



## Board of County Commissioners

### MEETING MINUTES

September 6, 2023 4:00 PM

Salem County Historic Courthouse, 104 Market Street, Salem, New Jersey

**CALL TO ORDER** – Commissioner Director Laury called the meeting to order at 4:02 pm.

**INVOCATION** – CFO Kelly Hannigan offered the Invocation.

**PLEDGE OF ALLEGIANCE** – Commissioner Director Laury led everyone in the Pledge of Allegiance.

**STATEMENT REGARDING OPEN PUBLIC MEETINGS ACT:** was read by Clerk of the Board, Stacy Pennington.

Adequate notice pursuant to the Open Public Meetings Act has been given of this meeting:

By forwarding notice to the South Jersey Times and Elmer Times Co.; and

By posting notice on the bulletin board in the Salem County Courthouse and the Fifth Street Office Complex; and By filing notice in the Offices of the Salem County Clerk and the Clerk of the Board all having been done at least 48 hours in advance.

### ATTENDANCE ROLL CALL

Commissioner	Present	Absent
Director Laury	X	
Deputy Director Ostrum	X	
Commissioner Ramsay	X	
Commissioner Taylor	X	
Commissioner Timmerman		X

### QUORUM 4-0

### MINUTES

Dispense with the reading of the minutes of the August 16, 2023 Regular Meeting and the August 16, 2023 Middle Mile Broadband Grant Special Meeting. Minutes are to be received, approved, and recorded in the Minute Book.

Commissioner	Motion	Second	Aye	Nay	Abstain	Absent
Commissioner Ramsay		X	X			
Commissioner Taylor			X			
Commissioner Timmerman						X
Deputy Director Ostrum	X		X			
Director Laury			X			

### HAND VOTE 4-0

**PRESENTATION:**

Christy DiLeonardo from the Cumberland Salem Cape May Workforce Development Board and Kathleen Lockbaum, Executive Director, Salem County Board of Social Services, gave a presentation about the programs available for Salem County residents through the Work First New Jersey (WFNJ) and Workforce Innovation and Opportunity Act (WIOA) and she provided a breakdown cost summary for the Program Year 2023-2024.

WFNJ Cost Summary					
Cost Category	TANF		GA/SNAP		Total Title I Costs
	Program	Admin	Program	Admin	
<b>A. Personnel Cost</b>		\$ -		\$ -	\$ -
Salaries / Wages		\$ -		\$ -	\$ -
Fringe Benefits		\$ -		\$ -	\$ -
<b>B. Non-Personnel Costs</b>		\$ 23,411.00		\$ 15,108.00	\$ 38,519.00
Occupancy Cost		\$ -		\$ -	\$ -
Travel		\$ -		\$ -	\$ -
Conference & Training		\$ -		\$ -	\$ -
Other		\$ 23,411.00		\$ 15,108.00	\$ 38,519.00
<b>C. Subsidized Employment</b>	\$ -		\$ -		\$ -
Staff Costs	\$ -		\$ -		\$ -
Participant Costs	\$ -		\$ -		\$ -
<b>D. Education &amp; Training</b>	\$ 171,179.00		\$ 110,294.50		\$ 281,473.50
Staff Costs	\$ 142,179.00		\$ 93,594.50		\$ 235,773.50
Participant Costs	\$ 29,000.00		\$ 16,700.00		\$ 45,700.00
<b>E. Other Work Activities</b>	\$ 171,179.00		\$ 110,294.50		\$ 281,473.50
Staff Costs	\$ 142,179.00		\$ 93,594.50		\$ 235,773.50
Participant Costs	\$ 29,000.00		\$ 16,700.00		\$ 45,700.00
<b>F. CAVP</b>	\$ -	\$ -			\$ -
Staff Costs	\$ -	\$ -			\$ -
Participant Costs	\$ -	\$ -			\$ -
<b>G. Case Management</b>	\$ -		\$ -		\$ -
Case Management	\$ -		\$ -		\$ -
<b>H. Other TANF/GA/SNAP Programs</b>	\$ 1,000.00		\$ 1,000.00		\$ 2,000.00
Needs Based Work Support	\$ 1,000.00		\$ 1,000.00		\$ 2,000.00
<b>Total Cost - Admin vs. Program Costs</b>	\$ 343,358.00	\$ 23,411.00	\$ 221,589.00	\$ 15,108.00	\$ 603,465.99
<b>Total Cost - Admin and Program Costs</b>		\$ 366,769.00		\$ 236,697.00	\$ 603,465.99

WIOA Title I Cost Summary								
Cost Category	Adult		Dislocated Worker		Youth			Total Title I Costs
	Program	Admin	Program	Admin	Program-In School	Program-Out of School	Admin	
<b>A. Personnel Cost</b>	\$ 95,768.01	\$ -	\$ 76,106.83	\$ -	\$ -	\$ 55,086.60	\$ -	\$ 226,961.44
Salaries / Wages	\$ 56,452.35	\$ -	\$ 45,176.02	\$ -	\$ -	\$ 33,172.06	\$ -	\$ 134,800.44
Fringe Benefits	\$ 39,315.66	\$ -	\$ 30,930.81	\$ -	\$ -	\$ 21,914.54	\$ -	\$ 92,161.00
<b>B. Non-Personnel Costs</b>	\$ 26,299.98	\$ 11,893.00	\$ 17,631.17	\$ 7,930.00	\$ -	\$ 21,521.40	\$ 13,145.00	\$ 98,420.56
Occupancy Cost	\$ 5,157.83	\$ -	\$ 4,108.98	\$ -	\$ -	\$ 2,899.43	\$ -	\$ 12,166.24
Travel	\$ 500.00	\$ -	\$ 500.00	\$ -	\$ -	\$ 1,000.00	\$ -	\$ 2,000.00
Conference & Training	\$ 1,540.68	\$ -	\$ 1,227.38	\$ -	\$ -	\$ 866.08	\$ -	\$ 3,634.14
Other	\$ 19,101.47	\$ 11,893.00	\$ 11,794.82	\$ 7,930.00	\$ -	\$ 16,755.89	\$ 13,145.00	\$ 80,620.18
<b>C. Participant Services</b>	\$ 32,000.00		\$ 29,000.00		\$ -	\$ 10,000.00		\$ 71,000.00
Training Contracts	\$ 31,000.00		\$ 28,000.00		\$ -	\$ 8,000.00		\$ 67,000.00
Work-based Training	\$ -		\$ -		\$ -	\$ -		\$ -
Incumbent Worker Training Grant	\$ -		\$ -		\$ -	\$ -		\$ -
Pay for Performance (PIP)	\$ -		\$ -		\$ -	\$ -		\$ -
Supportive Services	\$ 1,000.00		\$ 1,000.00		\$ -	\$ 2,000.00		\$ 4,000.00
Contracted Services	\$ -		\$ -		\$ -	\$ -		\$ -
OJT Contracts	\$ -		\$ -		\$ -	\$ -		\$ -
<b>D. Youth Work Experience</b>					\$ -	\$ -		\$ -
<b>Total Cost - Admin vs. Program Costs</b>	\$ 154,068.00	\$ 11,893.00	\$ 122,738.00	\$ 7,930.00	\$ -	\$ 86,608.00	\$ 13,145.00	\$ 396,381.99
<b>Total Cost - Admin and Program Costs</b>		\$ 165,961.00		\$ 130,668.00			\$ 99,753.00	\$ 396,381.99

**PUBLIC HEARINGS & ADOPTIONS** Introduction of Ordinance 2023-005

An Ordinance of the Board of County Commissioners of the County of Salem, New Jersey, Appropriating the Sum of \$3,000,000.00 from the Capital Improvement Fund for the Planning, Purchase, Construction, Installation, Enhancement, Improvement and/or Upgrade to Fiber Optic Cabling, Towers, Telecommunications Equipment, and Related Infrastructure for the Provision or Betterment of Broadband Access, Including All Related Costs and Expenditures Incidental Thereto

- 1. Motion and Second for Introduction of Ordinance 2023-005
- 2. Roll Call
- 3. Public Hearing (and adoption) scheduled September 20, 2023

Commissioner	Motion	Second	Aye	Nay	Abstain	Absent
Commissioner Ramsay		X	X			
Commissioner Taylor			X			
Commissioner Timmerman						X
Deputy Director Ostrum	X		X			
Director Laury			X			

**ROLL CALL 4-0**

**CORRESPONDENCE** – General and Committee/ Commission Minutes and Reports

- 1. Letter from South Jersey Gas regarding a petition for approval of a rate adjustment pursuant to the infrastructure investment program.
- 2. Letter from South Jersey Gas regarding a petition to revise basic gas supply service rate, revise rider “H” rate, and compliance filing for universal service fund and lifeline program components within the societal benefits charge rate.
- 3. Petition of Atlantic City Electric Company for Approval of Rate Adjustments Pursuant to Its Infrastructure Investment Program (05.2023) BPU Docket No. ER23050272

Commissioner	Motion	Second	Aye	Nay	Abstain	Absent
Commissioner Ramsay		X	X			
Commissioner Taylor			X			
Commissioner Timmerman						X
Deputy Director Ostrum	X		X			
Director Laury			X			

**HAND VOTE 4-0**

**PAYMENT OF BILLS AND CLAIMS**

Commissioner	Motion	Second	Aye	Nay	Abstain	Absent
Commissioner Ramsay		X	X			
Commissioner Taylor			X			
Commissioner Timmerman	X					X
Deputy Director Ostrum			X			
Director Laury			X			

**HAND VOTE 4-0**

## RESOLUTIONS

### ADMINISTRATIVE COMMITTEE:

**A1** Resolution to Renew Membership in the Statewide Insurance Fund

**A2** Resolution Eliminating the County Residency Requirement as a Condition of Employment

**A3** Resolution Accepting the Annual Single Report of Audit for the Year 2020

**A4** Resolution Authorizing a Renewal of a Contract for a Consultant to Manage and Operate the Information Technology Platform for the County of Salem

**A5** Resolution Cancelling Ordinance 2023-001 Appropriating \$1,300,00.00 from the Capital Improvement Fund for the Acquisition of Land and Buildings and Improvements Thereto

Commissioner	Motion	Second	Aye	Nay	Abstain	Absent
Commissioner Ramsay			X			
Commissioner Taylor		X	X			
Commissioner Timmerman						X
Deputy Director Ostrum	X		X			
Director Laury			X			

### **HAND VOTE 4-0**

### AGRICULTURAL / PUBLIC SAFETY COMMITTEE:

**B1** Resolution Authorizing the Proposed Acquisition of a Development Easement on Jeremy Chandler and Aileen Melissa Reilly Farm, Block 74, Lot 3, Pilesgrove Township

**B2** Resolution Authorizing the Proposed Acquisition of a Development Easement on Jeremy Chandler and Aileen Melissa Reilly Farm, Block 79, Lot 12, Pilesgrove Township

**B3** Resolution to Accept and Execute a Grant from the New Jersey Department of Law and Public Safety for the Prosecutor's Office for SFY2023 Governor Phil Murphy Budget - Operation Helping Hand (OHH) Subaward Reimbursement Grant Funding [Subaward No. SFYOHH-17-2023]

**B4** Resolution Authorizing the Submission of a Grant Application to the State of New Jersey Department of Children and Families for the Child Advocacy Center Grant for the Salem County Prosecutor's Office

**B5** Resolution Approving a Rental, Location and Partnership Agreement Between Ranch Hope, Inc. and Salem County Rescue Recovery Resource Center

**B6** Resolution Supporting and Approving a Grant Application with the New Jersey Division of Criminal Justice for the Prosecutor's Office [SART/FNE Grant No. VS-17-21]

**B7** Resolution Amending Resolution 2023-249 the - Grants-in-Aid Agreement - to Reflect the Extended Grant Period

**B8** Resolution Endorsing the County Council on Juvenile Justice System Improvement & Youth Services Commission's 2024 Juvenile Detention and Alternative Initiative (JDAI) Innovations Proposals and Authorizing the County of Salem to Apply to the State of New Jersey Juvenile Justice Commission for Innovations Grant Funding of \$120,000 for the Period of January 1, 2024 to December 31, 2024

Commissioner	Motion	Second	Aye	Nay	Abstain	Absent
Commissioner Ramsay		X	X			
Commissioner Taylor			X			
Commissioner Timmerman						X
Deputy Director Ostrum	X		X			
Director Laury			X			

### **HAND VOTE 4-0**

HEALTH & HUMAN SERVICES/ EDUCATION COMMITTEE

- D1** Resolution Accepting and Executing the New Jersey Department of Health (NJDOH) - Office of Local Public Health's (OLPH) County Health Infrastructure Program 2024
- D2** Resolution Accepting and Executing the FY24 Special Child Health Case Management Grant
- D3** Resolution Accepting and Executing a Grant from the State of New Jersey for the 2023-2024 Childhood Lead Exposure Prevention (CLEP) Project Grant
- D4** Resolution Authorizing an Extension of a Contract with Strategic Billing Enterprise, LLC
- D5** Resolution Authorizing Contracts for the Grant Administration of the Alliance to Prevent Alcoholism and Drug Abuse for the Fiscal Year 2023-2024
- D6** Resolution Amending 2023 Contracts for Providing Drug and Alcohol Treatment Services (Detox) for the Salem County Division of Mental Health & Addiction Services
- D7** Resolution to Accept Additional Funding from the New Jersey Department of Human Services Division of Aging Services for the 2023 Area Plan Grant
- D8** Resolution Approving Change Order #4 for Puerto Rican Action Committee (PRAC)
- D9** Resolution Authorizing the Filing of an Application to Salem County Health and Wellness Foundation on Behalf of Salem County Office on Aging and Disabilities for Salem County Disability Awareness Day and Caregiver Resource Fall Festival

Commissioner	Motion	Second	Aye	Nay	Abstain	Absent
Commissioner Ramsay		X	X			
Commissioner Taylor			X			
Commissioner Timmerman						X
Deputy Director Ostrum	X		X			
Director Laury			X			

**HAND VOTE 4-0**

ECONOMIC DEVELOPMENT/ PUBLIC WORKS COMMITTEE

- E1** Resolution Prohibiting Normal Traffic Along Maple Ave, CR#634, South Broad Street, CR#607, and West Main Street, CR#675 in the Borough of Penn Grove for a Hispanic Heritage Parade
- E2** Resolution Prohibiting Normal Traffic South Main Street CR #672 in the Borough Of Woodstown, Salem County for Their Annual Fall Festival
- E3** Resolution Prohibiting Normal Traffic South Main Street, CR #672 in the Borough of Woodstown Salem County for Their Annual Candlelight Tour
- E4** Resolution Issuing Change Order Number 14 to the Contract for Courthouse Addition and Alterations to the Existing Courthouse and Administration Buildings
- E5** Resolution Issuing Change Order Number 15 to the Contract for Courthouse Addition and Alterations to the Existing Courthouse and Administration Buildings
- E6** Resolution Issuing Change Order Number 16 to the Contract for Courthouse Addition and Alterations to the Existing Courthouse and Administration Buildings
- E7** Resolution Issuing Change Order Number 17 to the Contract for Courthouse Addition and Alterations to the Existing Courthouse and Administration Buildings

Commissioner	Motion	Second	Aye	Nay	Abstain	Absent
Commissioner Ramsay	X		X			
Commissioner Taylor		X	X			
Commissioner Timmerman						X
Deputy Director Ostrum			X			
Director Laury			X			

## HAND VOTE 4-0

### CHAPTER 159 TO INSERT REVENUE IN THE BUDGET

**F1** Resolution Providing for the Insertion of Any Special Item of Revenue in the Budget Pursuant to NJSA 40A:4-87 Chapter 159, P.L. 1948 – **FY24 Operation Helping Hand Grant**

**F2** Resolution Providing for the Insertion of Any Special Item of Revenue in the Budget Pursuant to NJSA 40A:4-87 Chapter 159, P.L. 1948 – **FY24 Office of Local Public Health’s (OLPH) County Health Infrastructure Grant**

**F3** Resolution Providing for the Insertion of Any Special Item of Revenue in the Budget Pursuant to NJSA 40A:4-87 Chapter 159, P.L. 1948 – **FY24 Childhood Lead Exposure Prevention (CLEP) Grant**

**F4** Resolution Providing for the Insertion of Any Special Item of Revenue in the Budget Pursuant to NJSA 40A:4-87 Chapter 159, P.L. 1948 – **FY24 Special Child Health Case Management**

**F5** Resolution Providing for the Insertion of Any Special Item of Revenue in the Budget Pursuant to NJSA 40A:4-87 Chapter 159, P.L. 1948 – **2023 Area Plan Grant**

Commissioner	Motion	Second	Aye	Nay	Abstain	Absent
Commissioner Ramsay		X	X			
Commissioner Taylor			X			
Commissioner Timmerman						X
Deputy Director Ostrum	X		X			
Director Laury			X			

## HAND VOTE 4-0

**COMMISSIONER OLD BUSINESS** - none

**COMMISSIONER NEW BUSINESS** - none

**COMMISSIONER PUBLIC ANNOUNCEMENTS** – Commissioner Ramsay read the list of Community Events happening around the County:

Date	Event
Wednesday, September 6	6 pm - 8 pm <b>Riverview Beach Park Summer Concert Series presents: Off the Grid</b> Riverview Beach Park, Pennsville
Saturday, September 9	Parade – 11:00 am Festivities – All Day Fireworks – 9pm (dusk) <b>Septemberfest</b> Riverview Beach Park and Route 49 (for parade) - Pennsville
Tuesday September 12	6:30 pm <b>Chamber of Commerce – Business After Hours – Networking Event</b> Salem Oak Vineyards – please RSVP to the COC
Friday September 15	7:15 pm <b>Kricket Comedy</b> - \$15 Farmers & Bankers Brewing
Saturday, September 16	10 am – 5 pm <b>Annual Harvest Gathering Open House</b> Heart Felt Designs Country Shop, Pedricktown

Date	Event
Sunday, September 17	1:00 pm <b>Salem County Historical Society Annual Luncheon</b> \$40 per person – tickets/RSVP by 08/31/23 Salem River Inn
Friday, September 22	5:30 pm <b>Dancing With the Stars</b> Salem Community College Purchase tickets at: <a href="https://salemcc.edu/scc-foundation/gala">https://salemcc.edu/scc-foundation/gala</a>
September 22 – October 28	6:30 pm – 8:30 pm <b>Coombs Farm Corn Maze (Friday &amp; Saturday nights)</b> Coombs Barnyard, Elmer
Saturday, September 23	12:00 noon – 4:00 pm <b>Salem County Veterans’ Appreciation Picnic</b> Penns Grove VFW, Margaret Street
Sunday, September 24	11:00 am <b>Kevin Hardin Bridge Dedication</b> Hawks Bridge, County Road #540
Sunday September 24	3:00 pm <b>Becks’ Philadelphia Brigade Band – Civil War Era Brass Band</b> Civil War period music on authentic instruments (Music Around the County – <b>FREE</b> )

**PUBLIC COMMENT** (Agenda items or other County Business) Anyone wishing to speak please speak clearly and state your name and address for the record. Each speaker will have FOUR MINUTES to speak. The Clerk of the Board (COB) will keep track of the time for each speaker. When addressing questions concerning personnel issues with the County of Salem no names will be used at any time.

Patty Bomba from Carney’s Point shared the following Community Events:

- Carneys Point Community Yard Sale - Saturday, 09/16/23 & Sunday, 09/17/23
- Stand Up for Salem is hosting a free concert on 09/21/23 – Don’t Call Me Francis will perform. The concert will be held in MLK Park at 5:00 pm.
- The Kevin Hardin Bridge Dedication will take place on Sunday, 09/24/23 at 11:00 am.
- Drive thru Flu Clinic will be held on 09/26/23 from 2:00 pm - 6:00 pm at the Salem County Fairgrounds
- Carneys Point Autumn Festival to be held on 10/07/23
- Knights of Columbus – St. Gabriel Church – All you can eat shrimp, wings & fries – 10/21/23 – cost is \$30 per person
- Veteran’s Dinner – Maria’s by DiPaolo’s – 10/26/23 – 5:30 pm
- Inspira Health Fun Fest will be held on 10/28/23 from 11:00am – 2:00 pm – Salem County Fairgrounds
- Habitat for Humanity Pocketbook Bingo – 10/28/23

Mr. Louis Perry – City of Salem resident - thanked Commissioner Ramsay for his help.

Mr. Perry also brought up a concern about a dumpster for brush at the Salem County Improvement Authority being moved and it is not as easily accessible for Seniors. Originally, they could throw the brush down into the dumpster but where it is now, they have to lift the waste into the dumpster and that can be cumbersome. He requests that the dumpster be moved back

to its original spot. Director Laury replied that Commissioner Taylor and Commissioner Ramsay, the liaisons for the committee, will speak with SCIA about moving it back.

**NEXT MEETING DATE – September 20, 2023 - 6:00pm**

The Regular session ended at 4:51 pm and went into an Executive session.

**G1 Resolution Authorizing Executive Session County of Salem**

**EXECUTIVE CLOSED SESSION (if needed)**

<b>Commissioner</b>	<b>Motion</b>	<b>Second</b>	<b>Aye</b>	<b>Nay</b>	<b>Abstain</b>	<b>Absent</b>
Commissioner Ramsay			X			
Commissioner Taylor		X	X			
Commissioner Timmerman						X
Deputy Director Ostrum	X		X			
Director Laury			X			

<b>Commissioner</b>	<b>Motion</b>	<b>Second</b>	<b>Aye</b>	<b>Nay</b>	<b>Abstain</b>	<b>Absent</b>
Commissioner Ramsay			X			
Commissioner Taylor		X	X			
Commissioner Timmerman						X
Deputy Director Ostrum	X		X			
Director Laury			X			

**ADJOURNMENT – The Executive session ended at 5:32 pm**

<b>Commissioner</b>	<b>Motion</b>	<b>Second</b>	<b>Aye</b>	<b>Nay</b>	<b>Abstain</b>	<b>Absent</b>
Commissioner Ramsay		X	X			
Commissioner Taylor	X		X			
Commissioner Timmerman						X
Deputy Director Ostrum			X			
Director Laury			X			