



Board of Chosen Freeholders

REGULAR MEETING MINUTES

December 5, 2018

6:30 PM

Salem County Olde Courthouse, 104 Market Street, Salem, New Jersey

- I. **Call to Order:** Director Melissa DeCastro called the meeting to order at 6:32 PM.
- II. **Invocation:** Director DeCastro called upon Pastor Michelle “Mikki” Kornegay, Soul Saving Center Church, Salem, New Jersey to provide the invocation and thanked her for again returning to join the Freeholder meeting. After the invocation, Director DeCastro asked for a moment of silence for former President George Bush passing and reflection on his public service.
- III. **Pledge of Allegiance:** Director DeCastro called upon Joseph Hannagan, Director of Veterans Affairs, to lead the Pledge of Allegiance.

IV. Statement Regarding Open Public Meetings Act

Clerk of the Board, Brenda Banks, stated that adequate notice pursuant to the Open Public Meetings Act has been given of this meeting:

Adequate notice pursuant to the Open Public Meetings Act has been given of this meeting:

- 1. By forwarding notice to the South Jersey Times and Elmer Times Co.; and
- 2. By posting notice on the bulletin board in the Salem County Courthouse, Fifth Street Complex; and
- 3. By filing notice in the Offices of the Salem County Clerk and the Clerk of the Board all having been done at least 48 hours in advance.

V. Attendance Roll Call

Freeholder	Present	Absent
Freeholder Lee Ware	X	
Deputy Director Charles Hassler	X	
Freeholder Benjamin Laury	X	
Freeholder Scott Griscom	X	
Director Melissa DeCastro	X	

VI. Minutes:

A motion was made and seconded to dispense with the reading of the minutes of the November 21, 2018 Regular Meeting. Minutes are to be received, approved, and recorded in the Minute Book. No discussion followed. Motion Carried by a roll call vote.

Freeholder	Motion	Second	Aye	Nay	Abstain	Absent
Freeholder Lee Ware		X	X			
Deputy Director Charles Hassler	X		X			
Freeholder Benjamin Laury			X			
Freeholder Scott Griscom			X			
Director Melissa DeCastro			X			

VII. Special Recognition: None.

VIII. Presentation: None.

IX. Waiver of the Rules: Director DeCastro called upon Clerk Banks to read the Resolutions by title requesting a Waiver of the Rules.

Resolution Awarding Cultural & Heritage Commission Grant Dollars from the New Jersey State Council on the Arts and the New Jersey Historical Commission

Resolution Authorizing Acceptance of a Grant from the New Jersey Division of Disability Services for the County of Salem Personal Assistance Services Program (PASP)

Resolution Acknowledging the Standardized Board Resolution Form from the New Jersey Department of Human Services for the Personal Assistance Service Program

Resolution Authorizing Termination of Three Vehicle Leases Between the County of Salem and New Jersey Transit

A motion was made and seconded to approve the Waiver of the Rules and add the four Resolutions to the agenda. No discussion followed. Motion Carried by roll call vote.

Freeholder	Motion	Second	Aye	Nay	Abstain	Absent
Freeholder Lee Ware		X	X			
Deputy Director Charles Hassler	X		X			
Freeholder Benjamin Laury			X			
Freeholder Scott Griscom			X			
Director Melissa DeCastro			X			

X. PUBLIC HEARINGS & ADOPTIONS: Director DeCastro called upon Clerk Banks to read the following Ordinance by title.

ORDINANCE 2018-004

Amended and Restated Bond Ordinance Authorizing the Completion of Various Railroad Improvements in and For the County of Salem, New Jersey; Appropriating the sum of \$3,800,000 Therefore; Authorizing the Issuance of General Obligation Bonds for Bond Anticipation Notes of the County of Salem, New Jersey, in the Aggregate Principal Amount of Up to \$3,800,000; Making Certain Determinations and Covenants; and Authorizing An Ordinance of the Board of Chosen Freeholders of the County of Salem, New Jersey, in the Aggregate Principal Amount of Up to \$3,800,000; Making Certain Determinations and Covenants; and Authorizing Certain Related Actions in Connection with the Foregoing

1. Motion to Open Public Hearing was made and seconded. No discussion followed. Motion carried by a roll call vote.

Freeholder	Motion	Second	Aye	Nay	Abstain	Absent
Freeholder Lee Ware		X	X			
Deputy Director Charles Hassler	X		X			
Freeholder Benjamin Laury			X			
Freeholder Scott Griscom			X			
Director Melissa DeCastro			X			

2. No public comments were made.

3. Motion to Close Public Hearing was made and seconded. No discussion followed. Motion Carried on a roll call vote.

Freeholder	Motion	Second	Aye	Nay	Abstain	Absent
Freeholder Lee Ware		X	X			
Deputy Director Charles Hassler	X		X			
Freeholder Benjamin Laury			X			
Freeholder Scott Griscom			X			
Director Melissa DeCastro			X			

4. Motion to Adopt Ordinance No. 2018-004 was made and seconded. No discussion followed. Motion Carried on roll call vote.

Freeholder	Motion	Second	Aye	Nay	Abstain	Absent
Freeholder Lee Ware		X	X			
Deputy Director Charles Hassler	X		X			
Freeholder Benjamin Laury			X			
Freeholder Scott Griscom			X			
Director Melissa DeCastro			X			

XI. Correspondence:

A. General:

1. Salem County Mosquito Control: 2018 Season Report.

2. Resignation letter from Patty Bomba tendering her resignation as an Advisory Board Member for Disability Services at the end of her term.
3. Letter from Edward J. Meschi stepping down at the end of his term, December 31, 2018 as a member of the Salem County Office on Aging and Transportation Advisory Board.
4. Letter from the County of Mercer and a copy of Resolution No. 2018-481 the Mercer County Freeholders supporting transportation electrification.
5. Salem County Clerk General Election Certification certifying Chuck Miller was duly elected to the position of Salem County Sheriff for the term ending 12/31/2021.
6. Salem County Clerk General Election Certification certifying Ben Laury was duly elected to the position of Salem County Freeholder for the term ending 12/31/2021.
7. Salem County Clerk General Election Certification certifying Mickey Ostrum was duly elected to the position of Salem County Freeholder for the term ending 12/31/2021.
8. Invitation to the Southwest Council's year end Successes in Salem Breakfast, "Successes in Salem" on December 14, 2018.
9. State of New Jersey Department of Environmental Protection Division of Fish and Wildlife Water Lowering Permit
10. Letter from the State of New Jersey Department of Environmental Protection regarding soil Remedial Action Permit.
11. Letter from Oldmans Township regarding the NJ DOT Fiscal Year 2019 Local Freight Impact Fund and approved Resolution requesting that the Salem County Board of Freeholders submit a grant application for the above captioned program for Straughns Mill Road.

B. Committee/ Commission Minutes and Reports:

1. Pollution Control Finance Authority meeting minutes from October 2, 2018

Motion was made and seconded to accept and file the correspondence and minutes, and to be made part of the minutes. No discussion followed. Motion Carried by a roll call vote.

Freeholder	Motion	Second	Aye	Nay	Abstain	Absent
Freeholder Lee Ware		X	X			
Deputy Director Charles Hassler	X		X			
Freeholder Benjamin Laury			X			
Freeholder Scott Griscom			X			
Director Melissa DeCastro			X			

XII. Payment of Bills and Claims

A motion was made and seconded that all bills and claims, when audited and properly signed, be paid and charged to their respective accounts. No discussion followed. Motion Carried by a roll call vote.

Freeholder	Motion	Second	Aye	Nay	Abstain	Absent
Freeholder Lee Ware		X	X			
Deputy Director Charles Hassler	X		X			
Freeholder Benjamin Laury			X			
Freeholder Scott Griscom			X			
Director Melissa DeCastro			X			

XIII. Treasurer's Report - No report.

XIV. Resolutions:

Director DeCastro asked Freeholders if any Resolutions needed to be read separately. Freeholder Ben Laury asked that A3 and A4 be read individually. Clerk Banks read the Resolutions by title.

A. ADMINISTRATIVE COMMITTEE – DeCastro, Hassler

Resolution 2018-395: Resolution Authorizing the Board of Chosen Freeholders to Amend the 2018 Board Meeting Schedule

Resolution 2018-396: Resolution Setting Date for Annual Reorganization Meeting of the Year 2019

Resolution 2018-399: Resolution Authorizing a State Equipment Use Agreement

Resolution 2018-400: Resolution Authorizing the Extension of Existing Agreement Between New Jersey Transit and The Salem County Board of Chosen Freeholders to Provide Fixed Route Mass Human Transportation

Resolution 2018-401: Resolution to Approve a Lease Agreement for the Salem County Community Bus Service

A motion was made and seconded to adopt the five Resolutions. No discussion followed. The Motion Carried by a roll call vote.

Freeholder	Motion	Second	Aye	Nay	Abstain	Absent
Freeholder Lee Ware		X	X			
Deputy Director Charles Hassler	X		X			
Freeholder Benjamin Laury			X			
Freeholder Scott Griscom			X			
Director Melissa DeCastro			X			

Resolution 2018-397: Resolution Authorizing Employment Agreement with Deborah Turner-Fox as Qualified Purchasing Agent

Motion was made and seconded to adopt the one Resolution. During discussion, Freeholder Laury made a motion to table the motion for further discussion and hold for the close out meeting. There are some illegal language and best to review and take to close out meeting, seconded by Freeholder Scott Griscom. No discussion. Motion failed by a roll call vote

Freeholder	Motion	Second	Aye	Nay	Abstain	Absent
Freeholder Lee Ware				X		
Deputy Director Charles Hassler				X		
Freeholder Benjamin Laury	X		X			
Freeholder Scott Griscom		X	X			
Director Melissa DeCastro				X		

Motion was made and seconded to adopt the above Resolution. During discussion, Freeholder Laury stated he had two issues with the agreement. One was if the position goes to part time will still collect a full time salary and the Notice of Non-Renewal requiring 90 day notice of termination as this hand cuffs the new majority party coming in and cannot change and will carry to all others. Solicitor Mulligan indicated he just saw the contracts today and it violates the ruling in Salem County vs SCIA. It is a lame duck board binding the new board. Deputy Director Hassler the notice of non-renewal is for person last year of contract if let go 90 day notice bonding a board to continue in post. Otherwise, can choose who want after the term and should negotiate out of contract. Freeholder Lee Ware stated a three year appointment and has two years remaining. We are not voting after that time. Deputy Director Hassler motioned to remove #7 notice of removal from the agreement, seconded by Freeholder Laury. Counsel Mulligan mentioned that if the QPA position went to part time the contract states the individual would collect a full time salary. Further discussion included questioning why we would not go with full time position. Director DeCastro indicated she only sees full time for that position, but she is fine to discuss.

A motion was made and seconded to approve Resolution 2018-397 (A3) with amending the Agreement to remove #7 Notice of Removal. No further discussion. Motion Carried by roll call vote.

Freeholder	Motion	Second	Aye	Nay	Abstain	Absent
Freeholder Lee Ware			X			
Deputy Director Charles Hassler	X		X			
Freeholder Benjamin Laury		X	X			
Freeholder Scott Griscom			X			
Director Melissa DeCastro			X			

Resolution 2018-398: Resolution Approving Change Order No.1 for Limited Architectural Services for the County of Salem

A motion was made and seconded to adopt the above Resolution. Freeholder Laury indicated when the Freeholder Board met in Carneys Point (May 16, 2018) this firm was suppose to be Freeholder friendly and not Freeholder friendly and missed our goal and missed our intent. They were not within or close to even a \$50 million courthouse, they missed the goal and questioned why we are going to pay another \$10,000. We need to re-negotiate they over designed and I think everyone on the board would agree they discussed with everyone but the Freeholder Board. The Motion Failed by a roll call vote.

Freeholder	Motion	Second	Aye	Nay	Abstain	Absent
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Freeholder Lee Ware		X		X		
Deputy Director Charles Hassler	X			X		
Freeholder Benjamin Laury				X		
Freeholder Scott Griscom				X		
Director Melissa DeCastro				X		

B. AGRICULTURAL/ TOURISM COMMITTEE – Ware, Laury

Resolution 2018-402: Resolution Awarding Cultural & Heritage Commission Grant Dollars from the New Jersey State Council on the Arts and the New Jersey Historical Commission (Waiver)

A motion was made and seconded to adopt the one Resolution. No discussion followed. The Motion Carried by a roll call vote.

Freeholder	Motion	Second	Aye	Nay	Abstain	Absent
Freeholder Lee Ware	X		X			
Deputy Director Charles Hassler			X			
Freeholder Benjamin Laury		X	X			
Freeholder Scott Griscom			X			
Director Melissa DeCastro			X			

C. ECONOMIC DEVELOPMENT/ PUBLIC WORKS COMMITTEE – Hassler, Griscom

Resolution 2018-403: Resolution Approving an Agreement with the New Jersey Department of Transportation for the FY 2018 Salem County Railroad Rehabilitation Program Under the Rail Freight Assistance Program, Agreement No. 7112310

Resolution 2018-404: Resolution Authorizing a Joint Application for an Innovation Challenge Program Grant From the New Jersey Economic Development Authority and Authorizing a Partnership Agreement with the Salem Community College

A motion was made and seconded to adopt the two Resolutions. No discussion followed. The Motion Carried by a roll call vote.

Freeholder	Motion	Second	Aye	Nay	Abstain	Absent
Freeholder Lee Ware			X			
Deputy Director Charles Hassler	X		X			
Freeholder Benjamin Laury			X			
Freeholder Scott Griscom		X	X			
Director Melissa DeCastro			X			

D. HEALTH/ HUMAN SERVICES/ EDUCATION COMMITTEE – Laury, DeCastro

Resolution 2018-405: Resolution Authorizing the Filing of an Application to Salem County Health and Wellness Foundation on Behalf of Salem County Office on Aging and Disabilities for Match to the Grant Under the 5311 Rural Designated Grant Provided by NJ Transit, As Amended

Resolution 2018-406: Resolution Supporting the Salem County Office on Aging and Disabilities to Accept the 2019 Rural 5311/ Non-Urbanized Agreement with NJ Transit for Transportation

Resolution 2018-407: Resolution Acknowledging the Revised Business Associate Agreement Form from the New Jersey Department of Human Services for the MIPPA (Medicare Improvements for Patients and Providers Act) Grant

Resolution 2018-408: Resolution Supporting the Salem County Office on Aging and Disabilities to Accept the 2019 Area Plan Grant

Resolution 2018-409 Resolution Supporting the Salem County Office on Aging and Disabilities to Accept the Casino Transportation Grant 2019

Resolution 2018-410: Resolution Supporting the Salem County Office on Aging and Disabilities to Accept the 2018-2019 MIPPA Grant (Medicare Patients and Providers Act)

Resolution 2018-411: Resolution Authorizing an Agreement between Mid-Atlantic States Career and Education Center and the Salem County Board of Chosen Freeholders to Provide Curb to Curb Transportation for Salem County Residents

Resolution 2018-412: Resolution Authorizing an Agreement Between Mid-Atlantic States Career and Education Center and the Salem County Board of Chosen Freeholders to Provide Various Transportation for Delaware, Dialysis, Camden and Philadelphia Appointments

Resolution 2018-413: Resolution Rejecting Proposals Submitted for Providing Services and Programs for Salem County Residents 60 Years of Age or Older and Limited Disabled Residents

Under the Area Plan Grant of the Older Americans Act (Congregate Nutrition Title III-C Programs)

Resolution 2018-414: Resolution Awarding a Contract to Mid-Atlantic States Career and Education Center for Providing Congregate Nutrition Title III-C to the Disabled and/or Elderly Residents of Salem County under the Older Americans Act- Area Plan Grant

Resolution 2018-415: Resolution Authorizing Acceptance of a Grant from the New Jersey Division of Disability Services for the County of Salem Personal Assistance Services Program (PASP) (Waiver)

Resolution 2018-416: Resolution Acknowledging the Standardized Board Resolution Form from the New Jersey Department of Human services for the Personal Assistance Service Program (Waiver)

Resolution 2018-417: Resolution Authorizing Termination of Three Vehicle Leases Between the County of Salem and New Jersey Transit (Waiver)

A motion was made and seconded to adopt the thirteen Resolutions. Freeholder Laury asked the minutes and Resolution reflect he abstained from Resolution 2018 -411 (D7). Deputy Director Hassler asked if Resolution 2018-412 (B8) included Cumberland and Gloucester counties, Freeholder Laury stated yes. The Motion Carried by a roll call vote.

Freeholder	Motion	Second	Aye	Nay	Abstain	Absent
Freeholder Lee Ware		X	X			
Deputy Director Charles Hassler			X			
Freeholder Benjamin Laury	X		X		2018-411 (D7)	
Freeholder Scott Griscom			X			
Director Melissa DeCastro			X			

E. PUBLIC SAFETY COMMITTEE – Griscom, Ware

Resolution 2018-418: Resolution Approving Change Order No. 4 for the Provision of Food Services for the Salem County Correctional Facility (Catering by Marlin’s, Inc.)

A motion was made and seconded to adopt the one Resolution. Freeholder DeCastro asked if this was a new caterer, Freeholder Griscom responded yes. The Motion Carried by a roll call vote.

Freeholder	Motion	Second	Aye	Nay	Abstain	Absent
Freeholder Lee Ware		X	X			
Deputy Director Charles Hassler			X			
Freeholder Benjamin Laury			X			
Freeholder Scott Griscom	X		X			
Director Melissa DeCastro			X			

F. CHAPTER 159 TO INSERT REVENUE IN THE BUDGET:

F1. Resolution Providing for the Insertion of any Special Item of Revenue in the Budget Pursuant to NJSA 40A:4-87 Chapter 159, P.L. 1948 (2018-2019 RERP- NJ OEM)

F2. Resolution Providing for the Insertion of any Special Item of Revenue in the Budget Pursuant to NJSA 40A:4-87 Chapter 159, P.L. 1948 (FY 2018 Salem County Railroad Rehabilitation Program)

A motion was made and seconded to adopt the above two resolutions. No discussion followed. Motion Carried by a roll call vote:

Freeholder	Motion	Second	Aye	Nay	Abstain	Absent
Freeholder Lee Ware		X	X			
Deputy Director Charles Hassler	X		X			
Freeholder Benjamin Laury			X			
Freeholder Scott Griscom			X			
Director Melissa DeCastro			X			

IX. Freeholder Old Business: No business discussed.

X. Freeholder New Business: No business discussed.

XI. Freeholder Public Announcements: Freeholder Ware stated he heard the best news tonight that Kathy Laury was coming home after five months of being in the hospital. Freeholder Laury stated his family is blessed. Kathy is coming home and has a long way to go but doing well. He is looking forward to bringing her home tomorrow.

XI. Public Comment (Agenda items or other County Business)

Patty Bomba, Carney's Point: She sends her regards to Kathy and family. She said miracles do happen, Sammi is proof. She announced that Christmas Tree Parade would be held on Thursday, December 7-8th at the St. Joseph's Parish. Proceeds benefit Ranch Hope and Independent Living Resource center. This is a nice family night out and encouraged everyone to attend.

XII. Executive Closed Session (if needed)- No closed session

XIII. Adjournment

A motion was made by Deputy Director Hassler, seconded by Freeholder Ware to adjourn the meeting at 7:01 PM. No discussion followed. Motion carried by a voice vote.

Next Meeting Date

Wednesday, December 19, 2018
Regular Meeting 4:00 PM Meeting
Salem County Olde Courthouse, 104 Market Street, Salem, New Jersey 08079

Respectfully Submitted,

Brenda P. Banks
Clerk of the Board

Rev 12/18/18