



Board of County Commissioners

Health & Human Services Committee

RESOLUTION AUTHORIZING CHANGE ORDER #1 TO THE CONTRACT FOR PROVIDING HOME DELIVERED NUTRITION TO DISABLED AND/OR ELDERLY RESIDENTS OF SALEM COUNTY BY MEALS ON WHEELS

WHEREAS, the Salem County Board of County Commissioners through the Office on Aging & Disabilities awarded a contract on December 28, 2021 by Resolution 2021-436 to Meals on Wheels of Salem County in the amount not to exceed \$52,352.00 (Fifty-two Thousand Three Hundred Fifty-two Dollars and Zero Cents) in Federal funds and \$3,977.00 (Three Thousand Nine Hundred Seventy-seven Dollars and Zero Cents) in Nutrition Services Incentive Program (NSIP formerly USDA) funding; and a required Provider match of \$13,088.00 (Thirteen Thousand Eighty-eight Dollars and Zero Cents); and;

WHEREAS, N.J.A.C. 5:34-4.49a03 requires that all change orders for services be approved by the Salem County Board of County Commissioners; and

WHEREAS, N.J.A.C. 5:34-4.49a03 requires that all change orders which exceed 20% of the original contract amount for services be approved by the Salem County Board of County Commissioners; and

WHEREAS, Office On Aging & Disabilities wishes to additionally increase with Change Order #1 by the amount of \$25,000.00 (Twenty Five Thousand Dollars and Zero Cents) for Home Delivered Nutrition services for 2023-2024; and

WHEREAS, the Salem County Purchasing Department recommends the approval of Change Order #1 in the amount of \$25,000.00 (Twenty Five Thousand Dollars and Zero Cents) increasing the contract to a total amount of \$81,329.00 (Eighty-One Thousand Three Hundred Twenty Nine Dollars and Zero Cents) with a provided match of \$6,250.00 (Six Thousand Two Hundred and Fifty Dollars and Zero Cents). This increase exceeds the 20% regulation; and

WHEREAS, all other terms of the original contract shall remain in force; and

WHEREAS, the Salem County Treasurer has certified that the funding for this contract in 2021 shall be encumbered in accordance with N.J.A.C. 5:30-5.4 and this agreement shall further be contingent upon the availability and appropriation of sufficient funds for this purpose in the County's temporary and/or permanent budget.

NOW, THEREFORE, BE IT RESOLVED by the Salem County Board of County Commissioners as follows:

1. The Salem County Board of County Commissioners approves the issue of Change Order #1 authorizing Meals on Wheels of Salem County to increase funds encumbered by the County of Salem in the amount of \$25,000.00 (Twenty-Five Thousand Dollars and Zero Cents) for a total new contract amount of \$81,329.00 (Eighty-One Thousand Three Hundred Twenty-Nine Dollars and Zero Cents).
2. The Salem County Treasurer shall certify to the Salem County Board of County Commissioners that the funds are available for payment of the increased amount as necessitated by the issuance of Change Order #1.

3. The Commissioner Director and the Clerk of the Board shall be authorized to execute said Change Order #1.

I hereby certify the foregoing to be a true resolution adopted by the Salem County Board of County Commissioners on March 20, 2024.


 STACY L. PENNINGTON
 Clerk of the Board

RECORD OF VOTE

COMMISSIONER	RESOLUTION MOVED	RESOLUTION SECOND	AYE	NAY	ABSTAIN	ABSENT
E. Ramsay		✓	✓			
C. Taylor			✓			
D. Timmerman			✓			
G. Ostrum Jr.	✓		✓			
B. Laury			✓			

✓ Indicates Vote

Department Initials AA

I, Kelly A. Hannigan, CFO of the County of Salem, hereby certify in accordance with Section 5:34-5 of the Local Public Contracts Guidelines and Local Public Contracts Regulations that adequate funds for the contract listed below are available and are contained in the OFFICIAL BUDGET of the County of Salem.


 Kelly A. Hannigan, CFO

AMOUNT: \$25,000	DATE: 3-20-2024
ACCOUNT # G-02-41-700-22B-303	NAME: Area Plan Grant/Misc
FOR: Home Delivered Nutrition Program	
VENDOR: Meals on Wheel of Salem County	