



## Board of County Commissioners

### REGULAR MEETING MINUTES

May 18, 2022 4:00 PM

Salem County Olde Courthouse, 104 Market Street, Salem, New Jersey

**CALL TO ORDER** – Commissioner Director Laury called the meeting to order at 4:00 pm.

**INVOCATION** – CFO, Kelly Hannigan, offered the Invocation.

**PLEDGE OF ALLEGIANCE** - All present recited the Pledge of Allegiance.

**STATEMENT REGARDING OPEN PUBLIC MEETINGS ACT** – The statement was read by Stacy L. Pennington, Clerk of the Board.

Adequate notice pursuant to the Open Public Meetings Act has been given of this meeting:  
 By forwarding notice to the South Jersey Times and Elmer Times Co.; and  
 By posting notice on the bulletin board in the Salem County Courthouse and the Fifth Street Office Complex; and  
 By filing notice in the Offices of the Salem County Clerk and the Clerk of the Board all having been done at least 48 hours in advance.

### ATTENDANCE ROLL CALL

Commissioner	Present	Absent
Director Benjamin Laury	X	
Commissioner Griscom	X	
Commissioner Ed Ramsay	X	
Deputy Director Gordon Ostrum	X	
Commissioner Lee Ware	X	

A quorum was present.

### MINUTES

Dispense with the reading of the minutes of the May 4, 2022 Regular Meeting. Minutes are to be received, approved, and recorded in the Minute Book.

Commissioner	Motion	Second	Aye	Nay	Abstain	Absent
Commissioner Griscom			X			
Commissioner Ramsay			X			
Commissioner Ware		X	X			
Deputy Director Ostrum	X		X			
Director Laury			X			

Hand vote passed – 5-0.

**WAIVER OF THE RULES**

E4 Resolution Supporting and Approving the Salem County Sheriff's Office Application for a Body-Worn Camera Policy and Implementation Program Application from the Office of Justice Programs (OJP) Bureau of Justice Assistance

<b>Commissioner</b>	<b>Motion</b>	<b>Second</b>	<b>Aye</b>	<b>Nay</b>	<b>Abstain</b>	<b>Absent</b>
Commissioner Griscom			X			
Commissioner Ramsay			X			
Commissioner Ware		X	X			
Deputy Director Ostrum	X		X			
Director Laury			X			

Hand vote passed – 5-0.

**CORRESPONDENCE – General and Committee/ Commission Minutes and Reports**

1. Letter from the US Dept of the Interior Fish and Wildlife Service regarding Coastal Barrier Remapping Program
2. Letter from the Mayor McDade of Pennsville regarding a section of Hook Road
3. Minutes from the April 2022 Public Works Meeting

<b>Commissioner</b>	<b>Motion</b>	<b>Second</b>	<b>Aye</b>	<b>Nay</b>	<b>Abstain</b>	<b>Absent</b>
Commissioner Griscom			X			
Commissioner Ramsay			X			
Commissioner Ware		X	X			
Deputy Director Ostrum	X		X			
Director Laury			X			

Hand vote passed – 5-0.

**PAYMENT OF BILLS AND CLAIMS**

<b>Commissioner</b>	<b>Motion</b>	<b>Second</b>	<b>Aye</b>	<b>Nay</b>	<b>Abstain</b>	<b>Absent</b>
Commissioner Griscom			X			
Commissioner Ramsay			X			
Commissioner Ware		X	X			
Deputy Director Ostrum	X		X			
Director Laury			X			

Hand vote passed – 5-0.

**TREASURER'S REPORT**

<b>Commissioner</b>	<b>Motion</b>	<b>Second</b>	<b>Aye</b>	<b>Nay</b>	<b>Abstain</b>	<b>Absent</b>
Commissioner Griscom			X			
Commissioner Ramsay			X			
Commissioner Ware		X	X			
Deputy Director Ostrum	X		X			
Director Laury			X			

Hand vote passed – 5-0.

## PUBLIC HEARINGS & ADOPTIONS

### Introduction of Ordinance 2022-003

An Ordinance of the Board of County Commissioners of the County of Salem, New Jersey, Appropriating the Sum of \$350,000 From the Capital Improvement Fund for the Acquisition of Land and Buildings and Improvements Thereto

1. Motion and Second for Introduction of Ordinance 2022-003
2. Roll Call
3. Public Hearing (and adoption) scheduled for June 15, 2022 at 4:00 pm

Commissioner	Motion	Second	Aye	Nay	Abstain	Absent
Commissioner Griscom			X			
Commissioner Ramsay			X			
Commissioner Ware		X	X			
Deputy Director Ostrum	X		X			
Director Laury			X			

Roll Call passed – 5-0.

### Introduction of Ordinance 2022-004

Ordinance Authorizing the Purchase of Property Located at 174 East Broadway, Salem, NJ

*Director Laury explained that this building will initially be used to house various departments as needed during the courthouse renovation, then for the Board of Elections.*

1. Motion and Second for Introduction of Ordinance 2022-004
2. Roll Call
3. Public Hearing (and adoption) scheduled for June 15, 2022 at 4:00 pm

Commissioner	Motion	Second	Aye	Nay	Abstain	Absent
Commissioner Griscom			X			
Commissioner Ramsay			X			
Commissioner Ware		X	X			
Deputy Director Ostrum	X		X			
Director Laury			X			

Roll Call passed – 5-0.

## RESOLUTIONS

### ADMINISTRATIVE COMMITTEE: - Laury, Griscom

#### 2022 CAP BANK

- A1 CY 2022 Resolution to Exceed the County Budget Appropriation Limits and to Establish a CAP Bank (NJSA 40A:4-45.14)
1. Motion to Introduce the Resolution
  2. Roll Call vote for A1

<b>Commissioner</b>	<b>Motion</b>	<b>Second</b>	<b>Aye</b>	<b>Nay</b>	<b>Abstain</b>	<b>Absent</b>
Commissioner Griscom			X			
Commissioner Ramsay			X			
Commissioner Ware		X	X			
Deputy Director Ostrum	X		X			
Director Laury			X			

Roll Call passed – 5-0.

**A2** CY 2022 Resolution Authorizing County Entity to Exceed the County Entity Budget Request CAP (P.L. 2015, C. 249)

1. Motion to Introduce the Resolution
2. Roll Call vote for A2

<b>Commissioner</b>	<b>Motion</b>	<b>Second</b>	<b>Aye</b>	<b>Nay</b>	<b>Abstain</b>	<b>Absent</b>
Commissioner Griscom			X			
Commissioner Ramsay			X			
Commissioner Ware		X	X			
Deputy Director Ostrum	X		X			
Director Laury			X			

Roll Call passed – 5-0.

**A3** Resolution of the First Reading to Fix the Annual Salary of the Salem County Board of County Commissioners, the Salem County Sheriff, the Salem County Clerk, the Salem County Surrogate, and the Salem County Prosecutor

1. Motion and Second for Introduction of the Resolution
2. Roll Call vote for A3
3. Public Hearing (and adoption) scheduled for June 15, 2022 at 4:00 pm

<b>Commissioner</b>	<b>Motion</b>	<b>Second</b>	<b>Aye</b>	<b>Nay</b>	<b>Abstain</b>	<b>Absent</b>
Commissioner Griscom			X			
Commissioner Ramsay			X			
Commissioner Ware		X	X			
Deputy Director Ostrum	X		X			
Director Laury			X			

Roll Call passed – 5-0.

**A4** Resolution Authorizing the Execution of the Governing Body Certification of Compliance with the United States Equal Employment Opportunity Commission’s “Enforcement Guidance on the Consideration of Arrest and conviction Records in Employment Decisions Under Title VII of the Civil Rights Act of 1964”

**A5** Resolution to Appoint Members to the Salem County Disability Advisory Board (Debbie Behnke)

**A6** Resolution to Appoint Members to the Salem County Transportation Advisory Council for the Casino Revenues, Office on Aging (Lisa Baynes, Tony Melita)

- A7 Resolution Executing a Contract Between the Salem County Inter-Agency Council of Human Services and the County of Salem
- A8 Resolution to Amend Resolution 2022-037 Appointing Members to the Salem County Improvement Authority
- A9 Resolution Authorizing Change Order #1 to the Contract For the Purchase of Election Materials for the County of Salem
- A10 Resolution Amending Resolution 2022-004 to Establish Job Classification Titles and Salary Ranges
- A11 Resolution Amending the 2022 Temporary Capital Budget
- A12 Resolution Determining the Form and Other Details of the Offering of \$2,000,000 General Obligation Bonds, Consisting of \$750,000.00 Vocational-Technical School Bonds, Series 2022A (New Jersey School Bond Reserve Act, 1980 N.J. Laws C. 72, as Amended) and \$1,250,000.00 County College Bonds, Series 2022B (County College Bond Act, 1971, NJ Laws C. 12, As Amended) of the County of Salem, State of New Jersey and Providing for the Sale of Such Bonds and Additionally Determining Certain Matters with Respect to the Sale and Issuance of \$2,250,000.00 Bond Anticipation Notes
- A13 Resolution to Have the 2022 Budget Read by Title

Commissioner	Motion	Second	Aye	Nay	Abstain	Absent
Commissioner Griscom			X			
Commissioner Ramsay			X			
Commissioner Ware		X	X			
Deputy Director Ostrum	X		X			
Director Laury			X			

Hand vote passed – 5-0.

**AGRICULTURAL / TOURISM COMMITTEE – Ware, Griscom - None**

**ECONOMIC DEVELOPMENT/ PUBLIC WORKS COMMITTEE – Ramsay, Ostrum**

- C1 Resolution Approving the Execution of Change Order #1-Final FY2018 Mill and Overlay Resurfacing Program Willow Grove Road, County Road #639 for the County of Salem Federal Project No. STBGP-SJ-0639(303) NJDOT Job No. 7110320
- C2 Resolution Approving a Traffic Signal Agreement with the New Jersey Department of Transportation Bureau of Traffic Engineering US Route #40 and Courses Landing Road, County Road #628 Carneys Point Township, Salem County
- C3 Resolution Prohibiting Normal Traffic Lotus Avenue, County Road #678, South Main Street, County Road #672 and Marlton Road, County Road #636 for an Independence Day Parade in the Borough of Woodstown, Salem County
- C4 Resolution Approving the Execution of Change Order #3 2017 County Aid Road Program for the County of Salem

- C5 Resolution Authorizing the Donation of One John Deere Tractor from the Salem County Road Department to the Salem County Fire Academy

Commissioner	Motion	Second	Aye	Nay	Abstain	Absent
Commissioner Griscom		X	X			
Commissioner Ramsay	X		X			
Commissioner Ware			X			
Deputy Director Ostrum			X			
Director Laury			X			

Hand vote passed – 5-0.

#### **HEALTH/ HUMAN SERVICES/ EDUCATION COMMITTEE – Ostrum, Ware**

- D1 Resolution Supporting an Application for the Division of Mental Health and Addiction Services (DMHAS) Youth Leadership Grant - Year One
- D2 Resolution Acknowledging the Standard Board Resolution Form from the New Jersey Department of Human Services Division of Disability Services for the Personal Assistance Services Program (PASP) Grant
- D3 Resolution Approving an Application to New Jersey Department of Human Services Division of Disability Services for the Personal Assistance Services Program (PASP) Grant

Commissioner	Motion	Second	Aye	Nay	Abstain	Absent
Commissioner Griscom			X			
Commissioner Ramsay			X			
Commissioner Ware		X	X			
Deputy Director Ostrum	X		X			
Director Laury			X			

Hand vote passed – 5-0.

#### **PUBLIC SAFETY COMMITTEE – Griscom, Ostrum**

- E1 Resolution of the Board of County Commissioners Accepting Funding for the Prosecutor's Office from the New Jersey Department of Law and Public Safety State Office of Victim Witness Advocacy Safety Stop Violence Against Women Act (VAWA) Grant Program [Grant No. VAWA 47-21]
- E2 Resolution Amending Resolution 2022-067 Authorizing the Execution of the State Community Partnership Grant for the Salem Inter-Agency Council 2022 Youth Services Commission
- E3 Resolution Accepting and Executing a Grant for the Salem County Sheriff's Office from the New Jersey Department of Human Services Division of Family Development for the FY2020 Title IV-D Child Support Reimbursement
- E4 Resolution Supporting and Approving the Salem County Sheriff's Office Application for a Body-Worn Camera Policy and Implementation Program Application from the Office of Justice Programs (OJP) Bureau of Justice Assistance

<b>Commissioner</b>	<b>Motion</b>	<b>Second</b>	<b>Aye</b>	<b>Nay</b>	<b>Abstain</b>	<b>Absent</b>
Commissioner Griscom	X		X			
Commissioner Ramsay			X			
Commissioner Ware			X			
Deputy Director Ostrum		X	X			
Director Laury			X			

Hand vote passed – 5-0

## **2022 BUDGET**

### **INTRODUCTION OF THE 2022 SALEM COUNTY BUDGET**

1. Motion for the introduction on the first reading
2. Roll Call Vote

<b>Commissioner</b>	<b>Motion</b>	<b>Second</b>	<b>Aye</b>	<b>Nay</b>	<b>Abstain</b>	<b>Absent</b>
Commissioner Griscom			X			
Commissioner Ramsay	X		X			
Commissioner Ware		X	X			
Deputy Director Ostrum			X			
Director Laury			X			

Roll Call passed – 5-0.

Public Hearing (and adoption) scheduled for June 18, 2022 at 4:00 pm.

### **COMMISSIONER OLD BUSINESS – None**

### **COMMISSIONER NEW BUSINESS – None**

### **COMMISSIONER PUBLIC ANNOUNCEMENTS**

Deputy Director Ostrum noted the abundance of activities planned around the county. He noted those coming up in the near future.

- Salem Community College commencement on 5/18/22
- Red Cross Blood Drives around the area
- Covid testing continues
- The Fort Mott Ferry is open!
- A car show is scheduled at the SCVTS on 5/21/22 in conjunction with the Walk for Special Needs
- Memorial Day parade in Pennsville on 5/21/22
- Fishing Tournament on June 4 in Pennsville
- Free - NARCAN giveaway – make appt. to pick up
- Opioid Summit on 6/16/22

### **PUBLIC COMMENT (Agenda items or other County Business)**

Anyone wishing to speak please speak clearly and state your name and address for the record. Each speaker will have FOUR MINUTES to speak. The Clerk of the Board (COB) will keep track of the time for each speaker. When addressing questions concerning personnel issues with the County of Salem no names will be used at any time.

Patty Bomba, Carneys Point

Ms. Bomba mentioned that the Walk for Special Needs on 5/21 at 9:00 am will be held at SCVTS in conjunction with the car show. She noted the American Legion Band Concert will be on 5/25/22 at SCC, Davidow Hall. Finally, Ms. Bomba announced a 'save the date' for the Annual Habitat for Humanity Banquet: 10/10/22

Jonathan Carter, Penns Grove Councilman

Mr. Carter announced Penns Grove 2<sup>nd</sup> Annual Juneteenth Celebration, to be held on June 18, 2022 in the heart of Penns Grove. He handed in a request to temporarily close some county roads to accommodate this event.

*COB, Stacy Pennington, accepted the information and will get it to the correct department.*

**NEXT MEETING DATE:** June 15, 2022 at 4:00 pm at the Olde Courthouse, Salem

**EXECUTIVE CLOSED SESSION:** Motion for Executive Closed Session at 4:22 pm

Commissioner	Motion	Second	Aye	Nay	Abstain	Absent
Commissioner Griscom		X	X			
Commissioner Ramsay	X		X			
Commissioner Ware			X			
Deputy Director Ostrum			X			
Director Laury			X			

Hand vote passed – 5-0

End Executive Session – ended at 4:34 pm

Commissioner	Motion	Second	Aye	Nay	Abstain	Absent
Commissioner Griscom		X	X			
Commissioner Ramsay			X			
Commissioner Ware			X			
Deputy Director Ostrum	X		X			
Director Laury			X			

Hand vote passed – 5-0

**ADJOURNMENT** There being no other business, the meeting was adjourned at 4:35 pm.

Commissioner	Motion	Second	Aye	Nay	Abstain	Absent
Commissioner Griscom		X	X			
Commissioner Ramsay			X			
Commissioner Ware	X		X			
Deputy Director Ostrum			X			
Director Laury			X			

Hand vote passed – 5-0