



Board of County Commissioners

Resolution No. 2023 – 378

Administrative Committee

**RESOLUTION AUTHORIZING A SHARED SERVICE EXTENSION AGREEMENT
BETWEEN THE COUNTY OF SALEM AND THE CUMBERLAND COUNTY
IMPROVEMENT AUTHORITY FOR QUALIFIED PURCHASING AGENT**

WHEREAS, the County of Salem is in need of a certificated Qualified Purchasing Agent (QPA); and

WHEREAS, the County of Salem requires consultative services from a Qualified Purchasing Agent in accordance with the State of New Jersey, Department of Community Affairs, Division of Local Government Services Chapter 44, Public Law 1999; and

WHEREAS, Resolution #2023-286 was approved for a two month agreement with the Cumberland County Improvement Authority from August 1, 2023 through September 30, 2023 and the County of Salem desires to extend the Shared Service Agreement through July 31, 2024 to provide Qualified Purchasing Agent Consulting Services to fulfill this requirement; and

WHEREAS, the Cumberland County Improvement Authority has personnel with the proper certification and designation of QPA and is capable of providing these services to the County of Salem; and

WHEREAS, N.J.S.A. 40A:65 et seq. specifically authorizes local government units, including counties and municipalities to enter into shared service agreements.

NOW, THEREFORE, BE IT RESOLVED by the Salem County Board of County Commissioners that

1. The "Authority" will provide QPA Consulting Services for a flat fee of \$1,200.00 per month.
2. Requests for onsite services or preparation of documents will be billed separately at a fixed hourly rate of \$80.00 and will be done outside of normal business hours.
3. The term of the agreement shall commence on October 1, 2023, and terminate on July 31, 2024, with options for monthly extensions. This shall be completed in full accordance with the terms and conditions of the agreement. Either party may terminate the agreement during the scheduled term by providing 30 days advance written notice of its intention not to renew.

The Commissioner Director and the Clerk of the Board shall be authorized to execute the Shared Service agreement upon compliance by the firm with all requirements and specifications.


BENJAMIN H. LAURY, Director of the
Board of County Commissioners

I hereby certify the foregoing to be a true resolution adopted by the Salem County Board of County Commissioners on September 20, 2023.


STACY L. PENNINGTON
Clerk of the Board

RECORD OF VOTE

COMMISSIONER	RESOLUTION MOVED	RESOLUTION SECOND	AYE	NAY	ABSTAIN	ABSENT
E. Ramsay		✓	✓			
C. Taylor			✓			
D. Timmerman			✓			
G. Ostrum Jr.	✓		✓			
B. Laury			✓			

✓ Indicates Vote

Department Initials 

I, **Kelly A. Hannigan, CFO/Treasurer** of the County of Salem, hereby certify in accordance with **Section 5:34-5 of the Local Public Contracts Guidelines and Local Public Contracts Regulations** that adequate funds for the contract listed below are available and are contained in the **OFFICIAL BUDGET** of the County of Salem.


Kelly A. Hannigan, CFO/Treasurer

AMOUNT: \$3,600.00	DATE: September 20, 2023
ACCOUNT # and NAME: 3-01-20-133-130-218 – Purchasing/Misc.	
FOR: QPA Consulting Services	
VENDOR: Cumberland County Improvement Authority ("The Authority")	