



Board of County Commissioners

Administrative Committee

**RESOLUTION AUTHORIZING A SHARED SERVICE AGREEMENT BETWEEN THE COUNTY OF SALEM AND THE CUMBERLAND COUNTY IMPROVEMENT AUTHORITY FOR QUALIFIED PURCHASING AGENT**

**WHEREAS**, the County of Salem is in need of a Qualified Purchasing Agent (QPA); and

**WHEREAS**, the County of Salem desires consultative services from a Qualified Purchasing Agent in accordance with the State of New Jersey, Department of Community Affairs, Division of Local Government Services Chapter 44, Public Law 1999; and

**WHEREAS**, the County of Salem has entered into Shared Service Agreements with neighboring municipalities to provide Qualified Purchasing Agent Consulting Services and desires to utilize the Cumberland County Improvement Authority ("the Authority") personnel to fulfill those agreements; and

**WHEREAS**, the Cumberland County Improvement Authority has personnel with the designation of QPA and is capable of providing Services to the County of Salem; and

**WHEREAS**, N.J.S.A. 40A:65 et seq. specifically authorizes local government units, including counties and municipalities to enter into shared service agreements.

**NOW, THEREFORE, BE IT RESOLVED** by the Salem County Board of County Commissioners that

1. The Commissioner Director and the Clerk of the Board are hereby authorized to sign the Shared Service Agreement with Cumberland County Improvement Authority.
2. The authority will provide QPA Consulting Services for a flat fee of \$2,355.00 per month.
3. Requests for onsite services or preparation of documents will be billed separately at a fixed hourly rate of \$80.00 and will be done outside of normal business hours.
4. The term of the agreement shall commence on August 1, 2022 and terminate July 31, 2023 with no renewal options remaining. Either party may terminate the Agreement during the scheduled term by providing 30 days advance written notice of its intention not to renew.

BENJAMIN H. LAURY, Director of the  
Board of County Commissioners

I hereby certify the foregoing to be a true resolution adopted by the Salem County Board of County Commissioners on July 20, 2022.

  
 STACY L. PENNINGTON  
 Clerk of the Board

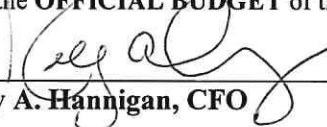
RECORD OF VOTE

COMMISSIONER	RESOLUTION MOVED	RESOLUTION SECOND	AYE	NAY	ABSTAIN	ABSENT
G. Ostrum, Jr.	✓		✓			
E. Ramsay			✓			
L. Ware		✓	✓			
R.S. Griscom			✓			
B. Laury			✓			

✓ Indicates Vote

Department Initials CK

I, Kelly A. Hannigan, CFO of the County of Salem, hereby certify in accordance with Section 5:34-5 of the Local Public Contracts Guidelines and Local Public Contracts Regulations that adequate funds for the contract listed below are available and are contained in the OFFICIAL BUDGET of the County of Salem.

  
 Kelly A. Hannigan, CFO

<b>AMOUNT:</b> \$11,775.00	<b>DATE:</b> July 20, 2022
<b>ACCOUNT # and NAME:</b> 2-01-20-133-130-218 Purchasing / Misc	
<b>FOR:</b> QPA Consulting Services	
<b>VENDOR:</b> Cumberland County Improvement Authority	