



Board of County Commissioners

Administrative Committee

RESOLUTION AUTHORIZING A CONTRACT UNDER A NATIONAL COOPERATIVE PURCHASING AGREEMENT BETWEEN ADP AND THE COUNTY OF SALEM TO PROVIDE PAYROLL, HUMAN RESOURCES AND BENEFIT SERVICES

WHEREAS, the County of Salem is required to purchase goods and services pursuant to the New Jersey Local Public Contracts Law, *N.J.S.A. 40A:11-1 et seq.* (the "LPCL"); and

WHEREAS, the LPCL was amended pursuant to *P.L. 2011, c. 139*, to permit local contracting units, including the County, to utilize cooperative contracts as a method of procurement under the LPCL; and

WHEREAS, the County of Salem has determined that it is in the best interest of the County to have a third party perform personnel services related to payroll, human resources and benefits; and

WHEREAS, the Purchasing Agent has determined that the value of the contract will exceed \$17,500; and

WHEREAS, ADP services are listed as an Omnia Partners Public Sector cooperative vendor, contract number R200701; and

WHEREAS, ADP has provided Salem County a 3-year pricing agreement and master service contract, the first year beginning April 3, 2023 through April 2, 2024, with two – one year extensions, not to exceed a 2% increase each year.

WHEREAS, it has been determined that ADP has the software and resources available along with the ability to execute this agreement; and

WHEREAS, ADP, has completed and submitted a Business Entity Disclosure Certification which certifies that they have not made any reportable contributions to a political or candidate committee in the County of Salem in the previous one year, and that the contract will prohibit them from making any reportable contributions through the term of the contract.

NOW, THEREFORE, BE IT RESOLVED by the Board of County Commissioners of the County of Salem as follows:

1. The Salem County Board of County Commissioners hereby awards a contract to ADP in the amount of \$166,631.22 (One Hundred and Sixty-Six Thousand Six Hundred and Thirty-One Dollars and Twenty-Two Cents) to utilize their software for Payroll, Human Resource & Benefit Services.
2. The contract will be in effect from April 3, 2023 through April 2, 2024 and shall be completed in full accordance with the terms and conditions of the contract.

3. The County Human Resource Director and the Clerk of the Board shall be authorized to execute said contract in conjunction with Salem County, subject to the review of the Salem County Counsel.



BENJAMIN H. LAURY, Director of the Board of County Commissioners

I hereby certify the foregoing to be a true resolution adopted by the Salem County Board of County Commissioners at its annual reorganization meeting held on April 5, 2023.



STACY L. PENNINGTON
Clerk of the Board

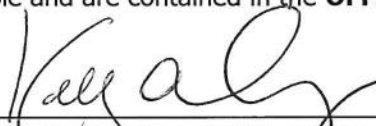
RECORD OF VOTE

| COMMISSIONER | RESOLUTION MOVED | RESOLUTION SECOND | AYE | NAY | ABSTAIN | ABSENT |
|---------------|------------------|-------------------|-----|-----|---------|--------|
| E. Ramsay | | ✓ | ✓ | | | |
| C. Taylor | | | ✓ | | | |
| D. Timmerman | | | ✓ | | | |
| G. Ostrum Jr. | ✓ | | ✓ | | | |
| B. Laury | | | ✓ | | | |

✓ Indicates Vote

Department Initials _____

I, **Kelly A. Hannigan, CFO/Treasurer** of the County of Salem, hereby certify in accordance with **Section 5:34-5 of the Local Public Contracts Guidelines and Local Public Contracts Regulations** that adequate funds for the contract listed below are available and are contained in the **OFFICIAL BUDGET** of the County of Salem.



Kelly A. Hannigan, CFO/Treasurer

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|--|----------------------------|
| AMOUNT: \$124,973.42 (9 months) | DATE: April 5, 2023 |
| ACCOUNT # and NAME: 03-01-20-104-158-218 Personnel/HR/Misc. | |
| FOR: Payroll, Human Resource & Benefit Services | |
| Contingent upon adoption of the 2023 Temporary and Final Budget | |
| VENDOR: ADP | |