



Board of County Commissioners

MEETING MINUTES

6:00 PM - December 6, 2023

Salem County Historic Courthouse, 104 Market Street, Salem, New Jersey

CALL TO ORDER – Commissioner Director Laury called the meeting to order at 6:00 pm.

INVOCATION – CFO Kelly Hannigan offered the Invocation.

PLEDGE OF ALLEGIANCE – Commissioner Director Laury led everyone in the Pledge of Allegiance.

STATEMENT REGARDING OPEN PUBLIC MEETINGS ACT: The Statement was read by Clerk of the Board, Stacy Pennington.

Adequate notice pursuant to the Open Public Meetings Act has been given of this meeting:
 By forwarding notice to the South Jersey Times and Elmer Times Co.; and
 By posting notice on the bulletin board in the Salem County Courthouse and the Fifth Street Office Complex; and By filing notice in the Offices of the Salem County Clerk and the Clerk of the Board all having been done at least 48 hours in advance.

ATTENDANCE ROLL CALL

Commissioner	Present	Absent
Director Laury	X	
Deputy Director Ostrum	X	
Commissioner Ramsay	X	
Commissioner Taylor	X	
Commissioner Timmerman	X	

Quorum 5-0

MINUTES

Dispense with the reading of the minutes of the November 15, 2023 Regular Meeting. Minutes are to be received, approved, and recorded in the Minute Book.

Commissioner	Motion	Second	Aye	Nay	Abstain	Absent
Commissioner Ramsay		X	X			
Commissioner Taylor			X			
Commissioner Timmerman			X			
Deputy Director Ostrum	X		X			
Director Laury			X			

Hand Vote 5-0

WAIVER OF THE RULES

A5 Resolution to Enter into a MOU with the County of Cumberland and County of Gloucester to Study, Negotiate and Codify a Proposal for the Creation of a Regional Correctional Facility in Accordance with N.J.S.A. 40A:65-14, et seq

Commissioner Director Laury stated A5 Resolution would be voted on after the Closed Session

E9 Resolution Granting Approval to Submit a Grant Application and Execute a Grant Contract with the New Jersey Department of Transportation for LA-2024 CA Salem County Main Project 17

Commissioner	Motion	Second	Aye	Nay	Abstain	Absent
Commissioner Ramsay		X	X			
Commissioner Taylor			X			
Commissioner Timmerman			X			
Deputy Director Ostrum	X		X			
Director Laury			X			

Hand Vote 5-0

CORRESPONDENCE – General and Committee/ Commission Minutes and Reports

1. Letter from Atlantic City Electric for Implementation of an Adjustment to Its Conservation Incentive Program Public Hearing Notice
2. Public Works Committee Meeting Minutes for October 11, 2023
3. Letter from SJ Gas for Approval to Revise Cost Recovery Charge and the Levels of Its Societal Benefits Clause Charges Notice
4. Pollution Control Financing Authority Meeting Minutes for May 2, 2023
5. Resolution from Upper Pittsgrove Supporting the NJ DOT for Improvements at the Intersection of NJ State Rt. #77 and Glassboro Rd, CR #619 in Upper Pittsgrove Township
6. Monmouth County Resolution Supporting \$21 Million in Funding for County 911 Centers in the FY 2024 State Budget with a \$1 Million Grant Made Available for Each County to Regionalize Upgrade or Maintain Its 911 System

Commissioner	Motion	Second	Aye	Nay	Abstain	Absent
Commissioner Ramsay		X	X			
Commissioner Taylor			X			
Commissioner Timmerman			X			
Deputy Director Ostrum	X		X			
Director Laury			X			

Hand Vote 5-0

PAYMENT OF BILLS AND CLAIMS

Commissioner	Motion	Second	Aye	Nay	Abstain	Absent
Commissioner Ramsay		X	X			
Commissioner Taylor			X			
Commissioner Timmerman			X			
Deputy Director Ostrum	X		X			
Director Laury			X			

Hand Vote 5-0

RESOLUTIONS

ADMINISTRATIVE COMMITTEE: -

A1 Resolution Appointing Risk Management Consultant 2024 Fund Year

A2 Resolution Appointing Fund Commissioner to the Statewide Insurance Fund for Fund Year 2024

A3 Resolution Establishing a Program to Transfer a Portion of its ARPA Fiscal Recovery Funds to Elmer Borough, Lower Alloways Creek Township, Pennsville Township, Salem City, and Upper Pittsgrove Township

Commissioner Director Laury stated the County of Salem is matching the townships mentioned in A3 Resolution on their spending of their COVID-19 funds.

Commissioner Ramsay stated there are concerns with Salem City using funds from their general budget.

CFO Kelly Hannigan stated it must fall into the fine interim rules and be in line with the criteria.

Commissioner Director Laury stated the townships mentioned are taking responsibility so if there is an audit, they are responsible and must sign off on that.

A4 Resolution Awarding a Contract for Providing Expert Consultant and Advisory Services for the Broadband Initiative in the County of Salem

A5 Resolution to Enter into a MOU with the County of Cumberland and County of Gloucester to Study, Negotiate and Codify a Proposal for the Creation of a Regional Correctional Facility in Accordance with N.J.S.A. 40A:65-14, et seq

Commissioner Director Laury stated A5 Resolution would be voted on after the Closed Session

Commissioner	Motion	Second	Aye	Nay	Abstain	Absent
Commissioner Ramsay		X	X			
Commissioner Taylor			X			
Commissioner Timmerman			X			
Deputy Director Ostrum	X		X			
Director Laury			X			

Hand Vote 5-0

AGRICULTURAL / PUBLIC SAFETY COMMITTEE

B1 Resolution Authorizing the Trade-In of One DJI Matrice 200V 2 Unmanned Aircraft System (UAS) Serial Number 17S3H7U002U013 for One DJI Mavic Enterprise Advanced Unmanned Aircraft System (UAS)

B2 Resolution Authorizing the County of Salem Through the Salem County Sheriff's Office to Participate in the Defense Logistics Agency, Law Enforcement Support Office, 1033 Program to Enable the Salem County Sheriff's Office to Request and Acquire Excess Department of Defense Equipment

Commissioner	Motion	Second	Aye	Nay	Abstain	Absent
Commissioner Ramsay			X			
Commissioner Taylor			X			
Commissioner Timmerman		X	X			
Deputy Director Ostrum	X		X			
Director Laury			X			

Hand Vote 5-0

IT / PLANNING / TOURISM COMMITTEE

C1 Resolution Accepting the 2024 New Jersey Historical Commission Grant and the 2024 New Jersey State Council On the Arts Grant

Commissioner	Motion	Second	Aye	Nay	Abstain	Absent
Commissioner Ramsay		X	X			
Commissioner Taylor	X		X			
Commissioner Timmerman			X			
Deputy Director Ostrum			X			
Director Laury			X			

Hand Vote 5-0

HEALTH & HUMAN SERVICES/ EDUCATION COMMITTEE

D1 Resolution Accepting and Executing a Grant for the 2023-2024 County Innovation Grant

D2 Resolution Awarding a Contract for Facilitating Events, Activities and Trips for the Clients of the Salem County Division of Mental Health & Addiction Services under the County Innovation Grant Program

D3 Resolution Accepting and Executing the New Jersey Division of Mental Health and Addiction Block Grant for 2023-2024 and Authorizing the Signing of the Letter of Agreement Between the Governor's Council on Alcoholism and Drug Abuse and the County of Salem

D4 Resolution of Intent to Apply for the NACCHO 2024 MRC Operational Readiness Awards

D5 Resolution Authorizing the Grant Application for the United Way of Delaware 2023 Fund for Salem County Community Based Organizations

D6 Resolution Accepting and Executing the Private Well Outreach 2024 Grant

D7 Resolution Amending 2023 Contracts for Providing Drug and Alcohol Treatment Services (Sober Living Funding) for the Salem County Division of Mental Health & Addiction Services

Commissioner	Motion	Second	Aye	Nay	Abstain	Absent
Commissioner Ramsay			X			
Commissioner Taylor			X			
Commissioner Timmerman	X		X			
Deputy Director Ostrum		X	X			
Director Laury			X			

Hand Vote 5-0

ECONOMIC DEVELOPMENT/ PUBLIC WORKS COMMITTEE

E1 Resolution Prohibiting Normal Traffic Along Maple Avenue, County Road #634, South Broad Street, County Road #607, and East Main Street, County Road #675 for a Christmas Parade in the Borough of Penns Grove, Salem County

E2 Resolution Awarding a Contract for the 2020 County Aid Road Program for the County of Salem

E3 Resolution Authorizing the Filing of a Fifth Amendment to the Application for State Aid to Counties Under the New Jersey Transportation Trust Fund for Fiscal Year 2021 County Aid Improvement Program

E4 Resolution Authorizing the Filing of an Application and Acceptance and Execution of a Grant from the New Jersey Department of Transportation for Willow Grove Road, County Road #639 in Pittsgrove

Township Design-Preliminary Engineering for the County of Salem Federal Project No. D00S729, NJ DOT Job No. 7107314

E5 Resolution Authorizing the Filing of an Application and Acceptance and Execution of a Grant from the New Jersey Department of Transportation for Five Points Roundabout Right-of-Way Acquisition in Pittsgrove Township for the County of Salem Federal Project No. HSIP-D00S(587), NJ DOT Job No. 7110322

E6 Resolution Issuing Change Order Number 21 to the Contract for Courthouse Addition and Alterations to the Existing Courthouse and Administration Buildings

E7 Resolution Issuing Change Order Number 22 to the Contract for Courthouse Addition and Alterations to the Existing Courthouse and Administration Buildings

E8 Resolution Issuing Change Order Number 23 to the Contract for Courthouse Addition and Alterations to the Existing Courthouse and Administration Buildings

E9 Resolution Granting Approval to Submit a Grant Application and Execute a Grant Contract with the New Jersey Department of Transportation for LA-2024 CA Salem County Main Project 17

Commissioner	Motion	Second	Aye	Nay	Abstain	Absent
Commissioner Ramsay	X		X			
Commissioner Taylor		X	X			
Commissioner Timmerman			X			
Deputy Director Ostrum			X			
Director Laury			X			

Hand Vote 5-0

CHAPTER 159 TO INSERT REVENUE IN THE BUDGET

F1 Resolution Providing for the Insertion of Any Special Item of Revenue in the Budget Pursuant of NJSA 40A:4-87 Chapter 159, P.L. 1948 - **FY 2023 HSIP Five Points Roundabout ROW**

F2 Resolution Providing for the Insertion of Any Special Item of Revenue in the Budget Pursuant of NJSA 40A:4-87 Chapter 159, P.L. 1948 - **FY23 STBGP Willow Grove Road-Design-PE**

F3 Resolution Providing for the Insertion of Any Special Item of Revenue in the Budget Pursuant of NJSA 40A:4-87 Chapter 159, P.L. 1948 – **2023-2024 County Innovation Grant**

F4 Resolution Providing for the Insertion of Any Special Item of Revenue in the Budget Pursuant of NJSA 40A:4-87 Chapter 159, P.L. 1948 – **DMHAS Block Grant**

F5 Resolution Providing for the Insertion of Any Special Item of Revenue in the Budget Pursuant of NJSA 40A:4-87 Chapter 159, P.L. 1948 – **Project Firstline Train the Trainer**

Commissioner	Motion	Second	Aye	Nay	Abstain	Absent
Commissioner Ramsay		X	X			
Commissioner Taylor			X			
Commissioner Timmerman			X			
Deputy Director Ostrum	X		X			
Director Laury			X			

Hand Vote 5-0

COMMISSIONER OLD BUSINESS: None

COMMISSIONER NEW BUSINESS: None

COMMISSIONER PUBLIC ANNOUNCEMENTS:

Commissioner Timmerman mentioned Dr, DeCastro passed away recently. While Dr. DeCastro worked at Salem Hospital he delivered about 20,000 babies in the County of Salem, and he will be missed. His daughter had served on the Commissioner Council at one time.

Commissioner Ramsay stated Dr. DeCastro spent 20 plus years on the Salem Community College Board of Trustees.

Deputy Director Ostrum stated there is a scholarship in Dr. DeCastro's name.

Deputy Director Ostrum listed the following events happening around the County this month.

Thursday, December 7	5:30 pm Chamber of Commerce – Distinguished Citizen of the Year Banquet - \$65 per person Distinguished Citizen Banquet Salem County Chamber of Commerce The Grove at Centerton – 1022 Almond Rd, Pittsgrove
Thursday, December 7	6:00 pm Winter Concert – Choir, Band, “Flamers” Dance Team Paul W. Carleton Elementary School – 251 East Maple Avenue, Penns Grove
Friday, December 8	3:00 pm – 7:00 pm Hidden Pond Farms Presents the Wild Grit – Huitzilin Food Cart serving Tacos, Burritos, Quesadillas https://www.facebook.com/events/s/hidden-pond-farm-presents-the-7290027801053570/?mibextid=9l3rBW Pine Tavern Distillery – 151 Pine Tavern Rd, Monroeville
December 8 – 10	4:00 pm – 9:00 pm Salem County Christmas – Santa, Kids Zone, Vendors, Food Trucks, Carriage Rides & More \$10 Parking Donation For More Information: Call (856)565-8366 or Email sickler02@gmail.com , wareandy13@gmail.com Salem County Fairgrounds – 735 Harding Hwy, Woodstown
Friday, December 8	6:00 pm – 7:30 pm Chicken Parmesan Dinner – Chicken Parmesan, Spaghetti, Salad, Roll and Dessert. Eat in or Take Out \$15 per Platter Call: (856)935-2357 after 4:00 pm or Stop In to Reserve Your Platter Salem Eagles #1966 – 232 E. Broadway, Salem
Friday, December 8	6:30 pm – 8:30 pm Paint N Sip at Monroeville Winery – Purchase tickets in advance Paint N Sip at Monroeville Winery - December 8th (getoccasion.com) Monroeville Winery – 314 Richwood Rd, Monroeville
Saturday, December 9	10:00 am – 11:00 am Story Hour – Story, Craft & Snack Ages: 3-7 – \$10 Reservations Required: Email squirrelsneartstudio@gmail.com Squirrel's Nest Art Studio – 9 N Main St, Woodstown
Saturday, December 9	10:30 am – 3:00 pm Santa Claus Special https://www.dynamicticketsolutions.com/wtcr/index-responsive.cfm Woodstown Central Railroad – 650 Alloway-Woodstown Road, Woodstown

Deputy Director Ostrum stated you can view the event list on the Salem County Government Facebook page. The event list is full and there are plenty of things to do to keep busy which is good news for the county. There is a lot of commerce going on, if you want to get out and socialize you can enjoy the assets of the county.

Director Laury stated to go to our Salem County Facebook page there are a lot of good things happening within the county. There are breakfasts, dinners, lunches to keep you busy during the next few weeks. Please check our Salem County Government website as well.

PUBLIC COMMENT (Agenda items or other County Business) Anyone wishing to speak please speak clearly and state your name and address for the record. Each speaker will have FOUR MINUTES to speak. The Clerk of the Board (COB) will keep track of the time for each speaker. When addressing questions concerning personnel issues with the County of Salem no names will be used at any time.

NEXT MEETING DATE - December 20, 2023 6:00pm

EXECUTIVE CLOSED SESSION began at 6:16 pm.

G1 Resolution Authorizing Executive Session County of Salem

Commissioner	Motion	Second	Aye	Nay	Abstain	Absent
Commissioner Ramsay			X			
Commissioner Taylor		X	X			
Commissioner Timmerman			X			
Deputy Director Ostrum	X		X			
Director Laury			X			

Hand Vote 5-0

A5 Resolution to Enter into a MOU with the County of Cumberland and County of Gloucester to Study, Negotiate and Codify a Proposal for the Creation of a Regional Correctional Facility in Accordance with N.J.S.A. 40A:65-14, et seq

Commissioner	Motion	Second	Aye	Nay	Abstain	Absent
Commissioner Ramsay			X			
Commissioner Taylor		X	X			
Commissioner Timmerman			X			
Deputy Director Ostrum	X		X			
Director Laury			X			

Hand Vote 5-0

ADJOURNMENT

Commissioner	Motion	Second	Aye	Nay	Abstain	Absent
Commissioner Ramsay	X		X			
Commissioner Taylor			X			
Commissioner Timmerman		X	X			
Deputy Director Ostrum			X			
Director Laury			X			

Hand Vote 5-0

The meeting ended at 6:54 pm

Respectfully submitted,

Stacy L. Pennington
Clerk of the Board