



Board of County Commissioners

Administrative Committee

RESOLUTION AWARDING A RENEWAL CONTRACT FOR THE PROVISION OF ON-SITE FOOD SERVICES AND FOOD SERVICE MANAGEMENT FOR THE SALEM COUNTY CORRECTIONAL FACILITY

WHEREAS, the Salem County Purchasing Agent, as authorized contracting Agent for the Board of County Commissioners of the County of Salem requested, received, and opened sealed proposals on September 13, 2019, at 2:00 PM prevailing time for Providing On-Site Food Services and Food Service Management for the Salem County Correctional Facility. The receipt of said bids was duly advertised in accordance with the law and in such case made and provided; and

WHEREAS, it was determined that the company of Summit Food Services Inc., provided the lowest responsible and responsive bid and substantially met the necessary qualifications, and further has provided the documentation necessary to successfully fulfill the requirements of the County of Salem; said bid documents shall become a part of the contract; and


WHEREAS, the Board of County Commissioners of the County of Salem adopted Resolution 2019-373 awarding a Contract to Summit Food Service, Inc; and

WHEREAS, the contract provided for two (2) additional one year renewal options; and


WHEREAS, Summit Food Services, Inc. and the Salem County Board of County Commissioners, along with the Salem County Corrections Facility are interested in exercising the second one (1) year renewal option of said contract with the same terms and conditions as outlined in the bid specifications and proposal.

NOW, THEREFORE, BE IT RESOLVED by the Salem County Board of County Commissioners that

1. The Salem County Board of County Commissioners hereby awards a renewal contract for the provision of Food Service and Food Service Management for the Salem County Correctional Facility, subject to the review of the County Solicitor, to Summit Food Services Inc., 500 East 52nd Street North, Sioux Falls, South Dakota 57104, the cost of which will not exceed \$993,000.00 (Nine Hundred Ninety-Three Thousand Dollars and Zero Cents) for the second renewal period of the contract, with \$239,408.00 being allocated for the remainder of 2023.
2. The contract shall commence on October 5, 2023, and terminate on October 4, 2024, with no additional renewals or extensions available. This shall be completed in full accordance with the terms and conditions of the contract.
3. The County Commissioner Director and the Clerk of the Board shall be authorized to execute said contract upon compliance by the firm with all requirements and specifications.


BENJAMIN H. LAURY, Director of the
Board of County Commissioners

I hereby certify the foregoing to be a true resolution adopted by the Salem County Board of County Commissioners on September 20, 2023.


STACY L. PENNINGTON
Clerk of the Board

RECORD OF VOTE

COMMISSIONER	RESOLUTION MOVED	RESOLUTION SECOND	AYE	NAY	ABSTAIN	ABSENT
E. Ramsay		✓	✓			
C. Taylor			✓			
D. Timmerman			✓			
G. Ostrum Jr.	✓		✓			
B. Laury			✓			

✓ Indicates Vote

Department Initials 

I, **Kelly A. Hannigan, CFO/Treasurer** of the County of Salem, hereby certify in accordance with **Section 5:34-5 of the Local Public Contracts Guidelines and Local Public Contracts Regulations** that adequate funds for the contract listed below are available and are contained in the **OFFICIAL BUDGET** of the County of Salem.


Kelly A. Hannigan, CFO/Treasurer

AMOUNT: \$239,408.00	DATE: September 20, 2023
ACCOUNT # and NAME: 3-01-25-280-580-208 – Jail/Meal Reimbursement	
FOR: Food Service & Food Management	
VENDOR: Summit Food Services, Inc.	