



Board of County Commissioners

Public Works Committee

RESOLUTION AMENDING RESOLUTION #2023-554 AWARDING A PROFESSIONAL SERVICES CONTRACT FOR FY 2023 PRELIMINARY ENGINEERING FOR WILLOW GROVE ROAD, COUNTY ROAD #639 RESURFACING AND SAFETY IMPROVEMENTS PROJECT FOR THE COUNTY OF SALEM FEDERAL PROJECT NO. D00S729 NJDOT JOB #7107314

WHEREAS, the FY 2023 Preliminary Engineering and FY 2024 Final Design needed for the Willow Grove Road, County Road #639 Resurfacing and Safety Improvements Project was approved as a project under the New Jersey Department of Transportation, Federal Highway Administration; and

WHEREAS, three (3) qualified Professional Engineering Firms responded to the advertised "REQUEST FOR PROPOSAL AND QUALIFICATIONS" for FY 2023 PRELIMINARY ENGINEERING AND FY 2024 FINAL DESIGN FOR WILLOW GROVE ROAD, COUNTY ROAD #639 AND PERKINTOWN ROAD, COUNTY ROAD #644 RESURFACING AND SAFETY IMPROVEMENTS PROJECT FOR THE COUNTY OF SALEM FEDERAL PROJECT NO. D00S729 NJDOT JOB #7107314 on August 23, 2023 at 11:00 AM; and

WHEREAS, the New Jersey Department of Transportation reduced the size of the project to only authorize the FY 2023 PRELIMINARY ENGINEERING based on the associated cost; and

WHEREAS, the Salem County Board of County Commissioners have determined that a need exists for the aforementioned Professional Services for the FY 2023 Preliminary Engineering of Willow Grove Road, County Road #639 Resurfacing and Safety Improvements Project; and

WHEREAS, an evaluation of the Proposals based on the criteria outlined in the "Request for Proposal and Qualifications", Technical Proposal, and General Qualifications and Experience on Comparable Projects resulted in "**PENNONI ASSOCIATES, INC.**" of Philadelphia, Pennsylvania receiving the recommendation of Award of Proposal; and

WHEREAS, the "Request for Proposal and Qualifications" was solicited through a "Fair and Open" process in accordance with N.J.S.A. 19:44A-20.4 et seq; and

WHEREAS, the Salem County Treasurer has certified that the funding for this Professional Services Contract in 2024 shall be encumbered in accordance with N.J.A.C. 5:30-5.4 and this Contract shall be further contingent upon the availability and appropriation of sufficient funds contained in the 2024 Budget of the County of Salem under the Item: FY23 STBGP WILLOW GROVE RD-DESIGN-PE.

NOW, THEREFORE, BE IT RESOLVED by the Salem County Board of County Commissioners as follows:

1. A Professional Services Agreement be issued to "**PENNONI ASSOCIATES, INC.**" in accordance with their Proposal for the FY 2023 Preliminary Engineering for Willow Grove Road, County Road #639 – Revised Scope dated September 13, 2023 for their Total Amount of **EIGHTY-ONE THOUSAND, SIXTY DOLLARS AND ONE CENT** (\$81,060.01).

2. The Director and Clerk of this Board of County Commissioners of the County of Salem are hereby authorized to execute the Contract for "Professional Services" subject to the approval of the County Solicitor and the Commissioner of the New Jersey Department of Transportation.
3. A "Notice of Award" of said Professional Services Contract shall be published as required by law.

I hereby certify the foregoing to be a true resolution adopted by the Salem County Board of County Commissioners on WEDNESDAY, FEBRUARY 7, 2024.


 STACY L. PENNINGTON
 Clerk of the Board

RECORD OF VOTE

COMMISSIONER	RESOLUTION MOVED	RESOLUTION SECOND	AYE	NAY	ABSTAIN	ABSENT
E. Ramsay	✓		✓			
C. Taylor		✓	✓			
D. Timmerman			✓			
G. Ostrum Jr.			✓			
B. Laury						✓

✓ Indicates Vote

Department Initials _____



SALEM COUNTY ENGINEER'S OFFICE
 James McKelvie, County Engineer
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 856-935-7510, Ext. 8549

*** * M E M O R A N D U M * ***

TO: Board of County Commissioners

FROM: James McKelvie, County Engineer

DATE: January 31, 2024

RE: Review Committee Results for the RFP
 "Porchtown Road, County Road #613 Design
 And Permitting of Stormwater Management
 Improvements and Roadway Resurfacing"

A Review Committee was convened for the purpose of evaluating proposals for the RFP "PROFESSIONAL SERVICES FOR PORCHTOWN ROAD, COUNTY ROAD #613 DESIGN AND PERMITTING OF STORMWATER MANAGEMENT IMPROVEMENTS AND ROADWAY RESURFACING FOR THE COUNTY OF SALEM" submitted to the Engineer's Office on January 24, 2024.

All three (3) proposals were evaluated by each member of the Review Committee utilizing the following criteria: Technical Proposal (30 points); and General Qualifications and Experience on Comparable Projects - (70 points). Committee results are included in the attached "Evaluation Summary", and as described below.

VENDOR	TOTAL SCORE	RANK	COST
"Pennoni Associates, Inc."	287.6	2	\$163,740.00
"Remington & Vernick Engineers"	279.1	3	\$236,925.00
"Taylor Wiseman & Taylor"	288.9	1	\$328,371.92

Based on the above ranking, the Review Committee recommends awarding the contract to "Taylor Wiseman & Taylor, 804 East Gate Drive, Suite 100, Mount Laurel, New Jersey 08054 commencing on February 7, 2024 and terminating upon completion of the Project. Total amount of contract shall not exceed \$328,371.92.

If you have any questions, please contact the Salem County Engineer's Office at (856) 935-7510 extension 8549.