



Board of County Commissioners

Health & Human Services Committee

**RESOLUTION AWARDING A RENEWAL CONTRACT FOR SOUTH JERSEY LEGAL SERVICES, INC. TO PROVIDE LEGAL PRESENTATIONS TO SALEM COUNTY SENIOR RESIDENTS 60 YEARS OF AGE OR OLDER AND LIMITED DISABLED RESIDENTS UNDER THE OLDER AMERICANS ACT-AREA PLAN GRANT**

**WHEREAS**, the Salem County Purchasing Agent as authorized contracting agent for the Salem County Board of County Commissioners requested, received, and opened sealed proposals on November 30, 2021, at 11:00 AM prevailing time for Providing Services and Programs for the Salem County Senior Residents 60 Years of Age or Older and Limited Disabled Residents; the receipt of which proposals was duly advertised in accordance with the law and in such case made and provided; and

**WHEREAS**, all bid results and recommendations for contract award are on file in the Office of the Purchasing Agent, 110 Fifth Street, in the County of Salem, New Jersey, as required by law; and

**WHEREAS**, it was determined that South Jersey Legal Services, Inc. had substantially met the necessary qualifications for the fulfillment of this contract, and further has provided the documentation necessary to successfully fulfill the requirements of the County of Salem; and

**WHEREAS**, the Salem County Board of County Commissioners awarded a contract on November 30, 2021, by Resolution 2021-431 to South Jersey Legal Services, Inc in the amount of \$1,500 (One Thousand Five Hundred Dollars and Zero Cents) in IIIB Funds; and a required Provider Match of \$375.00 (Three Hundred Seventy-Five Dollars and Zero Cents); and

**WHEREAS**, the Salem County Treasurer has certified that the funding for this contract shall be encumbered in account G-02-41-700-23B-303 Area Plan Grant in accordance with NJ.A.C, 50:30-5.4 and this agreement shall further be contingent upon the availability and appropriation of sufficient funds for this purpose in the County's temporary and/or permanent budget.


**NOW, THEREFORE, BE IT RESOLVED** by the Salem County Board of County Commissioners that:

1. The Board of County Commissioners of the County of Salem hereby awards a renewal contract for **Legal Presentations** for the Salem County Office on Aging, subject to the approval of the County Solicitor, to South Jersey Legal Services, Inc. located at 745 Market Street, Camden, NJ 08012 in the amount of \$1,500 (One Thousand Five Hundred Dollars and Zero Cents) in IIIB Funds; and a required Provider Match of \$375.00 (Three Hundred Seventy-Five Dollars and Zero Cents) not to exceed \$1,875.00 (One Thousand Eight Hundred Seventy-Five Dollars and Zero Cents).
2. The contract period is January 1, 2023, through December 31, 2023. The contract shall be completed in full accordance with the terms and conditions of the contract with a remaining one (1) year renewal option available (January 1, 2024, through December 31, 2024).

3. The County Commissioner Director and the Clerk of the Board shall be authorized to execute said contract upon compliance by the firm with all requirements and specifications.

  
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 DANIEL S. TIMMERMAN Commissioner  
 Chair, Health & Human Services Committee

I hereby certify the foregoing to be a true resolution adopted by the Salem County Board of County Commissioners on January 18, 2023.

  
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 STACY L. PENNINGTON  
 Clerk of the Board

RECORD OF VOTE

COMMISSIONER	RESOLUTION MOVED	RESOLUTION SECOND	AYE	NAY	ABSTAIN	ABSENT
E. Ramsay			✓			
C. Taylor			✓			
D. Timmerman	✓		✓			
G. Ostrum Jr.		✓	✓			
B. Laury			✓			

✓ Indicates Vote

Department Initials bo/HHS

I, **Kelly A. Hannigan, CFO** of the County of Salem, hereby certify in accordance with **Section 5:34-5 of the Local Public Contracts Guidelines and Local Public Contracts Regulations** that adequate funds for the contract listed below are available and are contained in the **OFFICIAL BUDGET** of the County of Salem.

  
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**Kelly A. Hannigan, CFO**

<b>AMOUNT:</b> \$1,500 <b>DATE:</b> January 18, 2023
<b>ACCOUNT # and NAME:</b> G-02-41-700-23B-303 / Area Plan Grant 2023
<b>FOR:</b> 2023 Contracted Services
Title IIIB Funding
<b>VENDOR:</b> South Jersey Legal Services, Inc.