



Board of County Commissioners

Resolution No. 2022 – 423

Administrative Committee

**RESOLUTION AUTHORIZING CHANGE ORDER #1 TO THE CONTRACT FOR  
THE PURCHASE OF ELECTION  
MATERIALS FOR THE COUNTY OF SALEM**

**WHEREAS**, the County Clerk and Board of Elections have the need to contract with a vendor to print Election materials for the County of Salem; and

**WHEREAS**, Local Public Contracts Law, N.J.S.A. 40A:11-5 (L) allows the County to purchase goods and services necessary or required to prepare and conduct an election by foregoing the public bidding process; and

**WHEREAS**, pursuant to New Jersey State Law N.J.S.A. 19:44A-20.7, the County of Salem did not utilize a "fair and open process" in the selection of this entity, hence Royal Printing Service has completed a Business Entity Disclosure Certificate and Political Contribution Disclosure Form stating that they have not made any reportable contributions to a political or candidate committee in the County of Salem in the previous year, and that the contract will prohibit them from making any contributions through the term of this agreement; and

**WHEREAS**, on July 20, 2022, the Salem County Board of County Commissioners approved Resolution 2022-248, authorizing a renewal contract with Royal Printing Service for the purchase of election materials for the period, July 1, 2022 through June 30, 2023, not to exceed \$200,000.00; and

**WHEREAS**, the Acting Salem County Purchasing Agent, having conferred with the County Clerk, has determined the need to increase the contract by \$70,000.00 (Seventy Thousand Dollars and Zero Cents).

**NOW, THEREFORE, BE IT RESOLVED** by the Salem County Board of County Commissioners that Change Order #1, in the amount of \$70,000.00 (Seventy Thousand Dollars and Zero Cents), is hereby authorized, resulting in a total contract amount not to exceed \$270,000.00 (Two Hundred Seventy Thousand Dollars and Zero Cents).

  
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BENJAMIN H. LAURY, Director of the  
Board of County Commissioners

I hereby certify the foregoing to be a true resolution adopted by the Salem County Board of County Commissioners at its regular meeting held on November 16, 2022.

  
 STACY L. PENNINGTON  
 Clerk of the Board


RECORD OF VOTE

COMMISSIONER	RESOLUTION MOVED	RESOLUTION SECOND	AYE	NAY	ABSTAIN	ABSENT
G. Ostrum, Jr.	✓		✓			
E. Ramsay			✓			
L. Ware						✓
R.S. Griscom		✓	✓			
B. Laury			✓			

✓ Indicates Vote

Department Initials  kah

I, Kelly A. Hannigan, CFO of the County of Salem, hereby certify in accordance with Section 5:34-5 of the Local Public Contracts Guidelines and Local Public Contracts Regulations that adequate funds for the contract listed below are available and are contained in the OFFICIAL BUDGET of the County of Salem.

  
 Kelly A. Hannigan, CFO

<b>AMOUNT:</b> \$ 60,000.00	<b>DATE:</b> November 16, 2022
<b>ACCOUNT # and NAME:</b> 2-01-20-123-408-218	County Clerk Election Costs Misc
<b>AMOUNT:</b> \$ 2,500.00	
<b>ACCOUNT # and NAME:</b> 2-01-20-121-410-218	Board of Elections Misc
<b>AMOUNT:</b> \$ 7,500.00	*Contingent upon adoption of the 2023 temporary budget
<b>FOR: Election Materials</b>	
<b>VENDOR: Royal Printing Service</b>	