



## REGULAR MEETING MINUTES

August 17, 2022 4:00 PM

Salem County Olde Courthouse, 104 Market Street, Salem, New Jersey

**CALL TO ORDER** – Commissioner Director Ben Laury called the meeting to order at 4:00 pm.

**INVOCATION** – CFO Kelly Hannigan offered the Invocation.

**PLEDGE OF ALLEGIANCE** – All present recited the Pledge of Allegiance.

**STATEMENT REGARDING OPEN PUBLIC MEETINGS ACT** – Read by the Clerk of the Board, Stacy Pennington.

Adequate notice pursuant to the Open Public Meetings Act has been given of this meeting:

By forwarding notice to the South Jersey Times and Elmer Times Co.; and

By posting notice on the bulletin board in the Salem County Courthouse and the Fifth Street Office Complex; and By filing notice in the Offices of the Salem County Clerk and the Clerk of the Board all having been done at least 48 hours in advance.

### ATTENDANCE ROLL CALL

Commissioner	Present	Absent
Director Benjamin Laury	X	
Commissioner Griscom	X	
Commissioner Ed Ramsay	X	
Deputy Director Gordon Ostrum	X	
Commissioner Lee Ware		X

A quorum was present.

### MINUTES

Dispense with the reading of the minutes of the July 20, 2022 Regular Meeting.

Minutes are to be received, approved, and recorded in the Minute Book.

Commissioner	Motion	Second	Aye	Nay	Abstain	Absent
Deputy Director Ostrum	X		X			
Commissioner Ramsay			X			
Commissioner Ware						X
Commissioner Griscom		X	X			
Director Laury			X			

Hand vote passed 4-0.

**WAIVER OF THE RULES**

A8 Resolution Authorizing a Letter of Agreement Between the County of Salem and the PBA Local 400

A9 Resolution Authorizing a Letter of Agreement Between the County of Salem and the County Corrections Superior Officer's Association

<b>Commissioner</b>	<b>Motion</b>	<b>Second</b>	<b>Aye</b>	<b>Nay</b>	<b>Abstain</b>	<b>Absent</b>
Deputy Director Ostrum	X		X			
Commissioner Ramsay			X			
Commissioner Ware						X
Commissioner Griscom		X	X			
Director Laury			X			

Hand vote passed 4-0.

**CORRESPONDENCE**

1. SCIA July 14, 2022 Regular Meeting Minutes.
2. Township of Frelinghuysen, NJ Resolution Opposing NJ Division of Alcoholic Beverage Control's Special Conditions on Limited Brewery Licenses.
3. Letter from NJ DOT regarding FY 2023 County Aid Program allotment for Salem County
4. Cape May County Resolution supporting Assembly resolution increasing the property tax deduction for Veterans.
5. Township of Mt. Olive Resolution Opposing NJ Division of Alcoholic Beverage Control's Special Conditions on Limited Brewery Licenses
6. Cape May County Resolution supporting the adoption of a Parent's Bill of Rights concerning the protection and education of our children.
7. Letter from Atlantic City Electric regarding a notice of Filing and Public hearing for electric base rate adjustments.
8. Letter from South Jersey Gas regarding a public hearing to revise the lever of basic gas supply service rate.
9. Letter from the Salem County Chamber of Commerce supporting the development of a Wind Institute in Salem City.
10. Township of Lower Alloways Creek Resolution supporting Salem City as the location for the Wind Port Institute.
11. Mannington Township Resolution supporting Salem City as the location for the Wind Port Institute.
12. Borough of Woodstown Resolution supporting Salem City as the location for the Wind Port Institute.
13. Public Works June 8, 2022, regular meeting minutes.
14. Public Works July 13, 2022, regular meeting minutes.

<b>Commissioner</b>	<b>Motion</b>	<b>Second</b>	<b>Aye</b>	<b>Nay</b>	<b>Abstain</b>	<b>Absent</b>
Deputy Director Ostrum	X		X			
Commissioner Ramsay			X			
Commissioner Ware						X
Commissioner Griscom		X	X			
Director Laury			X			

Hand vote passed 4-0.

**PAYMENT OF BILLS AND CLAIMS**

<b>Commissioner</b>	<b>Motion</b>	<b>Second</b>	<b>Aye</b>	<b>Nay</b>	<b>Abstain</b>	<b>Absent</b>
Deputy Director Ostrum	X		X			
Commissioner Ramsay		X	X			
Commissioner Ware						X
Commissioner Griscom			X			
Director Laury			X			

Hand vote passed 4-0.

**TREASURER'S REPORT**

<b>Commissioner</b>	<b>Motion</b>	<b>Second</b>	<b>Aye</b>	<b>Nay</b>	<b>Abstain</b>	<b>Absent</b>
Deputy Director Ostrum	X		X			
Commissioner Ramsay		X	X			
Commissioner Ware						X
Commissioner Griscom			X			
Director Laury			X			

Hand vote passed 4-0.

**RESOLUTIONS****ADMINISTRATIVE COMMITTEE: - Laury, Griscom**

A1 Resolution to Appoint Members to the Salem County Tourism Advisory Council - Natalie Serwan

A2 Resolution Changing Custodians Petty Cash Funds

A3 Resolution Awarding a Non-Fair and Open Contract for Mower Equipment Purchases for the Salem County Correctional Facility

A4 Resolution Awarding a Non-Fair and Open Contract for InfoShare Software maintenance for the Salem County Prosecutor's Office

A5 Resolution to Amend Resolution 2022-251 Awarding a Contract for Routine and Emergency Electrical Repair Services for the County of Salem

A6 Awarding Contract under National Cooperative Purchasing Agreement to Bob Barker for the Purchase of Mattresses for the Salem County Correctional Facility

A7 Awarding Non-Fair and Open Contract to V-Comm LLC

A8 Resolution Authorizing a Letter of Agreement Between the County of Salem and the PBA Local 400

A9 Resolution Authorizing a Letter of Agreement Between the County of Salem and the County Corrections Superior Officer's Association

<b>Commissioner</b>	<b>Motion</b>	<b>Second</b>	<b>Aye</b>	<b>Nay</b>	<b>Abstain</b>	<b>Absent</b>
Deputy Director Ostrum	X		X			
Commissioner Ramsay			X			
Commissioner Ware						X
Commissioner Griscom		X	X			
Director Laury			X			

Hand vote passed 4-0.

### **AGRICULTURAL / TOURISM COMMITTEE – Ware, Griscom**

B1 Resolution Accepting the 2023 New Jersey Historical Commission Grant and the 2023 New Jersey State Council on the Arts Grant

B2 Resolution to Apply for a Grant from Atlantic City Electric - an Exelon Company, to Support the 2022 Creation of a Tourism Mobile App

B3 Resolution to Accept and Execute a Grant from Atlantic City Electric - an Exelon Company, to Support the 2022 Creation of a Tourism Mobile App

<b>Commissioner</b>	<b>Motion</b>	<b>Second</b>	<b>Aye</b>	<b>Nay</b>	<b>Abstain</b>	<b>Absent</b>
Deputy Director Ostrum			X			
Commissioner Ramsay		X	X			
Commissioner Ware						X
Commissioner Griscom	X		X			
Director Laury			X			

Hand vote passed 4-0.

### **ECONOMIC DEVELOPMENT/ PUBLIC WORKS COMMITTEE – Ramsay, Ostrum**

C1 Resolution Prohibiting Normal Traffic 9th Annual Cow and Calf Run Event Kings Highway, County Road #620, Haines Neck Road, County Road #631 and By-Pass Road, County Road #540, in Pilesgrove Township and Mannington Township, in the County of Salem

C2 Resolution Prohibiting Normal Traffic, South Main Street, County #672 in the Borough of Woodstown, Salem County for their Annual Fall Festival

C3 Resolution Awarding a Professional Services Contract for a Phase 1 Archeological Survey in Connection to Proposed Drainage Improvements Along Fort Elfsborg Road, County Road #625 Elsinboro Township, Salem County, New Jersey

<b>Commissioner</b>	<b>Motion</b>	<b>Second</b>	<b>Aye</b>	<b>Nay</b>	<b>Abstain</b>	<b>Absent</b>
Deputy Director Ostrum			X			
Commissioner Ramsay	X		X			
Commissioner Ware						X
Commissioner Griscom		X	X			
Director Laury			X			

Hand vote passed 4-0.

**HEALTH/ HUMAN SERVICES/ EDUCATION COMMITTEE – Ostrum, Ware**

D1 Resolution for the Completion of the Federal 2021 and 2022 Annual Certifications and Assurances for Federal Transit Administration Assistance as Required by New Jersey Transit Corporation for the 5311 Non-Urban/Rural Transportation Grant

D2 Resolution Accepting and Executing the FY22 Special Child Health Case Management Grant

<b>Commissioner</b>	<b>Motion</b>	<b>Second</b>	<b>Aye</b>	<b>Nay</b>	<b>Abstain</b>	<b>Absent</b>
Deputy Director Ostrum	X		X			
Commissioner Ramsay			X			
Commissioner Ware						X
Commissioner Griscom		X	X			
Director Laury			X			

Hand vote passed 4-0.

**PUBLIC SAFETY COMMITTEE – Griscom, Ostrum**

E1 Resolution Approving a Grant Application for the FY2022 Body Armor Replacement Program Grant from the New Jersey Division of Criminal Justice for the Prosecutor's Office

E2 Resolution Acknowledging the Standard Language Document Form from the New Jersey Department of Human Services for the Medication Assisted Treatment (MAT) Grant

E3 Resolution Acknowledging the Business Associate Agreement Form from the New Jersey Department of Human Services for the Medicated Assisted Treatment (MAT) Grant

E4 Resolution Accepting Medication Assisted Treatment (MAT) Grant Funding from the Department of Human Services, Division of Mental Health and Addiction Services

E5 Resolution Accepting and Executing a Victims of Crime Act (VOCA) Grant for the Prosecutors' Office from the New Jersey Department of Law and Public Safety, Office of the Attorney General (V-17-21)

<b>Commissioner</b>	<b>Motion</b>	<b>Second</b>	<b>Aye</b>	<b>Nay</b>	<b>Abstain</b>	<b>Absent</b>
Deputy Director Ostrum		X	X			
Commissioner Ramsay			X			
Commissioner Ware						X
Commissioner Griscom	X		X			
Director Laury			X			

Hand vote passed 4-0.

**CHAPTER 159 TO INSERT REVENUE IN THE BUDGET**

F1 Resolution Providing for the Insertion of Any Special Item of Revenue in the Budget Pursuant to NJSA 40A:4-87 Chapter 159, P.L. 1948 - FY22 Medication Assisted Treatment (MAT) Grant

F2 Resolution Providing for the Insertion of Any Special Item of Revenue in the Budget Pursuant to NJSA 40A:4-87 Chapter 159, P.L. 1948 - 2022 Tourism Trail Mobile App Grant

F3 Resolution Providing for the Insertion of Any Special Item of Revenue in the Budget Pursuant to NJSA 40A:4-87 Chapter 159, P.L. 1948 - VOCA (V-17-21)

F4 Resolution Providing for the Insertion of Any Special Item of Revenue in the Budget Pursuant to NJSA 40A:4-87 Chapter 159, P.L. 1948 – FY22 Rail Freight Assistance Program (RFAP)

F5 Resolution Providing for the Insertion of Any Special Item of Revenue in the Budget Pursuant to NJSA 40A:4-87 Chapter 159, P.L. 1948 – 2021-2022 Special Child Health Case Management

Commissioner	Motion	Second	Aye	Nay	Abstain	Absent
Deputy Director Ostrum	X		X			
Commissioner Ramsay			X			
Commissioner Ware						X
Commissioner Griscom		X	X			
Director Laury			X			

Hand vote passed 4-0.

#### **COMMISSIONER OLD BUSINESS – None**

#### **COMMISSIONER NEW BUSINESS**

##### Railroad

Deputy Director Ostrum spoke about a recent tour of the recently renewed Railroad in Salem County. He noted that SMS Rail Services has cleaned up the line and it is beautiful. He and others had a wonderful ride into Mannington Mills.

Commissioner Griscom mentioned that SMS Rail was a good find for the county. He expected good things with them running the railroad here.

Commissioner Ramsay agreed that working with SMS has been great. He noted that SMS input regarding a washout area saved about 3 years time. Also, SMS has invested in land in Pilesgrove.

Director Laury noted that SMS is using 60,000 sq.ft. of warehouse space at Mannington Mills. The trains also have access to the Port of Salem. SMS is also rehabbing an old steam locomotive for future use.

#### **COMMISSIONER PUBLIC ANNOUNCEMENTS**

Deputy Director Ostrum noted some upcoming events:

- 8/20/22 Road Knights Car Show – Pennsville Historical Society
- 8/20/22 Tomato Festival with Saxton's Cornet Band – Salem City
- 8/25/22 Job Fair – Salem Community College
- 8/31/22 Ride & Brews – Woodstown
- 9/2/22 Bluegrass Festival – Fairgrounds
- 9/10/22 Septemberfest – Pennsville
- 9/21/22 Stand Up For Salem Annual Dinner – Fenwick Plaza
- 9/24/22 Woodstown Fall Festival
- 10/1/22 Elmer Harvest Day
- 10/8/22 Pedricktown Day

**PUBLIC COMMENT** (Agenda items or other County Business)

Anyone wishing to speak please speak clearly and state your name and address for the record. Each speaker will have FOUR MINUTES to speak. The Clerk of the Board (COB) will keep track of the time for each speaker. When addressing questions concerning personnel issues with the County of Salem no names will be used at any time.

Patty Bomba, Carneys Point

Ms. Bomba praised the opening ceremony for the Salem County Fair, noting it was very impressive.

Betty Coombs, Upper Pittsgrove

Ms. Coombs thanked the Roads Department for stop signs at various intersections in the county.

She asked about signs for the intersection of Whig Land and Route 77.

*Commissioner Ramsay noted we are waiting on the state for this intersection and Burlington Road also.*

She asked for clarification of a Wind Port Institute.

*Director Laury noted it would be a school/research type facility to further develop the science of wind energy.*

Finally, she asked about correspondence from Cape May County, as noted on the agenda.

*Director Laury noted we were recognizing receipt of the letter.*

Miranda McCeig, Elmer Times Newspaper

Ms. McCeig asked about a recent water problem in Pennsville.

*County Counsel, Karin Wood understands that a Pennsville well needed repair, causing a water pressure issue. She believes that it is scheduled to be fixed.*

**Next Meeting Date:**

Director Laury noted the next meeting would be September 7, 2022 at 4:00pm.

He also noted a change in location and time for the 12/7/22 meeting to Pittsgrove at 4:00 pm. Commissioner Lee Ware is being honored at the Annual Chamber of Commerce dinner that same evening and all the Commissioners would like to attend.

**Executive Closed Session – 4:28 pm**

G1 Resolution Authorizing Executive Session County of Salem – items pertaining to the

Commissioner	Motion	Second	Aye	Nay	Abstain	Absent
Deputy Director Ostrum	X		X			
Commissioner Ramsay			X			
Commissioner Ware						X
Commissioner Griscom		X	X			
Director Laury			X			

Hand vote passed 4-0.

Close Executive Session: 4:49 pm

<b>Commissioner</b>	<b>Motion</b>	<b>Second</b>	<b>Aye</b>	<b>Nay</b>	<b>Abstain</b>	<b>Absent</b>
Deputy Director Ostrum			X			
Commissioner Ramsay	X		X			
Commissioner Ware						X
Commissioner Griscom		X	X			
Director Laury			X			

Hand vote passed 4-0.

## **ADJOURNMENT**

There being no further business, the meeting adjourned at 4:50 pm.

<b>Commissioner</b>	<b>Motion</b>	<b>Second</b>	<b>Aye</b>	<b>Nay</b>	<b>Abstain</b>	<b>Absent</b>
Deputy Director Ostrum		X	X			
Commissioner Ramsay	X		X			
Commissioner Ware						X
Commissioner Griscom			X			
Director Laury			X			

Hand vote passed 4-0.