



## Board of County Commissioners

### REGULAR MEETING MINUTES

April 5, 2023 6:00 PM

Salem County Olde Courthouse, 104 Market Street, Salem, New Jersey

**Call to Order** – Commissioner Director Laury called the meeting to order at 6:00 pm.

**Invocation** – CFO Hannigan offered the Invocation.

**Pledge of Allegiance** – Commissioner Director invited all to recite the Pledge of Allegiance.

**Statement Regarding Open Public Meetings Act** – read by Clerk of the Board, Stacy Pennington.

Adequate notice pursuant to the Open Public Meetings Act has been given of this meeting:

By forwarding notice to the South Jersey Times and Elmer Times Co.; and  
By posting notice on the bulletin board in the Salem County Courthouse and the Fifth Street Office Complex; and By filing notice in the Offices of the Salem County Clerk and the Clerk of the Board all having been done at least 48 hours in advance.

### Attendance Roll Call

Commissioner	Present	Absent
Director Laury	X	
Deputy Director Ostrum	X	
Commissioner Ramsay	X	
Commissioner Taylor	X	
Commissioner Timmerman	X	

Quorum 5-0

### Minutes

Dispense with the reading of the minutes of the March 15, 2023 - Regular Meeting. Minutes are to be received, approved, and recorded in the Minute Book.

Commissioner	Motion	Second	Aye	Nay	Abstain	Absent
Commissioner Ramsay		X	X			
Commissioner Taylor			X			
Commissioner Timmerman			X			
Deputy Director Ostrum	X		X			
Director Laury			X			

Hand Vote 5-0

### Special Recognition

- Proclamation for PST Week (04/09/23 – 04/15/23) – Commissioner Mickey Ostrum presented a Proclamation certificate to Communications Chief Kristi Hunter and Undersheriff Allen Cummings for National Public Safety Telecommunicators Week and thanked them for their hard work and dedication to the job on behalf of the Emergency Responders of the County.

### Waiver of the Rules:

#### A7 Resolution Amending Resolution 2023-003 to Establish Job Classification Titles and Salary Ranges

Commissioner	Motion	Second	Aye	Nay	Abstain	Absent
Commissioner Ramsay		X	X			
Commissioner Taylor			X			
Commissioner Timmerman			X			
Deputy Director Ostrum	X		X			
Director Laury			X			

Hand Vote 5-0

### Public Hearings & Adoptions:

#### Final Reading and Adoption of Ordinance 2023-001

AN ORDINANCE OF THE BOARD OF COUNTY COMMISSIONERS OF THE COUNTY OF SALEM, NEW JERSEY, APPROPRIATING THE SUM OF \$1,300,000.00 FROM THE CAPITAL IMPROVEMENT FUND FOR THE ACQUISITION OF LAND AND BUILDINGS AND IMPROVEMENTS THERETO

- Motion and Second to Open the Public Hearing

Commissioner	Motion	Second	Aye	Nay	Abstain	Absent
Commissioner Ramsay			X			
Commissioner Taylor			X			
Commissioner Timmerman		X	X			
Deputy Director Ostrum	X		X			
Director Laury			X			

Roll Call 5-0

- Motion and Second to Close the Public Hearing

Commissioner	Motion	Second	Aye	Nay	Abstain	Absent
Commissioner Ramsay			X			
Commissioner Taylor			X			
Commissioner Timmerman		X	X			
Deputy Director Ostrum	X		X			
Director Laury			X			

Roll Call 5-0

- Motion and Second for Adoption of Ordinance 2023-001

<b>Commissioner</b>	<b>Motion</b>	<b>Second</b>	<b>Aye</b>	<b>Nay</b>	<b>Abstain</b>	<b>Absent</b>
Commissioner Ramsay			X			
Commissioner Taylor			X			
Commissioner Timmerman		X	X			
Deputy Director Ostrum	X		X			
Director Laury			X			

Roll Call 5-0

Final Reading and Adoption of Ordinance 2023-002

ORDINANCE AUTHORIZING THE PURCHASE OF PROPERTY LOCATED AT 164 ROUTE 45, SALEM, NEW JERSEY

- Motion and Second to Open the Public Hearing

<b>Commissioner</b>	<b>Motion</b>	<b>Second</b>	<b>Aye</b>	<b>Nay</b>	<b>Abstain</b>	<b>Absent</b>
Commissioner Ramsay			X			
Commissioner Taylor			X			
Commissioner Timmerman		X	X			
Deputy Director Ostrum	X		X			
Director Laury			X			

Roll Call 5-0

- Motion and Second to Close the Public Hearing

<b>Commissioner</b>	<b>Motion</b>	<b>Second</b>	<b>Aye</b>	<b>Nay</b>	<b>Abstain</b>	<b>Absent</b>
Commissioner Ramsay			X			
Commissioner Taylor			X			
Commissioner Timmerman		X	X			
Deputy Director Ostrum	X		X			
Director Laury			X			

Roll Call 5-0

- Motion and Second for Adoption of Ordinance 2023-002

<b>Commissioner</b>	<b>Motion</b>	<b>Second</b>	<b>Aye</b>	<b>Nay</b>	<b>Abstain</b>	<b>Absent</b>
Commissioner Ramsay			X			
Commissioner Taylor			X			
Commissioner Timmerman		X	X			
Deputy Director Ostrum	X		X			
Director Laury			X			

Roll Call 5-0

*Deputy Director Ostrum noted this is a great time for our Health Dept., as this purchase will benefit them and the Board of Social Services as well.*

**Correspondence – General and Committee/ Commission Minutes and Reports**

1. Minutes of the March 9, 2023 regular SCIA meeting
2. Resolutions 53-2023 and 54-2023 from the Township of Pittsgrove regarding Traffic Control, Speed Limit Reduction on Centeron Road and Signage to Restrict Truck Traffic on Gershal Avenue

<b>Commissioner</b>	<b>Motion</b>	<b>Second</b>	<b>Aye</b>	<b>Nay</b>	<b>Abstain</b>	<b>Absent</b>
Commissioner Ramsay		X	X			
Commissioner Taylor			X			
Commissioner Timmerman			X			
Deputy Director Ostrum	X		X			
Director Laury			X			

Hand Vote 5-0

**Payment of Bills and Claims**

<b>Commissioner</b>	<b>Motion</b>	<b>Second</b>	<b>Aye</b>	<b>Nay</b>	<b>Abstain</b>	<b>Absent</b>
Commissioner Ramsay		X	X			
Commissioner Taylor			X			
Commissioner Timmerman			X			
Deputy Director Ostrum	X		X			
Director Laury			X			

Hand Vote 5-0

**RESOLUTIONS****ADMINISTRATIVE COMMITTEE:**

**A1** Resolution Authorizing the Sale of Unused County Cell Phones

**A2** Resolution Appointing a Fund Commissioner to the Statewide Insurance Fund for Year 2023

**A3** Resolution for Additional Temporary Appropriations 2023 Budget

**A4** Resolution Issuing Change Order #2 and #3 to the Contract for Courthouse Addition and Alterations to the Existing Courthouse and Administration Buildings

**A5** Resolution Change Order #4 to the Contract for Courthouse Addition and Alterations to the Existing Courthouse and Administration Buildings

**A6** Resolution Issuing Change Order #5 to the Contract for Courthouse Addition and Alterations to the Existing Courthouse and Administration Buildings

**A7** Resolution Amending Resolution 2023-003 to Establish Job Classification Titles and Salary Ranges

**A8** Resolution Authorizing a Consent to Assignment of Contractual Obligations from Contract Pharmacy Services, Inc to Polaris Pharmacy Services of Philadelphia, LLC

**A9** Resolution Authorizing a Contract Under a National Cooperative Purchasing Agreement Between ADP and the County of Salem to Provide Payroll, Human Resources and Benefit Services

*Regarding Resolutions A4, A5, and A6 above, Deputy Director Ostrum noted the courthouse construction is looking good.*

Commissioner	Motion	Second	Aye	Nay	Abstain	Absent
Commissioner Ramsay		X	X			
Commissioner Taylor			X			
Commissioner Timmerman			X			
Deputy Director Ostrum	X		X			
Director Laury			X			

Hand Vote 5-0

**AGRICULTURAL / PUBLIC SAFETY COMMITTEE:**

**B1** Resolution Accepting and Executing the Edward Byrne Memorial Justice Assistance Grant (JAG) Multi-Jurisdictional Gang, Gun, and Narcotics Task Force Grant Program for the Prosecutor's Office (Subaward Number: JAG-1-17TF-19)

**B2** Resolution of the Salem County Board of County Commissioners Approving Submission of a Grant Application by The Prosecutor's Office for State of New Jersey Grant Programs Administered by the Department of Law and Public Safety, Division of Administration Pursuant to the Stop Violence Against Women Act (VAWA) [VAWA-47-22]

**B3** Resolution Approving Participation with the State of New Jersey Grant Programs Administered by the Department of Law and Public Safety, Division of Administration Pursuant to the Victims of Crime Act Grant (VOCA) [V-47-21]

Commissioner	Motion	Second	Aye	Nay	Abstain	Absent
Commissioner Ramsay		X	X			
Commissioner Taylor			X			
Commissioner Timmerman			X			
Deputy Director Ostrum	X		X			
Director Laury			X			

Hand Vote 5-0

**HEALTH & HUMAN SERVICES/ EDUCATION COMMITTEE:**

**D1** Resolution Applying for the DMHAS Youth Leadership Grant- Grant Term Two for September 1, 2023 to September 30, 2025

**D2** Resolution Adopting the FY 2024 Update of the 2020-2025 Salem County Municipal Alliance Strategic Plan

**D3** Resolution of Intent to Apply for Funding for the 2023-2024 Special Child Health and Early Intervention Services Case Management

**D4** Resolution Authorizing a Contract with Holleran Consulting to Execute a Covid After Action Plan for Enhancing Local Public Health Infrastructure Grant

**D5** Resolution Authorizing a Contract with Public Health Foundation for Workforce Development Planning Support for Enhancing Local Public Health Infrastructure Grant

**D6** Resolution to Accept and Execute The 2022 Rural 5311/Nonurbanized Transportation Grant Funding Through New Jersey Transit Corporation

**D7** Resolution to Accept and Execute a Grant from Salem County Health and Wellness Foundation

**D8** Resolution Awarding a Contract for Providing Scoot Transportation Services Through the Salem County Office on Aging and Disabilities

<b>Commissioner</b>	<b>Motion</b>	<b>Second</b>	<b>Aye</b>	<b>Nay</b>	<b>Abstain</b>	<b>Absent</b>
Commissioner Ramsay			X			
Commissioner Taylor			X			
Commissioner Timmerman	X		X			
Deputy Director Ostrum		X	X			
Director Laury			X			

Hand Vote 5-0

#### **ECONOMIC DEVELOPMENT/ PUBLIC WORKS COMMITTEE:**

**E1** Resolution Authorizing the Filing of an Amendment to the Application for State Aid to Counties Under the New Jersey Department of Transportation Local Bridge Future Needs Program for Fiscal Year 2013

**E2** Resolution Authorizing the Filing of a Third Amendment to the Application for State Aid to Counties Under the New Jersey Transportation Trust Fund for Fiscal Year 2021 County Aid Improvement Program

**E3** Resolution Awarding a Professional Services Contract for FY 2022 Design Preparation of a Field Survey and Base Mapping for Griffith Street and Grant Street, County Road #657 Resurfacing Project for the County of Salem Federal Project No. STBGP-0657(300) NJDOT Job #7112311

**E4** Resolution Awarding a Professional Services Contract for FY 2022 Design Preparation of a Field Survey and Base Mapping for Telegraph Road, County Road #540, Phase 2 Resurfacing Project for the County of Salem Federal Project No. STBGP-0540(301) NJDOT Job #7111301

**E5** Resolution Awarding a Professional Services Contract for FY 2022 Design Preparation of a Field Survey and Base Mapping for Welchville Road, County Road #540 Resurfacing Project for the County of Salem Federal Project No. STBGP-L5K-0540(303) NJDOT Job #7100327

**E6** Resolution Authorizing the Filing of an Amendment to the Application for State Aid to Counties Under the New Jersey Transportation Trust Fund for Fiscal Year 2015 County Aid Improvement Program

**E7** Resolution Authorizing the Filing of an Amendment to the Application for State Aid to Counties Under the New Jersey Transportation Trust Fund for Fiscal Year 2016 County Aid Improvement Program

**E8** Resolution Authorizing the Filing of Second Amendment to the Application for State Aid to Counties Under the New Jersey Transportation Trust Fund for Fiscal Year 2017 County Aid Improvement Program

**E9** Resolution Authorizing the Filing of Fourth Amendment to the Application for State Aid to Counties Under the New Jersey Transportation Trust Fund for Fiscal Year 2018 County Aid Improvement Program

**10** Resolution Prohibiting Normal Traffic Along a Portion of South Greenwich Street, County Road #540, East and West Main Street, County Road #581 and Alloway-Friesburg Road, County Road #640 in Alloway Township, Salem County

**E11** Resolution Awarding a Contract for Hot Mix Asphalt and Concrete Testing and Inspection Services for the County of Salem

**E12** Resolution Awarding a Contract for the Removal of Beam Guide Rail and Installation of Beam Guide Rail at Various Locations Throughout the County of Salem

<b>Commissioner</b>	<b>Motion</b>	<b>Second</b>	<b>Aye</b>	<b>Nay</b>	<b>Abstain</b>	<b>Absent</b>
Commissioner Ramsay	X		X			
Commissioner Taylor		X	X			
Commissioner Timmerman			X			
Deputy Director Ostrum			X			
Director Laury			X			

Hand Vote 5-0

**Commissioner Old Business:** None

**Commissioner New Business:** None

**Commissioner Public Announcements:** Commissioner Ramsay read the upcoming community event list:

<b>Date</b>	<b>Event</b>
Friday, April 7	2:30 pm – 4:00 pm <b>Easter Egg Hunt hosted by the Southern NJ Community Services</b> Dunns Park – 204 Shell Road, Penns Grove, NJ
Saturday, April 8	12:30 pm – 3:00 pm <b>The Hunt – Easter Egg-Stravaganza presented Lifehouse Church Salem County</b> 110 South Broadway, Pennsville (front lawn of Pennsville Memorial High School)
Thursday April 6 – Saturday, April 8	9:00 am – 6:00 pm <b>Easter Flower Sale</b> Liberty Fire Company – Corner of Fifth & Griffith Streets

Date	Event
Saturday, April 8	1:00 pm – 3:00 pm <b>Community Egg Hunt</b> Christian Life Center – 670 S Broadway, Pennsville
Saturday, April 8	8:00 am – 8:00 pm <b>Bus Trip to Washington, DC – Cherry Blossoms display</b> Bus leaves Pennsville Library at 8:00 am Tickets are \$60 each – reservations required
Friday, April 14	5:45 pm – 7:15 pm <b>Pennsville Little League Opening Ceremonies</b> 30 Churchlanding Road, Pennsville
Saturday, April 15	8:00 am – Noon <b>SCIA Household Hazardous Waste Day</b> Salem County Improvement Authority, 286 Welchville Road, Alloway
Saturday, April 15	3:00 pm <b>NAACP Annual Awards Banquet</b> Maria’s Banquet Hall, Carneys Point
Sunday, April 16	8am – 12 pm <b>VFW Breakfast – Carney’s Point</b> 100 Margaret St., Carneys Point
Wednesday, April 19	11:30 am – 1:00 pm <b>Spring is in the Air Senior Luncheon presented by the SC Office on Aging</b> Sharptown Methodist Church – 24 Church St, Pilesgrove, NJ
Saturday, April 22	7:30 am <b>Nick Mowers Memorial 5K Run/Walk</b> The Shipyard, Pennsville
Sunday, April 23	3:00 pm <b>Salem County Brass Society’s 46<sup>th</sup> Annual Spring Scholarship Concert</b> SCC Davidow Hall

**Public Comment** (Agenda items or other County Business) Anyone wishing to speak please speak clearly and state your name and address for the record. Each speaker will have FOUR MINUTES to speak. The Clerk of the Board (COB) will keep track of the time for each speaker. When addressing questions concerning personnel issues with the County of Salem no names will be used at any time.

Patty Bomba from Carneys Point gave the following comments:

- Ms. Bomba started off with kudos to the 1<sup>st</sup> Responders for their hard work and dedication.
- The Arc of Salem County is honored to announce the Chairpersons for the 2023 Step Up for The Arc WALK Cindy and John “Jiggs” Lenahan. The walk will be held on Saturday, June 3rd, 2023, at Riverview Beach Park, Pennsville, NJ. Registration begins at 9:00 am and The WALK Kick-Off at 10:00 am

- Saturday, 04/15/23: Pennsville Challenger League Opening Ceremonies - 30 Churchlanding Road, Pennsville, start time 9:00 am – raffle winner will be chosen at this time.
- Saturday, 04/29/23 - “Whiskers and Wags” Spring Benefit (for Salem County Humane Society) - Salem County Sportsmens’ Club
- Sunday, 04/30/23: Historical Society of Penns Grove, Carneys Point & Oldmans Twp - Annual Dinner - Salem Oak Vineyard – 60 N Railroad Ave, Pedricktown, NJ - 1:30 pm – 4:30 pm Tickets - \$30 each
- Saturday, 05/13/23: Garden Mart Festival/ Cutest Kid Photo Contest - Penns Grove, Carneys Point & Oldmans Twp - Dunn’s Park, Carneys Point – hosted by Women’s Club of Penns Grove – Carneys Point
- Mon, Tue, Wed, 05/08/23 -05/10/23 -13th Annual Women Build - Habitat for Humanity - 308 Monroe Avenue, Carneys Point – this house is the 1<sup>st</sup> house being built to ADA regulations in Salem County.
- Sat & Sun. 05/20/23 – 05/21/23 - 12:00 pm – 5:00 pm - Riverview Beach Park Wine Festival - Riverview Beach Park – Pennsville
- Thursday, 06/08/23 - 5:30 pm – 7:00 pm - Chamber of Commerce 80th Anniversary Celebration Reception - Maria’s in Penns Grove (the old Washington Club) – reservations required – \$20

**Next Meeting Date**      4/19/2023    6:00PM    Olde Courthouse, Salem, NJ

**Executive Closed Session** 6:29 pm

**G1** Resolution Authorizing Executive Session County of Salem, Matters Relating to the Litigation, Negotiations, and the Attorney-Client Privilege

<b>Commissioner</b>	<b>Motion</b>	<b>Second</b>	<b>Aye</b>	<b>Nay</b>	<b>Abstain</b>	<b>Absent</b>
Commissioner Ramsay		X	X			
Commissioner Taylor			X			
Commissioner Timmerman			X			
Deputy Director Ostrum	X		X			
Director Laury			X			

Hand Vote 5-0

Motion and vote to end Executive Session.

<b>Commissioner</b>	<b>Motion</b>	<b>Second</b>	<b>Aye</b>	<b>Nay</b>	<b>Abstain</b>	<b>Absent</b>
Commissioner Ramsay		X	X			
Commissioner Taylor	X		X			
Commissioner Timmerman			X			
Deputy Director Ostrum			X			
Director Laury			X			

Hand Vote 5-0

**Adjournment** – There being no further business, the meeting adjourned at 6:58 pm.

<b>Commissioner</b>	<b>Motion</b>	<b>Second</b>	<b>Aye</b>	<b>Nay</b>	<b>Abstain</b>	<b>Absent</b>
Commissioner Ramsay		X	X			
Commissioner Taylor	X		X			
Commissioner Timmerman			X			
Deputy Director Ostrum			X			
Director Laury			X			

Hand Vote 5-0

Respectfully submitted,  
Stacy L. Pennington, Clerk of the Board