

February 1, 2022
REORGANIZATION MEETING

Prepared by:
CAREY ITALIANO

**POLLUTION CONTROL FINANCING AUTHORITY
OF SALEM COUNTY
February 1, 2022 at 5:30p.m.
Old Court House, 2nd Floor,
Broadway and Market Streets
Salem, NJ 080079**

REORGANIZATION MEETING MINUTES

Call to Order

The Pollution Control Financing Authority (“PCFA”) of Salem County’s February 1, 2022 meeting was called to order by Joe Racite as Vice-Chairman at 5:30 p.m. Flag Salute commenced.

The oath of appointment was administered to Fran Grenier by Notary Public Carey Italiano

Roll Call

The Authority members present were: Fran Grenier; Joe Racite; Lew Schneider; Donald Asay; and Andrew Ware Also present were; Carey Italiano; Linwood Donselson. Esq.; and Katie B. Coleman, Esq.

Open Public Meetings Act

The Statement of the Open Public Meetings Act was read by Chairman Fran Grenier:

ADEQUATE NOTICE OF THE POLLUTION CONTROL FINANCING AUTHORITY OF SALEM COUNTY MEETING HAS BEEN PROVIDED AS REQUIRED N.J.S.A. 10:4-6, et.seq., THE “OPEN PUBLIC MEETINGS ACT” BY ADVANCE WRITTEN NOTICE TO TWO NEWSPAPERS, POSTING ON THE PUBLIC NOTICE BULLETIN BOARD IN THE COUNTY OFFICES, AND FILING WITH THE SALEM COUNTY CLERK.

Resolution No. 2022-01: Appointing Officers for 2022

- i. A motion was made by Donald Asay, seconded by Andrew Ware to the following positions:

**Chairman Fran Grenier
Vice-Chairman Joseph Racite
Secretary Andrew Ware
Assistant Secretary Lew Schneider
Treasurer Donald Asay
Assistant Treasurer Lew Schneider**

- ii. All were in favor. The motion was carried 5/0.

Approval of Minutes

- i. A motion was made by Donald Asay to approve the minutes of the regular meeting held on January 4, 2022, seconded by Andrew Ware. The motion was carried 5/0. The Minutes were approved.

Resolution No. 2022-02: Appointing Clerk

- i. A motion was made by Donald Asay to approve the following resolution seconded by Andrew Ware. Donald Asay made a motion to increase the salary to \$5,200.00. A motion was made by Donald Asay to approve the increase seconded by Andrew Ware .The motion for resolution 2022-02 was carried 5/0.

Resolution No. 2022-03: Authorizing Agreement for Professional Legal Services

- i. A motion was made by Donald Asay to approve the following resolution seconded by Andrew Ware. The motion was carried 5/0.

Resolution No. 2022-04: Authorizing Agreement for Professional Auditing and Accounting Services

- i. A motion was made by Donald Asay to approve the following resolution seconded by Andrew Ware. The motion was carried 5/0.

Resolution No. 2022-05: Authorizing Agreement for Bond Counsel Legal Services

- i. A motion was made by Andrew Ware to approve the following resolution seconded by Fran Grenier. The motion was carried 5/0.

Resolution No. 2022-06: Authorizing Agreement for Financial Services

- i. A motion was made by Andrew Ware to approve the following resolution seconded by Fran Grenier. The motion was carried 5/0.

Resolution No. 2022-07: Authorizing Agreement for Professional Engineering Services

- i. A motion was made by Lew Schneider to approve the following resolution seconded by Joe Racite. The motion was carried 5/0.

Resolution No. 2022-08: Designating Meeting Dates for the Pollution Control Financing Authority of Salem County for the Year 2022

- i. A motion was made by Andrew Ware to approve the following resolution seconded by Donald Asay. The motion was carried 5/0.

Resolution No. 2022-09: Designating Depositories for the Year 2022

- i. A motion was made by Lew Schneider to approve the following resolution seconded by Andrew Ware. The motion was carried 5/0.

Resolution No. 2022-10: Designating Official Newspaper and Place of Posting

- i. A motion was made by Andrew Ware to approve the following resolution seconded by Donald Asay. The motion was carried 5/0.

Resolution No. 2022-11: Designating Depositories Bank Signatories For The Year 2022

- i. A motion was made by Andrew Ware to approve the following resolution seconded by Fran Grenier. The motion was carried 5/0.

Financial Report and Payment of Bills

- i. Ended fiscal year January 31, 2022 with fund balance of \$392,466.75. No projects were done in 2021. There is approximately \$200,000.00 for projects for the 2022 year. Approximately \$34,657.39 was spent in operating cost for the 2021 year. No other activity to report.
- ii. The Financial report was presented by Katie B. Coleman. It was motioned by Andrew Ware and seconded by Fran Grenier to accept the Financial Report. All were in favor. The motion was carried 5/0.

a. Carey Italiano	22-5	\$1,300.00
b. Katie Coleman	21-2	\$1,000.00

c. Donelson, D'Alessandro & Peterson 21-3 \$135.00

- iii. Joe Racite moved and Andrew Ware seconded the motion to pay the Bill List. The motion was carried 5/0.

Old Business

New Business

Public Portion

- i. The meeting was opened for public comment. No member of the public spoke.

Reminder: Next meeting is scheduled for Tuesday, March 1st, 2022.

Adjournment

- i. A motion was made by Joe Racite with a second by Andrew Ware to adjourn meeting. All were in favor. The motion was carried. Approximately 5:55 p.m. the meeting adjourned

Respectfully submitted by,

Carey Italiano

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