



Board of County Commissioners

Administrative Committee

**RESOLUTION AUTHORIZING CHANGE ORDER #1 TO THE CONTRACT
FOR THE PURCHASE OF ELECTION MATERIALS
FOR THE COUNTY OF SALEM**

WHEREAS, the County Clerk and Board of Elections have the need to contract with a vendor to print election materials for the County of Salem; and

WHEREAS, Local Public Contracts Law, N.J.S.A. 40A:11-5 (L) allows the County to purchase goods and services necessary or required to prepare and conduct an election by foregoing the public bidding process; and

WHEREAS, pursuant to New Jersey State Law N.J.S.A. 19:44A-20.7, the County of Salem did not utilize a "fair and open process" in the selection of this entity, hence Royal Printing Service has completed a Business Entity Disclosure Certificate and Political Contribution Disclosure Form stating that they have not made any reportable contributions to a political or candidate committee in the County of Salem in the previous year, and that the contract will prohibit them from making any contributions through the term of this agreement; and

WHEREAS, on May 17, 2023, the Salem County Board of County Commissioners approved Resolution 2023-208, authorizing a contract with Royal Printing Service for the purchase of election materials for the period, July 1, 2023, through June 30, 2024, not to exceed \$200,000.00; and

WHEREAS, the Chief Financial Officer, having conferred with the County Clerk, has determined the need to increase the contract by \$100,000.00 (One Hundred Thousand Dollars and Zero Cents).

NOW, THEREFORE, BE IT RESOLVED by the Salem County Board of County Commissioners that Change Order #1, in the amount of \$100,000.00 (One Hundred Thousand Dollars and Zero Cents), is hereby authorized, resulting in a total contract amount not to exceed \$300,000.00 (Three Hundred Thousand Dollars and Zero Cents).

BENJAMIN H. LAURY, Director of the
Board of County Commissioners

I hereby certify the foregoing to be a true resolution adopted by the Salem County Board of County Commissioners on October 18, 2023.

STACY L. PENNINGTON
Clerk of the Board

RECORD OF VOTE

COMMISSIONER	RESOLUTION MOVED	RESOLUTION SECOND	AYE	NAY	ABSTAIN	ABSENT
E. Ramsay		✓	✓			
C. Taylor			✓			
D. Timmerman			✓			
G. Ostrum Jr.	✓		✓			
B. Laury			✓			

✓ Indicates Vote

Department Initials _____

I, **Kelly A. Hannigan, CFO/Treasurer** of the County of Salem, hereby certify in accordance with **Section 5:34-5 of the Local Public Contracts Guidelines and Local Public Contracts Regulations** that adequate funds for the contract listed below are available and are contained in the **OFFICIAL BUDGET** of the County of Salem.



Kelly A. Hannigan, CFO/Treasurer

AMOUNT: \$95,000.00	DATE: 10/18/2023
ACCOUNT #3-01-20-123-408-218 and NAME: Co Clerk/Election Costs/Misc	
AMOUNT: \$5,000.00	
ACCOUNT #3-01-20-121-410-218 and NAME: Brd Elections/Misc	
FOR: Election Materials	
VENDOR: Royal Printing Service	