



Board of County Commissioners

REGULAR MEETING MINUTES

March 20, 2024 6:00 PM

Salem County Historic Courthouse, 104 Market Street, Salem, New Jersey

Call to Order – Commissioner Director Laury called the meeting to order at 6:00pm.

Invocation – CFO Kelly Hannigan offered the Invocation.

Pledge of Allegiance – Director Laury invited all to recite the Pledge of Allegiance

Statement Regarding Open Public Meetings Act – The statement was read by Clerk of the Board, Stacy L. Pennington.

Adequate notice pursuant to the Open Public Meetings Act has been given of this meeting:

By forwarding notice to the South Jersey Times and Elmer Times Co.; and

By posting notice on the bulletin board in the Salem County Courthouse and the Fifth Street Office Complex; and By filing notice in the Offices of the Salem County Clerk and the Clerk of the Board all having been done at least 48 hours in advance.

Attendance Roll Call

Commissioner	Present	Absent
Director Laury	X	
Deputy Director Ostrum	X	
Commissioner Ramsay	X	
Commissioner Taylor	X	
Commissioner Timmerman	X	

A quorum was present.

Minutes

Dispense with the reading of the minutes of the March 6, 2024, Regular Meeting. Minutes are to be received, approved, and recorded in the Minute Book.

Commissioner	Motion	Second	Aye	Nay	Abstain	Absent
Commissioner Ramsay		X	X			
Commissioner Taylor			X			
Commissioner Timmerman			X			
Deputy Director Ostrum	X		X			
Director Laury			X			

Hand vote passed 5-0.

Special Recognition:

Women's History Month - Col. (Ret.) Dr. Gwyn Parris-Atwell, DPN, FNP-BC, CEN, FAEN

Director Laury presented a Proclamation for Women's History Month. It was accepted by Col. (Ret.) Dr. Gwyn Parris-Atwell, Chair of the Salem County Commission on Women. Dr. Parris-Atwell thanked him for the recognition on behalf of all women.

Waiver of the Rules:

A5 Resolution Amending Resolution 2024-003 to Establish Job Classification Titles and Salary Ranges

B3 Resolution Amending Resolution 2024-037 Appointing Members to the Salem County Youth Services Commission

B4 Resolution Authorizing the Acceptance and Execution of the 2024 Comprehensive Plan Update and Application and Award, State/Community Partnership SCP-24-PS-17, SCP-24-PM-17, and Family Court Services FC-24-17, for the County of Salem Youth Services Commission

Commissioner	Motion	Second	Aye	Nay	Abstain	Absent
Commissioner Ramsay		X	X			
Commissioner Taylor			X			
Commissioner Timmerman			X			
Deputy Director Ostrum	X		X			
Director Laury			X			

Hand vote passed 5-0.

Payment of Bills and Claims

Commissioner	Motion	Second	Aye	Nay	Abstain	Absent
Commissioner Ramsay		X	X			
Commissioner Taylor			X			
Commissioner Timmerman			X			
Deputy Director Ostrum	X		X			
Director Laury			X			

Hand vote passed 5-0.

Treasurer's Report

Commissioner	Motion	Second	Aye	Nay	Abstain	Absent
Commissioner Ramsay		X	X			
Commissioner Taylor			X			
Commissioner Timmerman			X			
Deputy Director Ostrum	X		X			
Director Laury			X			

Hand vote passed 5-0.

RESOLUTIONS

ADMINISTRATIVE COMMITTEE

- A1** Resolution Awarding a Renewal Contract Under a National Cooperative Purchasing Agreement Between ADP and the County of Salem to Provide Payroll, Human Resources and Benefit Services
- A2** Resolution Authorizing Change Order #1 to the Contract for Providing Inmate Pharmaceutical Services for the Salem County Correctional Facility
- A3** Resolution Adding Appropriations to the 2024 Temporary Budget in Accordance with NJSA 40A:4-19.1
- A4** Resolution Authorizing Change Order #1 to the Contract for Providing Home Delivered Nutrition to Disabled and/or Elderly Residents of Salem County by Meals on Wheels
- A5** Resolution Amending Resolution 2024-003 to Establish Job Classification Titles and Salary Ranges

Commissioner	Motion	Second	Aye	Nay	Abstain	Absent
Commissioner Ramsay		X	X			
Commissioner Taylor			X			
Commissioner Timmerman			X			
Deputy Director Ostrum	X		X			
Director Laury			X			

Hand vote passed 5-0.

AGRICULTURAL / PUBLIC SAFETY COMMITTEE

- B1** Resolution Accepting and Executing a Grant from the New Jersey Division of Criminal Justice Insurance Fraud Reimbursement Program for the Prosecutor's Office [Cycle 24]
- B2** Resolution Appointing Special Counsel for the Salem County Prosecutor's Office in the Civil Action Entitled Robert DiGregorio v. Mannington Township, ET AL. Docket No., SLM-L-192-21
- B3** Resolution Amending Resolution 2024-037 Appointing Members to the Salem County Youth Services Commission
- B4** Resolution Authorizing the Acceptance and Execution of the 2024 Comprehensive Plan Update and Application and Award, State/Community Partnership SCP-24-PS-17, SCP-24-PM-17, and Family Court Services FC-24-17, For the County of Salem Youth Services Commission

Director Laury asked for a motion and vote to read B1, B3 and B4 in bulk.

Commissioner	Motion	Second	Aye	Nay	Abstain	Absent
Commissioner Ramsay			X			
Commissioner Taylor		X	X			
Commissioner Timmerman			X			
Deputy Director Ostrum	X		X			
Director Laury			X			

Hand vote approved 5-0.

Director Laury asked for a motion and vote to table B2. These will be discussed further in closed session.

Commissioner	Motion	Second	Aye	Nay	Abstain	Absent
Commissioner Ramsay	X		X			
Commissioner Taylor		X	X			
Commissioner Timmerman			X			
Deputy Director Ostrum			X			
Director Laury			X			

Hand vote approved 5-0.

HEALTH & HUMAN SERVICES COMMITTEE

E1 Resolution Awarding a Contract for Providing Halfway House Services for the Salem County Division of Mental Health and Addiction Services

E2 Resolution Authorizing the Amendment to the Contract for Professional Services Between the County of Salem and New Hope

E3 Resolution to Apply for the Senior Save Navigators: Education, Outreach, and Application Assistance for the NJ Save Programs for the Period of Spring 2024 and Ending on June 30, 2025 in the Amount of \$466,000.00

E4 Resolution Amending the 2023-2024 Childhood Lead Exposure Prevention (CLEP) Project Grant

E5 Resolution Accepting and Executing the Grant Award for the United Way of Delaware 2023 Fund for Salem County Community Based Organizations

Commissioner	Motion	Second	Aye	Nay	Abstain	Absent
Commissioner Ramsay			X			
Commissioner Taylor			X			
Commissioner Timmerman	X		X			
Deputy Director Ostrum		X	X			
Director Laury			X			

Hand vote approved 5-0.

PUBLIC WORKS COMMITTEE

F1 Resolution Requesting an Extension of Time for the New Jersey Department of Transportation State Aid to Counties Under the New Jersey Transportation Trust Fund for Fiscal Year 2021 County Aid Improvement Program

F2 Resolution Requesting an Extension of Time for the New Jersey Department of Transportation Fiscal Year 2021 Local Bridge Fund Program

F3 Resolution Accepting a Grant from the New Jersey Department of Transportation for the Local Aid Infrastructure Fund Program for Fiscal Year 2023

F4 Resolution Awarding a Contract for the 2023 Local Aid Infrastructure Fund Hook Road, County Road #551, Reconstruction for the County of Salem

F5 Resolution Issuing Change Order Number 25 to the Contract for Courthouse Addition and Alterations to the Existing Courthouse and Administration Buildings

F6 Resolution Issuing Change Order Number 26 to the Contract for Courthouse Addition and Alterations to the Existing Courthouse and Administration Buildings

Commissioner	Motion	Second	Aye	Nay	Abstain	Absent
Commissioner Ramsay	X		X			
Commissioner Taylor		X	X			
Commissioner Timmerman			X			
Deputy Director Ostrum			X			
Director Laury			X			

Hand vote approved 5-0.

Commissioner Old Business – None

Commissioner New Business – None

Commissioner Public Announcements:

Commissioner Ramsey commented that he was appreciative to see F4 above (Hook Road issues) obtain an awarding contract and the progress completed thus far.

Commissioner Laury mentioned that he attended the monthly Luncheon for seniors hosted by the Office on Aging. He noted they had an amazing turnout - over 250 people attended. He noted the Office on Aging is looking for a larger venue to host in the future.

Deputy Director Ostrum noted some upcoming events in the county:

	<p align="center"><u>HEALTH DEPT. EVENTS FOR THE NEXT FEW WEEKS:</u></p> <p>Health Screenings:</p> <ul style="list-style-type: none"> Friday, March 29th, 1:00 - 3:00 PM, Suds Yer Duds <p>A Matter of Balance:</p> <ul style="list-style-type: none"> Tuesday, March 5th – Thursday, March 28th (Tuesdays and Thursdays), 1:00 – 3:00PM 		
	<p>RED CROSS BLOOD DRIVES</p>		
	DATE	TIME	LOCATIONS
	Wed., 3/27/24	2:00 pm – 7:00 pm	First Baptist Church - Woodstown
	Thursday, 4/11/24	2:00 pm – 7:00 pm	SC Fraternal Order of Police Lodge 6 - Pennsville
	<p>It's Spring Musical time! Support our students and see the performances!</p> <ul style="list-style-type: none"> March 22,23,24 Pennsville - Fiddler on the 		

	Roof
	<p>Challenger Baseball registration: www.pennsvillelittleleague.com More information: Bridgettobrien@yahoo.com See flyer attached.</p>
Fri/Sat/Sun March 22,23,24	<p>6:30 pm Fri / 6:30 pm Sat / 2:00 pm Sun Fiddler on the Roof – Pennsville Memorial High School Presentation Location: school auditorium</p>
Friday March 22	<p>7:30pm – Concert Free Concert for Music Around the County - Chestnut Brass Davidow Theatre Salem Community College For more info, please visit www.musicaroundthecountysalem.com/season-2023-2024.html</p>
Saturday, March 23	<p>10:00 am – 4:00 pm 246th Anniversary of the Hancock House Massacre – Free event, rain or shine A Day of Living History! Location: Hancock House, 3 Front Street, Hancocks Bridge</p>
Saturday, March 23	<p>11:00 am – 2:00 pm Spring Open House – photos with Easter Bunny, door prizes, baked goods, etc. Location: Salem County Humane Society</p>
Saturday, March 23	<p>10:00 am Easter Egg Hunt 2024 – food trucks, live music, face painting Location: Olivet Church, 933 Centerton Road, Pittsgrove</p>
Saturday/Sunday March 23, 24 & 30	<p>1:00 pm – 4:00 pm Egg & Veggie Hunt – Open House Style Location: Coombs Barnyard, 20 Route 77, Elmer For more info visit www.coombsbarnyard.com</p>
Saturday, March 23	<p>10:00 am – 3:00 pm Wranglers Spring Vendor Event / Easter Bunny pictures – supports Ranch Hope Location: Woodstown Moose Lodge, 13 Bypass Road, Woodstown Vendors contact: Chelsey Schatzan 856-279-1795</p>
Saturday March 23	<p>12:00 pm – 3:00 pm Plant & Seed Swap (see Facebook for more info) Location: A Garden Party Florist, 295 Shirley Road, Elmer</p>
Saturday March 23	<p>11:00 am – 2:00pm Pennsville Community Performing Arts Troupe Presents: Bunnies and Baskets Pennsville Assembly of God Church Rain or Shine!</p>
Sunday, March 24	<p>11:00 am Pennsville Township Historical Society Pocketbook Bingo – Coach & Michael Kors Handbags, Raffles and 50/50, Purchase Lunch and Snacks Salem County Vocational Technical School – 880 Woodstown Rd, Salem</p>

Sunday, March 24	4:00 pm Musical Theater Through the Ages – FREE concert Location: Woodstown Friends Meeting, 1 Marlton Road, Woodstown
Tuesday March 26	11:00 am – 1:00 pm Community Outreach and Energy Assistance Day - More info, call 856-517-0029 Location: Riverview Family Success Center, 157 W. Main Street, Penns Grove
Tuesday, March 26	11:00 am Thai Chi Class – Wear Comfortable Clothing Held in Church Annex First Presbyterian Church – 88 Market Street, Salem
Thur/Fri/Sat March 28,29,30	9:00 am – 6:00 pm Easter Flower Sale Location: Liberty Fire Company, 5 th and Griffith Streets, Salem
Thursday, March 28	10:00 am – 12:00 pm Stress Busters – Caring for an Elderly Loved One and Need Information, Insight, Suggestions, or Word of Encouragement Call to Register: (856)339-8622 Ware Building – 51 Cheney Rd, Woodstown
Saturday, March 30	12:00 pm – 4:00 pm Pennsville Spring Jamboree The Engine House, Pennsville NJ
Saturday, March 30	1:00 pm – 4:00 pm Egg & Veggie Hunt – Open House Style Location: Coombs Barnyard, 20 Route 77, Elmer Info at: www.coombsbarnyard.com
Sunday, March 31	10:00 am – 3:00 pm Easter Brunch The Grove at Centerton, 1022 Almond Road

Public Comment (Agenda items or other County Business) Anyone wishing to speak please speak clearly and state your name and address for the record. Each speaker will have FOUR MINUTES to speak. The Clerk of the Board (COB) will keep track of the time for each speaker. When addressing questions concerning personnel issues with the County of Salem no names will be used at any time. – **None**

Next Meeting Date April 5, 2024 - 6:00PM - Old Courthouse, Salem

Executive Closed Session - 6:17 pm

Resolution Authorizing Executive Session County of Salem *Matters Relating to Litigation, Negotiations and the Attorney-Client*

Commissioner	Motion	Second	Aye	Nay	Abstain	Absent
Commissioner Ramsay		X	X			
Commissioner Taylor			X			
Commissioner Timmerman			X			
Deputy Director Ostrum	X		X			
Director Laury			X			

Hand vote approved 5-0.

Director Laury asked for a motion and vote to close Executive Session – 7:11 pm

Commissioner	Motion	Second	Aye	Nay	Abstain	Absent
Commissioner Ramsay			X			
Commissioner Taylor	X		X			
Commissioner Timmerman		X	X			
Deputy Director Ostrum			X			
Director Laury			X			

Hand vote approved 5-0.

At this point, the Regular Meeting continued.

Director Laury asked for a motion and vote to take B2 off the table.

Commissioner	Motion	Second	Aye	Nay	Abstain	Absent
Commissioner Ramsay	X		X			
Commissioner Taylor		X	X			
Commissioner Timmerman			X			
Deputy Director Ostrum			X			
Director Laury			X			

Hand vote approved 5-0.

Director Laury asked for a motion and vote to approve B2.

Commissioner	Motion	Second	Aye	Nay	Abstain	Absent
Commissioner Ramsay	X		X			
Commissioner Taylor			X			
Commissioner Timmerman			X			
Deputy Director Ostrum		X	X			
Director Laury			X			

Hand vote approved 5-0.

Adjournment - There being no further business, the meeting was adjourned at 7:12 pm.

Commissioner	Motion	Second	Aye	Nay	Abstain	Absent
Commissioner Ramsay			X			
Commissioner Taylor	X		X			
Commissioner Timmerman			X			
Deputy Director Ostrum		X	X			
Director Laury			X			

Hand vote approved 5-0.

Respectfully submitted,
Stacey L. Pennington
Clerk of the Board