



Board of County Commissioners

REGULAR MEETING MINUTES

May 1, 2024 6:00 PM

Salem County Historic Courthouse, 104 Market Street, Salem, New Jersey

Call to Order – Commissioner Director Laury called the meeting to order at 6:00pm.

Invocation – CFO Kelly Hannigan offered the Invocation.

Pledge of Allegiance – Director Laury invited all to recite the Pledge of Allegiance

Statement Regarding Open Public Meetings Act – The statement was read by Clerk of the Board, Stacy L. Pennington.

Adequate notice pursuant to the Open Public Meetings Act has been given of this meeting: By forwarding notice to the South Jersey Times and Elmer Times Co.; and By posting notice on the bulletin board in the Salem County Courthouse and the Fifth Street Office Complex; and By filing notice in the Offices of the Salem County Clerk and the Clerk of the Board all having been done at least 48 hours in advance.

Attendance Roll Call

Commissioner	Present	Absent
Director Laury	X	
Deputy Director Ostrum	X	
Commissioner Ramsay	X	
Commissioner Taylor	X	
Commissioner Timmerman	X	

A quorum was present.

Minutes

Dispense with the reading of the minutes of the April 17, 2024 Regular Meeting. Minutes are to be received, approved, and recorded in the Minute Book.

Commissioner	Motion	Second	Aye	Nay	Abstain	Absent
Commissioner Ramsay		X	X			
Commissioner Taylor			X			
Commissioner Timmerman			X			
Deputy Director Ostrum	X		X			
Director Laury			X			

Hand vote passed 5-0.

Special Recognition:

Commissioner Laury read and presented a Proclamation for Older Americans Month. Betty Myers and Michele Drummond from the Advisory Council for the Salem County Office on Aging accepted it on behalf of all Office on Aging Members.

Deputy Director Ostrum read and presented a Citation for Business Appreciation to Tri M Group for volunteering to assist with repairs at the Salem County Veterans Cemetery. Ostrum also expressed his personal appreciation for the business conducting such a patriotic act as his father is laid to rest at the memorial site.

Correspondence – General and Committee/Commission Minutes and Reports

1. Resolution from Monmouth County establishing a logo and catch phrase for the America 250 Monmouth NJ Committee

Commissioner	Motion	Second	Aye	Nay	Abstain	Absent
Commissioner Ramsay		X	X			
Commissioner Taylor			X			
Commissioner Timmerman			X			
Deputy Director Ostrum	X		X			
Director Laury			X			

Hand vote passed 5-0.

Payment of Bills and Claims

Commissioner	Motion	Second	Aye	Nay	Abstain	Absent
Commissioner Ramsay			X			
Commissioner Taylor		X	X			
Commissioner Timmerman			X			
Deputy Director Ostrum	X		X			
Director Laury			X			

Hand vote passed 5-0.

RESOLUTIONS**ADMINISTRATIVE COMMITTEE****2024 CAP BANK**

A1 CY 2024 Resolution to Exceed to County Budget Appropriation Limits and to Establish a CAP Bank (NJSA 40A:4-45.14)

1. Motion and Second to Introduce the Resolution
2. Roll Call Vote

Commissioner	Motion	Second	Aye	Nay	Abstain	Absent
Commissioner Ramsay		X	X			
Commissioner Taylor			X			
Commissioner Timmerman			X			
Deputy Director Ostrum	X		X			
Director Laury			X			

Hand vote approved 5-0.

Commissioner Timmerman inquired on the actual meaning of CAP BANK. Evan Palmer spoke from the audience and provided clarification on the exact purpose of CAP BANK. The resolution serves to justify that municipalities and counties shall be prohibited from increasing their financial appropriations by more than 2.5%. In the case of counties, the increase applies to the property tax levy, not final appropriations.

A2 CY 2024 Resolution Authorizing County Entity to Exceed the County Entity Budget Request CAP (P.L. 2015, C. 249)

1. Motion and Second to Introduce the Resolution
2. Roll Call Vote

Commissioner	Motion	Second	Aye	Nay	Abstain	Absent
Commissioner Ramsay		X	X			
Commissioner Taylor			X			
Commissioner Timmerman			X			
Deputy Director Ostrum	X		X			
Director Laury			X			

Hand vote approved 5-0.

Evan Palmer provided further clarification as Resolution A2 defers more to county/committee specific. The county offices that are in line to benefit from CY 2024 would be the Sheriff's Office and the Surrogates Office. Evan further added that this resolution should be considered a benefit as the extension time will allow the committees to access funds past a deadline date due to an extension time frame that has been granted.

A3 Resolution to Have the 2024 Budget Read by Title

A4 Resolution Amending Resolution 2024-003 Job Classification Titles and Salary Ranges

A5 Resolution Authorizing Change Order #1 to the Contract for Civil Litigation Counsel for the County of Salem

A6 Resolution Authorizing Change Order #1 to the Contract for the Purchase of Election Materials for the County of Salem

A7 Resolution Authorizing Disposal of Surplus Property for the County of Salem

A8 Resolution Directing The County Engineer to Expediently Proceed with the Design and Construction of Auburn Road Piping Remediation to Ensure Compliance with NJPDES Stormwater Permit

A9 Resolution Accepting and Executing Financial Assistance from the United States Department of Agriculture, Rural Development Program

A10 Resolution Adding Appropriations to the 2024 Temporary Budget in Accordance with NJSA 40A:4-19.1

A11 Resolution Requesting Memorialized Transfer of Funds

A12 Resolution Approving Amendment to a Shared Services Agreement between Salem County, Gloucester County, Cumberland County, and Cumberland County Improvement Authority engaging Professional Services for Work Related to Facilitation of a Regional Jail

Deputy Administrator/Clerk of the Board Pennington noted that there was a clerical error 2024-098 should be 2024-115

Commissioner	Motion	Second	Aye	Nay	Abstain	Absent
Commissioner Ramsay		X	X			
Commissioner Taylor			X			
Commissioner Timmerman			X			
Deputy Director Ostrum	X		X			
Director Laury			X			

Hand vote approved 5-0.

Deputy Director Ostrum commented that he was delighted to see Resolution A8 expedited due to the ongoing issues regarding flooding on Auburn Road.

Commissioner Laury provided clarification regarding Resolution A12 in expressing that Regional Jail costs will be divided amongst Gloucester County, Cumberland County, and Cumberland County Improvement Authority. Salem County is not absorbing the total cost.

Commissioner Laury further commented regarding Resolution A7 by personally thanking Jeffrey Ridgway Facilities Management/County Administrator on taking the initiative for the sales of aged County vehicles.

HEALTH & HUMAN SERVICES COMMITTEE

E1 Resolution to Apply for the Medical Reserve Corps (MRC) Grant

E2 Resolution Amending Resolution 2024-155 to Add Additional Funding to the New Jersey Department of Health (NJDOH) – Office of Local Public Health (OLPH) County Health Infrastructure Program 2024

E3 Resolution of Intent to Apply for Funding for the 2024-2025 Childhood Lead Exposure Prevention (CLEP) Project Grant

E4 Resolution to Accept a Grant from the State of New Jersey Department of Health for the WIC/Seniors Farmers Market Nutrition Program

Commissioner	Motion	Second	Aye	Nay	Abstain	Absent
Commissioner Ramsay		X	X			
Commissioner Taylor			X			
Commissioner Timmerman	X		X			
Deputy Director Ostrum			X			
Director Laury			X			

Hand vote approved 5-0.

Commissioner Timmerman commented regarding Resolution E3 explaining how Lead Exposure has been an ongoing hurdle regarding the mitigation involved and how families tend to back out due to the cost and hassle pertaining to the cleanup.

Commissioner Laury further commented regarding Resolution E3 explaining that with this grant being established there will be funding to assist in Lead Exposure scenarios.

PUBLIC WORKS COMMITTEE

F1 Resolution Authorizing the Execution of a Memorandum of Understanding between the “Atlantic City Electric Company, Inc.” and the County of Salem

F2 Resolution Issuing Change Order Number 30 to the Contract for Courthouse Addition and Alterations to the Existing Courthouse and Administration Buildings

F3 Resolution Approving the Execution of Change Order #1 to the 2019 County Aid Road Program for the County of Salem

F4 Resolution Authorizing the Filing of an Application for the 2024 Regional Transportation Alternatives Set-Aside Program Grant for Auburn Road, County Road #602 Drainage Improvements

F5 Resolution to Approve “Elmer Fire Department” Application for Motorist Solicitation Pursuant to Resolution No. 98-115

Commissioner	Motion	Second	Aye	Nay	Abstain	Absent
Commissioner Ramsay	X		X			
Commissioner Taylor		X	X			
Commissioner Timmerman			X			
Deputy Director Ostrum			X			
Director Laury			X			

Hand vote approved 5-0.

Commissioner Laury commented pertaining to Resolution F1 – Atlantic City is installing a guide rail. Atlantic City will be providing the funding for the county to do maintenance/repairs as needed.

Public Hearings & Adoptions

2024 BUDGET

INTRODUCTION OF THE 2024 SALEM COUNTY BUDGET

1. Motion for the introduction on the first reading
2. Roll Call Vote

Commissioner	Motion	Second	Aye	Nay	Abstain	Absent
Commissioner Ramsay		X	X			
Commissioner Taylor			X			
Commissioner Timmerman			X			
Deputy Director Ostrum	X		X			
Director Laury			X			

Hand vote approved 5-0.

Public Hearing and Adoption scheduled for June 5, 2024 at 4pm in the 5th Street Conference Room

Commissioner Old Business – None

Commissioner New Business - None

Commissioner Public Announcements:

Deputy Director Ostrum commented regarding the upcoming Holiday “Mother’s Day” and encouraged the audience to take part in multiple activities/events occurring locally within the county. He also highlighted that it’s the busy season for our local schools, with honor ceremonies, graduations, and spring concerts. Highly encourage the audience to attend, if possible, in support of the children.

Deputy Director Ostrum noted some upcoming events in the county:

Thursday, May 2	8:00 am – 10:00 am National Day of Prayer Breakfast Tickets: \$20 each or \$150 for a table of 8 Location: Catholic Community of the Holy Spirit Woodstown Parish Center, 2 Lamplighter Drive, Woodstown
Saturday, May 4	9:00 am – 1:00 pm 8th Annual Car Show and Vendor Sale - SC Vocational Technical School Location: 880 Route 45, Woodstown Contact Frank Maurer to pre-register (856) 769-0101 Ext 5124 or visit FMAURER@SCVTS.ORG
Saturday, May 4	10 am – 4 pm Open House in Fenwicks Colony Spring House Tour Location: 83 Market St, Salem NJ See website: www.salemcountyhistoricalsociety.com for ticket info

Sunday, May 5	3:00 pm To the Stars – Oak Singers Spring Concert Location: Salem Community College – 426 Hollywood Ave, Penns Grove
Sunday, May 5	10:00 am – 2:00 pm Cinco de Mayo Brunch Location: 60 N Railroad Avenue, Pedricktown
Tuesday, May 7	11:30 am – 1:30 pm 13th Annual Silver Fox Tea – “Wear Your Fancy Hat” Location: Sharptown United Methodist Church, 24 Church Street, Pilesgrove For Salem County Women 60+ years of age. Limited Seating & Advanced Registration is required. Call to Register by April 29 th (856) 339-8622
Wednesday, May 8	8:00 am – 11:00 am Together with Veterans – Coffee, Donuts and Good Conversation Location: VFW Post 253 – 20 Phillips Dr, Salem
Saturday, May 11	10:00 am – 12:00 pm Pennsville Recreation Park Pond Fishing Tournament – For kids 12yrs old or younger! Registration starts @ 9:30 am Cost \$1.00 Location: Riverview Beach Park, Pennsville
May 12 th thru 19 th	World Sporting Clays Championship Location: M&M Hunting and Sporting Clays Info: www.mmhunting.com/may-13-19-2024
Tuesday, May 14	6:00 pm Spring Ensemble Concert – Free Entry! Location: Salem High School Auditorium, Salem
Wednesday, May 15	5:30 pm Best of Salem County 2024 Celebration Location: The Grove at Centerton Full meal w/cash bar \$65 per person Tickets may be purchased at www.SalemCountyChamber.com
Wednesday, May 15	6:00 pm Salem County College Commencement Ceremony Location: SCC, Carney’s Point

Commissioner Laury inquired regarding the status of the cannon.

Administrator Ridgway replied that the cannon previously had the wheels restored. Years later they deteriorated again so the canon If further repairs are needed, the Lancaster company would then been contacted.

Public Comment (Agenda items or other County Business) Anyone wishing to speak please speak clearly and state your name and address for the record. Each speaker will have FOUR MINUTES to speak. The Clerk of the Board (COB) will keep track of the time for each speaker. When addressing questions concerning personnel issues with the County of Salem no names will be used at any time.

Patty Bomba from Carney’s Point commented:

- Special Needs Ball and the Ian Bradley Memorial Walk/Run taking place on the same date.
- Habitat Pop Craft event coming up on May 21st.
- Habitat has also taken part in a Ramp Installation program. This is the first in the Nation. The organization partnered with veterans to access an \$85,000 grant to improve homes.
- Inquired regarding the Disability Advisory Board Meetings as no meetings have occurred. Wanted to know if this Board has been disbanded. Deputy Director Ostrum opined that this would require further investigation.

Next Meeting Date: May 15, 2024 4:00PM

Executive Closed Session - None

Resolution Authorizing Executive Session County of Salem - Matters Relating to Litigation, Negotiations, and the Attorney-Client Privilege

Commissioner	Motion	Second	Aye	Nay	Abstain	Absent
Commissioner Ramsay						
Commissioner Taylor						
Commissioner Timmerman						
Deputy Director Ostrum						
Director Laury						

Executive Closed Session Ended – N/A

Commissioner	Motion	Second	Aye	Nay	Abstain	Absent
Commissioner Ramsay						
Commissioner Taylor						
Commissioner Timmerman						
Deputy Director Ostrum						
Director Laury						

Adjournment – There being no further business, the meeting adjourned at 6:31 pm.

Commissioner	Motion	Second	Aye	Nay	Abstain	Absent
Commissioner Ramsay		X	X			
Commissioner Taylor	X		X			
Commissioner Timmerman			X			
Deputy Director Ostrum			X			
Director Laury			X			

Hand vote approved 5-0.

Respectfully submitted,

Stacy L. Pennington
Clerk of the Board