

MINUTES

**JANUARY 2, 2024
REGULAR MEETING**

**Prepared by:
CAREY ITALIANO**

**POLLUTION CONTROL FINANCING AUTHORITY
OF SALEM COUNTY**

January 2nd, 2024 at 5:30p.m.

110 Fifth Street,

Salem, NJ 08079

REGULAR MEETING MINUTES

Call to Order

The Pollution Control Financing Authority (“PCFA”) of Salem County’s January 2nd, 2024 meeting was called to order by Carey Italiano at 5:30 p.m. Flag Salute commenced.

Roll Call

The Authority members present were: Joe Racite, Vice-Chairman, Donald Asay; Treasurer, Andrew Ware; Secretary, and Lew Schneider Assistant Treasurer & Secretary. Also present were: Linwood Donelson; Solicitor, Katie Coleman; CFO, and Carey Italiano, Clerk.

Open Public Meetings Act

The Statement of the Open Public Meetings Act was read by Carey Italiano:

ADEQUATE NOTICE OF THE POLLUTION CONTROL FINANCING AUTHORITY OF SALEM COUNTY MEETING HAS BEEN PROVIDED AS REQUIRED N.J.S.A. 10:4-6, et.seq., THE “OPEN PUBLIC MEETINGS ACT” BY ADVANCE WRITTEN NOTICE TO TWO NEWSPAPERS, POSTING ON THE PUBLIC NOTICE BULLETIN BOARD IN THE COUNTY OFFICES, AND FILING WITH THE SALEM COUNTY CLERK.

Approval of Minutes

- i. A motion was made by Andrew Ware to approve the minutes of the Regular Meeting December 5th, 2023 meeting seconded by Lew Schneider. The motion was carried 3/0/1 with Joe Racite abstaining.

Financial Report and Payment of Bills

- i. Some interest accrued. The current bank balance is \$92,273.82. In good standing position. The authority is \$85,000.00 under budget. Well within budget as we enter the new fiscal year. The SCIA and Carneys Point Loans are \$260,149.44.
- ii. Lew Schneider moved and Joe Racite seconded to approve the Financial Report. The motion was carried 4/0.

a.	Katie Coleman	24-1	\$1,000.00
b.	NJ Advanced Media	24-2	\$237.60
c.	NJ Advanced Media	24-3	\$112.75
d.	NJ Advanced Media	24-4	\$73.35
e.	Katie Coleman	24-5	\$1,000.00
f.	Donelson, D’Alessandro LLC	24-6	\$367.50

- iii. Andrew Ware moved and Lew Schneider seconded the motion to pay the Bill List. The motion was carried 4/0.

Resolution 2023-15 – 2024 Budget Adoption

- i. Andrew Ware moved and Don Asay seconded the motion to open the public hearing. The motion was carried 4/0.
No member of the public spoke.
- ii. Donald Asay moved and Joe Racite seconded the motion to close the public hearing. The motion was carried 4/0.
- iii. Andrew Ware moved and Don Asay seconded the motion to adopt the following resolution 2023-15: 2024 Budget. The motion was carried 4/0.

Roll Call Vote: Joe Racite – yes, Donald Asay – yes, Lew Schneider – yes, Andrew Ware – yes

Old Business

New Business

- a. **RFP Discussion:** The formal bid opening of the PCFA was held on January 2, 2024. The bids received were discussed with the authority. Lew Schneider questioned if the PO Box was checked prior to the bid opening. Carey Italiano stated that she checked the PO BOX at 9:55am where there was no mail to be received. Carey than mentioned she collected the remaining bids that were available at the Clerk’s Office at 10:00am. The bid opening began at approximately 10:14am when Chair Fran Grenier arrived.
- b. **2024 Reorganization:** The preliminary agenda for the 2024 reorganization meeting was discussed.

Public Portion

The meeting was opened for public comment. No public comment was spoken.

Reminder: The next meeting, is scheduled for Tuesday, February 6th, 2024, Reorganization

Adjournment

A motion was made by Lew Schneider and seconded by Andrew Ware to adjourn meeting. All were in favor. The motion was carried. Approximately 5:45 p.m. the meeting adjourned

Respectfully submitted by,

Carey Italiano

PCFA for January 2, 2024 docx