

Administrative Committee

**RESOLUTION AWARDING A RENEWAL CONTRACT UNDER A NATIONAL COOPERATIVE PURCHASING AGREEMENT BETWEEN ADP AND THE COUNTY OF SALEM TO PROVIDE PAYROLL, HUMAN RESOURCES AND BENEFIT SERVICES**

**WHEREAS**, the County of Salem is required to purchase goods and services pursuant to the New Jersey Local Public Contracts Law, *N.J.S.A. 40A:11-1 et seq.* (the "LPCL"); and

**WHEREAS**, the LPCL was amended pursuant to *P.L. 2011, c. 139*, to permit local contracting units, including the County, to utilize cooperative contracts as a method of procurement under the LPCL; and

**WHEREAS**, the County of Salem has determined that it is in the best interest of the County to have a third party perform personnel services related to payroll, human resources and benefits; and

**WHEREAS**, the Purchasing Department has determined and certified in writing that the value of the contract will exceed \$17,500; and

**WHEREAS**, ADP services are listed as an Omnia Partners Public Sector cooperative vendor, contract number R200701; and

**WHEREAS**, ADP has provided Salem County a 3-year pricing agreement and master service contract, with two 1-year renewals beginning on April 3, 2023 and will be renewed for the first 1-year extension beginning April 3, 2024 through April 2, 2025 which includes a 2% increase; and

**WHEREAS**, it has been determined that ADP has the software and resources available along with the ability to execute this agreement; and

**WHEREAS**, ADP, has completed and submitted a Business Entity Disclosure Certification which certifies that they have not made any reportable contributions to a political or candidate committee in the County of Salem in the previous one year, and that the contract will prohibit them from making any reportable contributions through the term of the contract.

**NOW, THEREFORE, BE IT RESOLVED** by the Board of County Commissioners of the County of Salem as follows:

1. The Salem County Board of County Commissioners hereby awards a renewal contract to ADP in the amount of \$169,963.24 (One Hundred Sixty-Nine Thousand Nine Hundred Sixty-Three Dollars and Twenty-Four Cents) to utilize their software for Payroll, Human Resource & Benefit Services.
2. The contract will be in effect from April 3, 2024 through April 2, 2025 and shall be completed in full accordance with the terms and conditions of the contract.

3. The County Commissioner Director and the Clerk of the Board shall be authorized to execute said contract in conjunction with Salem County, subject to the review of the Salem County Counsel.

I hereby certify the foregoing to be a true resolution adopted by the Salem County Board of County Commissioners at its annual reorganization meeting held on March 20, 2024.

  
 STACY L. PENNINGTON  
 Clerk of the Board

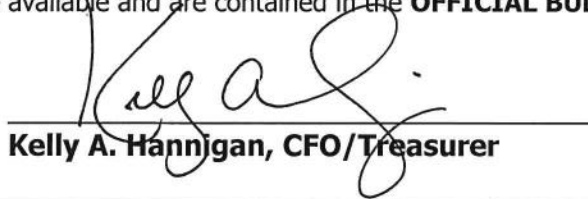
RECORD OF VOTE

COMMISSIONER	RESOLUTION MOVED	RESOLUTION SECOND	AYE	NAY	ABSTAIN	ABSENT
E. Ramsay		✓	✓			
C. Taylor			✓			
D. Timmerman			✓			
G. Ostrum Jr.	✓		✓			
B. Laury			✓			

✓ Indicates Vote

Department Initials AA

I, **Kelly A. Hannigan, CFO/Treasurer** of the County of Salem, hereby certify in accordance with **Section 5:34-5 of the Local Public Contracts Guidelines and Local Public Contracts Regulations** that adequate funds for the contract listed below are available and are contained in the **OFFICIAL BUDGET** of the County of Salem.

  
 Kelly A. Hannigan, CFO/Treasurer

<b>AMOUNT:</b> \$35,000.00	<b>DATE:</b> March 20, 2024
<b>ACCOUNT # and NAME:</b> 04-01-20-104-158-218 Personnel/HR/Misc.	
<b>FOR:</b> Payroll, Human Resource & Benefit Services	
<b>VENDOR:</b> ADP	