



Board of County Commissioners

Administrative Committee

RESOLUTION AUTHORIZING CHANGE ORDER #2 TO THE CONTRACT FOR THE PURCHASE OF ELECTION MATERIALS FOR THE COUNTY OF SALEM

WHEREAS, the County Clerk and Board of Elections have the need for Election materials for the County of Salem and desires to make purchases from Royal Printing Service to provide such materials; and

WHEREAS, Local Public Contracts Law, N.J.S.A. 40A:11-5 (L) allows the County to purchase goods and services necessary or required to prepare and conduct an election by foregoing the public bidding process; and

WHEREAS, pursuant to New Jersey State Law, N.J.S.A. 19:44A-20.7, the County of Salem did not utilize a "fair and open process" in the selection of this entity, hence Royal Printing Service has completed a Business Entity Disclosure Certificate and Political Contribution Disclosure Form stating that they have not made any reportable contributions to a political or candidate committee in the County of Salem in the previous year, and that the contract will prohibit them from making any contributions through the term of this agreement; and

WHEREAS, on July 20, 2022, the Salem County Board of County Commissioners approved Resolution 2022-248 authorizing the purchase of Election materials via a renewal contract with Royal Printing Service, from July 1, 2022, to June 30, 2023, for a cost not to exceed \$200,000.00 (Two Hundred Thousand Dollars and Zero Cents);

WHEREAS, on November 16, 2022, the Salem County Board of County Commissioners approved Resolution 2022-423 authorizing Change Order #1, in the amount of \$70,000.00 (Seventy Thousand Dollars and Zero Cents);

WHEREAS, the Salem County Purchasing Agent, having conferred with the Clerk's Office and Board of Elections, has determined the need to increase the revised contract in the amount of \$60,000.00 (Sixty Thousand Dollars and Zero Cents) to facilitate the purchase of materials for the Special School, Fire and Primary elections;

NOW, THEREFORE, BE IT RESOLVED by the Salem County Board of County Commissioners that Change Order #2, in the amount of \$60,000.00 (Sixty Thousand Dollars), is hereby authorized, resulting in a total contract amount not to exceed \$330,000.00 (Three Hundred Thirty Thousand Dollars and Zero Cents).

Notice of awarding said contract shall be published in the "South Jersey Times," as required by law.

BENJAMIN H. LAURY, Director of the Board of County Commissioners

I hereby certify the foregoing to be a true resolution adopted by the Salem County Board of County Commissioners on January 18, 2023.


 STACY L. PENNINGTON
 Clerk of the Board

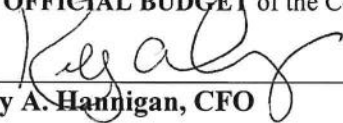
RECORD OF VOTE

COMMISSIONER	RESOLUTION MOVED	RESOLUTION SECOND	AYE	NAY	ABSTAIN	ABSENT
E. Ramsay		✓	✓			
C. Taylor			✓			
D. Timmerman			✓			
G. Ostrum Jr.	✓		✓			
B. Laury			✓			

✓ Indicates Vote

Department Initials _____

I, **Kelly A. Hannigan, CFO** of the County of Salem, hereby certify in accordance with **Section 5:34-5 of the Local Public Contracts Guidelines and Local Public Contracts Regulations** that adequate funds for the contract listed below are available and are contained in the **OFFICIAL BUDGET** of the County of Salem.


 Kelly A. Hannigan, CFO

AMOUNT: \$60,000.00	DATE: January 18, 2023
ACCOUNT # and NAME: 3-01-20-123-408-218	County Clerk Elections Misc
AMOUNT: \$50,000.00	
ACCOUNT # and NAME: 3-01-20-121-410-218	Board of Elections Misc
AMOUNT: \$10,000.00	
FOR: Election materials	
VENDOR: Royal Printing Service	