTURAL/ TOURISM COMMITTEE – Ware, Laury

Resolution 2018-363: Resolution Authorizing the Proposed Acquisition of a Development Easement on Benjamin and Charlotte Gentile Farm, Alloway Township

Resolution 2018-364: Resolution Authorizing the Proposed Acquisition of a Development Easement on Howard Grant and Elizabeth Harris Farm, Pilesgrove Township

A motion was made and seconded to adopt the two Resolutions. No discussion followed. The Motion Carried by a roll call vote.

Freeholder	Motion	Second	Aye	Nay	Abstain	Absent
Freeholder Lee Ware	X		X			
Deputy Director Charles Hassler			X			
Freeholder Benjamin Laury		X	X			
Freeholder Scott Griscom			X			
Director Melissa DeCastro			X			

C. ECONOMIC DEVELOPMENT/ PUBLIC WORKS COMMITTEE – Hassler, Griscom

Resolution 2018-365: Resolution Approving an Agreement with the New Jersey Department of Transportation for Resurfacing of Straughns Mill Road, County Road #643 and Improvements to Straughns Mill Bridge, County Bridge #1701-141 Under the 2018 Local Freight Impact Fund Program

Resolution 2018-366: Resolution Approving the Execution of Change Order #1 for the Salem County Railroad Port Area Improvement Project in the City of Salem for the County of Salem

Resolution 2018-367: Resolution Approving the Execution of Change Order #2 2014 County Aid Road Program, Phase 2 for the County of Salem

Resolution 2018-368: Resolution Authorizing Memorandum of Understanding with Atlantic City Electric for Installation of Guide Rails in Alloway Township and Pilesgrove Township

A motion was made and seconded to adopt the four Resolutions. No discussion followed. The Motion Carried by a roll call vote.

Freeholder	Motion	Second	Aye	Nay	Abstain	Absent
Freeholder Lee Ware			X			
Deputy Director Charles Hassler	X		X			
Freeholder Benjamin Laury			X			
Freeholder Scott Griscom		X	X			
Director Melissa DeCastro			X			

D. HEALTH/ HUMAN SERVICES/ EDUCATION COMMITTEE – Laury, DeCastro

Resolution 2018-369: Resolution Approving Change Order Number 002 for Meals on Wheels of Salem County

Resolution 2018-370: Resolution Approving a Memorandum of Understanding Between Salem County Office on Aging & Disabilities and Mid Atlantic Sates Career and Education Center for Pantry Stretcher Program Services

Resolution 2018-371: Resolution Appointing Member to the Salem Community College Board of Trustees (Dorothy Hall)

Resolution 2018-372: Resolution Amending Resolution 2018-320 and Accepting Remaining Funds from the State of New Jersey for the 2018-2019 Local Core Capacity Infrastructure for Bioterrorism Preparedness

Resolution 2018-373: Resolution Awarding a Contract to Bayada Nurses for Providing Certified Home Health Aide – Title III B to the Disabled and/or Elderly Residents of Salem County Under the Older Americans Act – Area Plan Grant

Resolution 2018-374: Resolution Awarding a Contract to Bayada Nurses for Providing Caregiver Certified Home Health Aide- Title III E to the Disabled and/or Elderly Residents of Salem County Under the Older Americans Act – Area Plan Grant

Resolution 2018-375: Resolution Awarding a Contract to Bayada Nurses for Providing Certified Home Health Aide – SSBG to the Disabled and/or Elderly Residents of Salem County Under the Americans Act – Area Plan Grant

Resolution 2018-376: Resolution Awarding a Contract to Puerto Rican Action Committee for Providing Housekeeping – Title IIIB to the Disabled and/or Elderly Residents of Salem County Under the Older Americans Act – Area Plan Grant

Resolution 2018-377: Resolution Awarding a Contract to the Puerto Rican Action Committee for Providing Residential Maintenance to the Disabled and/or Elderly Residents of Salem County Under the Older Americans Act – Area Plan Grant

Resolution 2018-378: Resolution Awarding a Contract to the Puerto Rican Action Committee for Providing Assisted Transportation to the Disabled and/or Elderly Residents of Salem County Under the Older Americans Act – Area Plan Grant

A motion was made and seconded to adopt the ten Resolutions. No discussion followed. The Motion Carried by a roll call vote.

Freeholder	Motion	Second	Aye	Nay	Abstain	Absent
Freeholder Lee Ware		X	X			
Deputy Director Charles Hassler			X			
Freeholder Benjamin Laury	X		X			
Freeholder Scott Griscom			X			
Director Melissa DeCastro			X			

E. PUBLIC SAFETY COMMITTEE – Griscom, Ware

Resolution 2018-379: Resolution of the Board of Chosen Freeholders Supporting and Approving a Grant Application with the New Jersey Division of Criminal Justice for the Prosecutor’s Office (SART/ FNE Grant No. VS-41-17)

Resolution 2018-380: Resolution Authorizing Affiliation Agreement Between Salem County Vocational Technical School and Salem County Correctional Facility for Adult Medical Assistant Student Interns

Resolution 2081-381: Resolution Authorizing a Grant Application to the State of New Jersey Department of Children and Families for Funding for the Establishment and Maintenance of a Child Advocacy Center for the County of Salem

A motion was made and seconded to adopt the three Resolutions. No discussion followed. The Motion Carried by a roll call vote.

Freeholder	Motion	Second	Aye	Nay	Abstain	Absent
Freeholder Lee Ware		X	X			
Deputy Director Charles Hassler			X			
Freeholder Benjamin Laury			X			
Freeholder Scott Griscom	X		X			
Director Melissa DeCastro			X			

F. CHAPTER 159 TO INSERT REVENUE IN THE BUDGET:

Resolution 2018-382: Resolution Providing for the Insertion of any Special Item of Revenue in the Budget Pursuant to NJSA 40A:4-87 Chapter 159, P.L. 1948 (FY 2018 Local Freight Impact Fund Program)

Resolution 2018-383: Resolution Providing for the Insertion of any Special Item of Revenue in the Budget Pursuant to NJSA 40A:4-87 Chapter 159, P.L. 1948 (Public Health Preparedness to Bioterrorism)

Resolution 2018-384: Resolution Providing for the Insertion of any Special Item of Revenue in the Budget Pursuant to NJSA 40A:4-87 Chapter 159, P.L. 1948 (Area Plan Grant)

A motion was made and seconded to adopt the above three resolutions. No discussion followed. Motion Carried by a roll call vote:

Freeholder	Motion	Second	Aye	Nay	Abstain	Absent
Freeholder Lee Ware		X	X			
Deputy Director Charles Hassler	X		X			
Freeholder Benjamin Laury			X			
Freeholder Scott Griscom			X			
Director Melissa DeCastro			X			

IX. Freeholder Old Business: No business discussed.

X. Freeholder New Business: No business discussed.

XI. Freeholder Public Announcements:

Freeholder Laury announced the Health & Human Services will begin their Tai Chi for Arthritis classes on November 8 and will run on Thursdays in November and December. There would be two additional flu clinics added and that Deputy Director Hassler assisted with finding the funds to hold one in Salem City on November 28 and in Penns Grove. They are looking to confirm a date and location. These were added because many residents in these municipalities are unable to drive to the other locations that were offered. He indicated a press release will be going out tomorrow.

Freeholder Ware announced Music around the County will present the Pics and Pipes to be held on Saturday, November 10, 2018, 7:00 PM in Alloway Baptist Church. The program is free.

Deputy Director Hassler announced that Sunday will be the 100th anniversary of the World War II ending and on November 11 there would be a dedication at the Veterans Park in Salem. Across the country there will be bells rung to salute at the same time. St. Mary's will be participating and asked if anyone knew of any other church that could to participate.

Director DeCastro thanked our intern, Alex Laperriere, who officially completed her internship. She was instrumental in assisting with many projects.

Freeholder Ware congratulated Sheriff Chuck Miller on his re-election, Dr. Mickey Ostrum on being elected as a Freeholder, and congratulated Ben Laury on his re-election to the board.

XI. Public Comment (Agenda items or other County Business)

XII. Executive Closed Session (if needed)

XIII. Adjournment

A motion was made and seconded to adjourn the meeting at 7:03 PM. No discussion followed. Motion carried by a voice vote.

Next Meeting Date

Wednesday, November 21, 2018
Regular Meeting 6:30 PM Meeting
Salem County Olde Courthouse, 104 Market Street, Salem, New Jersey 08079

Respectfully Submitted,

Brenda P. Banks