



## Board of County Commissioners

### REGULAR MEETING MINUTES

June 15, 2022 4:00 PM

Salem County Olde Courthouse, 104 Market Street, Salem, New Jersey

**CALL TO ORDER** – Commissioner Director Laury called the meeting to order at 4:00 pm.

**INVOCATION** – CFO, Kelly Hannigan, offered the Invocation.

**PLEDGE OF ALLEGIANCE** - Commissioner Director Laury led the Pledge of Allegiance.

**STATEMENT REGARDING OPEN PUBLIC MEETINGS ACT** – read by Clerk of the Board, Stacy L. Pennington.

Adequate notice pursuant to the Open Public Meetings Act has been given of this meeting:  
 By forwarding notice to the South Jersey Times and Elmer Times Co.; and  
 By posting notice on the bulletin board in the Salem County Courthouse and the Fifth Street Office Complex; and By filing notice in the Offices of the Salem County Clerk and the Clerk of the Board all having been done at least 48 hours in advance.

### ATTENDANCE ROLL CALL

Commissioner	Present	Absent
Director Benjamin Laury	X	
Commissioner Scott Griscom	X	
Commissioner Ed Ramsay	X	
Deputy Director Gordon Ostrum	X	
Commissioner Lee Ware	X	

A quorum was present.

### MINUTES

Dispense with the reading of the minutes of the May 18, 2022 Regular Meeting. Minutes are to be received, approved, and recorded in the Minute Book.

Commissioner	Motion	Second	Aye	Nay	Abstain	Absent
Deputy Director Ostrum	X		X			
Commissioner Ramsay			X			
Commissioner Ware		X	X			
Commissioner Griscom			X			
Director Laury			X			

Hand vote passed - 5-0.

**SPECIAL RECOGNITION**

- Mosquito Control Awareness Week - Jolyn Mitchell, Mosquito Control

Commissioner Ed Ramsay read a Proclamation to declare the week of Jun 19-25 as Mosquito Control Awareness Week. It was then presented to Jolyn Mitchell and staff from the Mosquito Control Department.

Ms. Mitchell noted that the Mosquito Control employees work very hard and encourage all to contact their office for any mosquito issues they see.

**WAIVER OF THE RULES**

A9 Resolution Authorizing a Collective Bargaining Agreement Between the County of Salem and the Salem County Prosecutors Office Assistant Prosecutors Association

D5 Resolution of Intent to Apply for Funding for the Salem County Stigma Free Community Awareness Grant

<b>Commissioner</b>	<b>Motion</b>	<b>Second</b>	<b>Aye</b>	<b>Nay</b>	<b>Abstain</b>	<b>Absent</b>
Deputy Director Ostrum	X		X			
Commissioner Ramsay			X			
Commissioner Ware		X	X			
Commissioner Griscom			X			
Director Laury			X			

Hand vote passed - 5-0.

**CORRESPONDENCE – General and Committee/ Commission Minutes and Reports**

1. Letter regarding SJ Gas petition for approval of increased charges
2. Letter from NJDOT regarding the Transportation Alternatives Set-Aside Program Request for Applications
3. Resolution from Ocean County supporting the creation of a Parent's Bill of Rights concerning the protection and education of our children
4. Letter from the NJDOT regarding the replacement of Avis Mill Bridge
5. Letter regarding Atlantic City Electric petition for Approval of a True-Up of Its Energy Efficiency Surcharge
6. Letter for the NJDOT regarding the 2022 Local Bridges Fund allotment for Salem County
7. Resolution from Pittsgrove Township regarding a request for installation of a NO Jake Brake sign on Porchtown Road a County Road.
8. Letter from the NJ Agriculture Development Committee regarding FY 2023 Appropriation Announcement County Planning Incentive Grants
9. Resolution from Ocean County supporting the State of NJ to increase the property tax deduction for Veterans
10. SCIA May 12, 2022 meeting minutes
11. Resolution from Sussex County supporting the creation of a Parent's Bill of Rights concerning the protection and education of our children
12. Public Works May 2022 Meeting Minutes
13. Letter from NJDOT 2022 Rail Freight Assistance Program Grant Award

Commissioner	Motion	Second	Aye	Nay	Abstain	Absent
Deputy Director Ostrum	X		X			
Commissioner Ramsay			X			
Commissioner Ware		X	X			
Commissioner Griscom			X			
Director Laury			X			

Hand vote passed - 5-0.

#### PAYMENT OF BILLS AND CLAIMS

Commissioner	Motion	Second	Aye	Nay	Abstain	Absent
Deputy Director Ostrum	X		X			
Commissioner Ramsay			X			
Commissioner Ware		X	X			
Commissioner Griscom			X			
Director Laury			X			

Hand vote passed - 5-0.

#### TREASURER'S REPORT

Commissioner	Motion	Second	Aye	Nay	Abstain	Absent
Deputy Director Ostrum	X		X			
Commissioner Ramsay			X			
Commissioner Ware		X	X			
Commissioner Griscom			X			
Director Laury			X			

Hand vote passed - 5-0.

#### PUBLIC HEARINGS & ADOPTIONS

##### Final Reading and Adoption of Ordinance 2022-003

An Ordinance of the Board of County Commissioners of the County of Salem, New Jersey, Appropriating the Sum of \$350,000 From the Capital Improvement Fund for the Acquisition of Land and Buildings and Improvements Thereto

*Director Laury noted that these funds will be used to purchase 174 E. Broadway in Salem. The building will be used for temporary housing during the courthouse renovation and then for the Board of Elections.*

Motion and Second to Open the Public Hearing

Commissioner	Motion	Second	Aye	Nay	Abstain	Absent
Deputy Director Ostrum	X		X			
Commissioner Ramsay			X			
Commissioner Ware		X	X			
Commissioner Griscom			X			
Director Laury			X			

Roll call vote passed - 5-0.

## Motion and Second to Close the Public Hearing

<b>Commissioner</b>	<b>Motion</b>	<b>Second</b>	<b>Aye</b>	<b>Nay</b>	<b>Abstain</b>	<b>Absent</b>
Deputy Director Ostrum	X		X			
Commissioner Ramsay			X			
Commissioner Ware		X	X			
Commissioner Griscom			X			
Director Laury			X			

Roll call vote passed - 5-0.

## Motion and Second for Adoption of Ordinance 2022-003

<b>Commissioner</b>	<b>Motion</b>	<b>Second</b>	<b>Aye</b>	<b>Nay</b>	<b>Abstain</b>	<b>Absent</b>
Deputy Director Ostrum	X		X			
Commissioner Ramsay			X			
Commissioner Ware		X	X			
Commissioner Griscom			X			
Director Laury			X			

Roll call vote passed - 5-0.

**Final Reading and Adoption of Ordinance 2022-004**

Ordinance Authorizing the Purchase of Property Located at 174 East Broadway, Salem, NJ

## Motion and Second to Open the Public Hearing

<b>Commissioner</b>	<b>Motion</b>	<b>Second</b>	<b>Aye</b>	<b>Nay</b>	<b>Abstain</b>	<b>Absent</b>
Deputy Director Ostrum	X		X			
Commissioner Ramsay			X			
Commissioner Ware		X	X			
Commissioner Griscom			X			
Director Laury			X			

Roll call vote passed - 5-0.

## Motion and Second to Close the Public Hearing

<b>Commissioner</b>	<b>Motion</b>	<b>Second</b>	<b>Aye</b>	<b>Nay</b>	<b>Abstain</b>	<b>Absent</b>
Deputy Director Ostrum	X		X			
Commissioner Ramsay			X			
Commissioner Ware		X	X			
Commissioner Griscom			X			
Director Laury			X			

Roll call vote passed - 5-0.

## Motion and Second for Adoption of Ordinance 2022-004

Commissioner	Motion	Second	Aye	Nay	Abstain	Absent
Deputy Director Ostrum	X		X			
Commissioner Ramsay			X			
Commissioner Ware		X	X			
Commissioner Griscom			X			
Director Laury			X			

Roll call vote passed - 5-0.

**RESOLUTIONS**ADMINISTRATIVE COMMITTEE: - Laury, Griscom

Resolution 2022-195 Second Reading CY 2022 Resolution to Exceed the County Budget Appropriation Limits and to Establish a CAP Bank (NJSA 40A:4-45.14)

*CFO, Kelly Hannigan, noted this resolution will allow a higher budget.*

## Motion and Second to Open the Public Hearing

Commissioner	Motion	Second	Aye	Nay	Abstain	Absent
Deputy Director Ostrum	X		X			
Commissioner Ramsay			X			
Commissioner Ware		X	X			
Commissioner Griscom			X			
Director Laury			X			

Roll call vote passed - 5-0.

## Motion and Second to Close the Public Hearing

Commissioner	Motion	Second	Aye	Nay	Abstain	Absent
Deputy Director Ostrum	X		X			
Commissioner Ramsay			X			
Commissioner Ware		X	X			
Commissioner Griscom			X			
Director Laury			X			

Roll call vote passed - 5-0.

## Motion and Second to Adopt

Commissioner	Motion	Second	Aye	Nay	Abstain	Absent
Deputy Director Ostrum	X		X			
Commissioner Ramsay			X			
Commissioner Ware		X	X			
Commissioner Griscom			X			
Director Laury			X			

Roll call vote passed - 5-0.

Resolution 2022-197 Second Reading Resolution to Fix the Annual Salary of the Salem County Board of County Commissioners, the Salem County Sheriff, the Salem County Clerk, the Salem County Surrogate, and the Salem County Prosecutor

*Director Laury noted this resolution is necessary to salaries for elected officials..*

Motion and Second to Open the Public Hearing

<b>Commissioner</b>	<b>Motion</b>	<b>Second</b>	<b>Aye</b>	<b>Nay</b>	<b>Abstain</b>	<b>Absent</b>
Deputy Director Ostrum	X		X			
Commissioner Ramsay			X			
Commissioner Ware		X	X			
Commissioner Griscom			X			
Director Laury			X			

Roll call vote passed - 5-0.

Motion and Second to Close the Public Hearing

<b>Commissioner</b>	<b>Motion</b>	<b>Second</b>	<b>Aye</b>	<b>Nay</b>	<b>Abstain</b>	<b>Absent</b>
Deputy Director Ostrum	X		X			
Commissioner Ramsay			X			
Commissioner Ware		X	X			
Commissioner Griscom			X			
Director Laury			X			

Roll call vote passed - 5-0.

Motion and Second to Adopt

<b>Commissioner</b>	<b>Motion</b>	<b>Second</b>	<b>Aye</b>	<b>Nay</b>	<b>Abstain</b>	<b>Absent</b>
Deputy Director Ostrum	X		X			
Commissioner Ramsay			X			
Commissioner Ware		X	X			
Commissioner Griscom			X			
Director Laury			X			

Roll call vote passed - 5-0.

- A1 Resolution to Appoint Members to the Board of Education of Special Services School District and the Vocational School District of the County of Salem
- A2 Resolution to Appoint Members to the Salem County Economic Development Advisory Council - Julie Acton, Mike Ashworth, Ron Burkhardt, Christopher Cavaliero, Michael Gorman, Jennifer Jones, Lou Joyce, Kathy Lockbaum, John Swain, Cordy Taylor, Mark Valente, David Yhlen
- A3 Resolution Authorizing Disposal of Surplus Property for the County of Salem
- A4 Resolution Amending Resolution 2022-004 to Establish Job Classification Titles and Salary Ranges

- A5 Resolution Authorizing a Shared Services Agreement Between the County of Cumberland, the County of Salem, and the Cumberland County Improvement Authority for the Broadband Connectivity Project
- A6 Resolution to Appoint a Member to the Salem County Tourism Advisory Council - Thomas Barney
- A7 Resolution Authorizing an Application for Financial Assistance with the USDA, Rural Development to Finance the Courthouse Renovation and Expansion Project (Public comment regarding the application will take place on June 20, 2022 at 1:00pm at 110 Fifth Street Conference Room)
- A8 Resolution Authorizing a Memorandum of Agreement Between the County of Salem and the Communications Workers of America Local 1085
- A9 Resolution Authorizing a Collective Bargaining Agreement Between the County of Salem and the Salem County Prosecutors Office Assistant Prosecutors Association

*Regarding A1 above, Director Laury noted the difficulty of working on an education board and thanked all serving in that capacity.*

*Regarding A5 above, Commissioner Ostrum noted this is an agreement for the Wireless Communication Project, which will also assist OEM communications. Director Laury added that this is part of the plan to be broadband to all in the county*

<b>Commissioner</b>	<b>Motion</b>	<b>Second</b>	<b>Aye</b>	<b>Nay</b>	<b>Abstain</b>	<b>Absent</b>
Deputy Director Ostrum	X		X			
Commissioner Ramsay			X			
Commissioner Ware		X	X			
Commissioner Griscom			X			
Director Laury			X			

Hand vote passed - 5-0.

#### AGRICULTURAL / TOURISM COMMITTEE – Ware, Griscom

- B1 Resolution of Intent to Apply for the New Jersey Division of Travel and Tourism 2023 Cooperative Marketing Grant

<b>Commissioner</b>	<b>Motion</b>	<b>Second</b>	<b>Aye</b>	<b>Nay</b>	<b>Abstain</b>	<b>Absent</b>
Deputy Director Ostrum			X			
Commissioner Ramsay		X	X			
Commissioner Ware	X		X			
Commissioner Griscom			X			
Director Laury			X			

Hand vote passed - 5-0.

#### ECONOMIC DEVELOPMENT/ PUBLIC WORKS COMMITTEE – Ramsay, Ostrum

- C1 Resolution Prohibiting Normal Traffic North and South Broad Street, County Road #607, and East and West Main Street, County Road #675 for a Juneteenth Celebration in the Borough of Penns Grove, Salem County

- C2 Resolution Accepting a Grant from the New Jersey Department of Transportation for the Fiscal Year 2021 Local Bridge Fund Program
- C3 Resolution Approving the Execution of Change Order #4-Final 2016 County Aid Road Program for the County of Salem
- C4 Resolution Concurring with a Resolution Adopted by Pittsgrove Township Prohibiting the Use of Engine Brake Retarder Systems on Porchtown Road, County Road #613 in Pittsgrove Township

Commissioner	Motion	Second	Aye	Nay	Abstain	Absent
Deputy Director Ostrum			X			
Commissioner Ramsay	X		X			
Commissioner Ware			X			
Commissioner Griscom		X	X			
Director Laury			X			

Hand vote passed - 5-0.

HEALTH/ HUMAN SERVICES/ EDUCATION COMMITTEE – Ostrum, Ware

- D1 Resolution Authorizing the Agreement with the Governor's Council on Alcoholism and Drug Abuse for the Municipal Alliance to Prevent Alcoholism and Drug Abuse for July 1, 2022 to June 30, 2023
- D2 Resolution Accepting and Executing the FY 2023 Right to Know Grant
- D3 Resolution Accepting and Executing a Grant from the State of New Jersey for the 2022-2023 Childhood Lead Exposure Prevention (CLEP) Project Grant
- D4 Resolution Authorizing a Shared Services Agreement Between the City of Vineland and County of Salem for a Health Officer
- D5 Resolution of Intent to Apply for Funding for the Salem County Stigma Free Community Awareness Grant

Commissioner	Motion	Second	Aye	Nay	Abstain	Absent
Deputy Director Ostrum	X		X			
Commissioner Ramsay			X			
Commissioner Ware		X	X			
Commissioner Griscom			X			
Director Laury			X			

Hand vote passed - 5-0.



PUBLIC SAFETY COMMITTEE – Griscom, Ostrum

- E1 Resolution Accepting the New Jersey Department of Corrections (NJDOC) Agreement for Housing State-Sentenced Inmates at the Salem County Correctional Facility
- E2 Resolution Supporting an Application to the New Jersey State Police Emergency Management Agency Assistance (EMAA) Performance Grant Program No. FY22-EMPG-EMAA-1700
- E3 Resolution Authorizing Application for a Grant from the Office of Justice Programs (OJP) Bureau of Justice Assistance Bulletproof Vest Partnership (BPV) Program

Commissioner	Motion	Second	Aye	Nay	Abstain	Absent
Deputy Director Ostrum		X	X			
Commissioner Ramsay			X			
Commissioner Ware			X			
Commissioner Griscom	X		X			
Director Laury			X			

Hand vote passed - 5-0.

2022 BUDGET**ADOPTION OF THE 2022 SALEM COUNTY BUDGET**

- Motion and Second to Open the Public Hearing
- Roll Call

Commissioner	Motion	Second	Aye	Nay	Abstain	Absent
Deputy Director Ostrum	X		X			
Commissioner Ramsay			X			
Commissioner Ware		X	X			
Commissioner Griscom			X			
Director Laury			X			

Roll call vote passed - 5-0.

- Motion and Second to Close the Public Hearing
- Roll Call

Commissioner	Motion	Second	Aye	Nay	Abstain	Absent
Deputy Director Ostrum		X	X			
Commissioner Ramsay	X		X			
Commissioner Ware			X			
Commissioner Griscom			X			
Director Laury			X			

Roll call vote passed - 5-0.

- Motion and Second to Adopt
- Roll Call

Commissioner	Motion	Second	Aye	Nay	Abstain	Absent
Deputy Director Ostrum	X		X			
Commissioner Ramsay			X			
Commissioner Ware		X	X			
Commissioner Griscom			X			
Director Laury			X			

Roll call vote passed - 5-0.

**COMMISSIONER OLD BUSINESS** - None

**COMMISSIONER NEW BUSINESS** - None

**COMMISSIONER PUBLIC ANNOUNCEMENTS**

Deputy Director Ostrum noted quite a few upcoming activities:

- Elder Abuse Awareness Day 6/15/22
- Salem County Opioid Summit 6/16/22
- Woodstown Central Railroad Ribbon Cutting – 6/17/22
- Juneteenth celebrations in Penns Grove and Salem – 6/18/22
- 3<sup>rd</sup> Legislative District Town Hall – 6/22/22
- Farmers & Bankers Brewing – Ribbon Cutting – 6/23/22
- July 4<sup>th</sup> Parade – Woodstown – 7/4/22
- July 4<sup>th</sup> Fireworks – Marlton Park – 7/4/22
- American Legion Band at Marlton Park – 7/14/22
- Van Drew – Congressional Update Luncheon – 8/4/22
- PBR Challenger Series at Cowtown – 8/5 and 7 / 2022
- Salem County Fair – 8/9-12/2022

Deputy Director Ostrum also said that Cowtown has had great attendance.

He also thanked Joe Hiles for his efforts to support the Juneteenth holiday and the return of the July 4<sup>th</sup> Parade.

Commissioner Ramsay informed everyone that pilings for the Wind Port will be travelling down Route 295 and then through Salem City on their way to the construction site. There is a 'piling signing' event being planned for the near future. More details to come.

**PUBLIC COMMENT** (Agenda items or other County Business)

Anyone wishing to speak please speak clearly and state your name and address for the record. Each speaker will have FOUR MINUTES to speak. The Clerk of the Board (COB) will keep track of the time for each speaker. When addressing questions concerning personnel issues with the County of Salem no names will be used at any time.

Patty Bomba – Carneys Point, NJ

Ms. Bomba had a few items to mention:

1. She thanked the Commissioners for the kind words about boards of education.
2. She noted that Dr. Scott Marakovits, a curriculum director for the Special Services School District, has authored articles for two different publications. She provided copies.

3. She mentioned that in 2009, First Responders were using icon boards for communication with non-verbal residents during emergencies. Is this still being used?  
*The commissioners will have to check on this.*
4. Disability Awareness Day has been moved to 10/11/22 at the SC Fairgrounds.
5. She thanked Commissioner Ramsay for attending the B.R.I.D.G.E. graduation ceremony and the recognition of the groups involved in making this happen – Inter Agency Council, Office of Probation, and SCVTS.
6. Is there a plan to employ a County Grant Writer?  
*This is on a ‘wanted’ list of items, but nobody at this time.*
7. Is the Broadband expansion being funded with CARES funds?  
*Director Laury noted it is partially funded with CARES funds; and we are diligently moving to improve communications for EMS, Fire, Police, etc.*  
*Deputy Director Ostrum noted we continue to look all over for grant funds.*
8. Regarding the Budget, she would appreciate funding for Special Services.

**NEXT MEETING DATE – July 20, 2022 4:00pm**

**EXECUTIVE CLOSED SESSION – 4:40 pm**

*Director Laury noted that no business was expected after the Executive Closed Session.*

G1 Resolution Authorizing Executive Session County of Salem – Matters Relating to the Employment Relationship

<b>Commissioner</b>	<b>Motion</b>	<b>Second</b>	<b>Aye</b>	<b>Nay</b>	<b>Abstain</b>	<b>Absent</b>
Deputy Director Ostrum	X		X			
Commissioner Ramsay			X			
Commissioner Ware		X	X			
Commissioner Griscom			X			
Director Laury			X			

Hand vote passed - 5-0.

Close Executive Session – 5:52 pm

<b>Commissioner</b>	<b>Motion</b>	<b>Second</b>	<b>Aye</b>	<b>Nay</b>	<b>Abstain</b>	<b>Absent</b>
Deputy Director Ostrum			X			
Commissioner Ramsay		X	X			
Commissioner Ware			X			
Commissioner Griscom	X		X			
Director Laury			X			

Hand vote passed - 5-0.

**ADJOURNMENT** – There being no further business, the meeting was adjourned at 5:52 pm.

Commissioner	Motion	Second	Aye	Nay	Abstain	Absent
Deputy Director Ostrum			X			
Commissioner Ramsay			X			
Commissioner Ware	X		X			
Commissioner Griscom		X	X			
Director Laury			X			

Hand vote passed - 5-0.