



Board of County Commissioners

REGULAR MEETING MINUTES

March 2, 2022 6:00 PM

Salem County Olde Courthouse, 104 Market Street, Salem, New Jersey

CALL TO ORDER: Commissioner Director Laury called the meeting to order at 6:00 pm.

INVOCATION: CFO Kelly Hannigan offered the Invocation.

PLEDGE OF ALLEGIANCE: Commissioner Director Laury invited all to recite the Pledge of Allegiance together.

STATEMENT REGARDING OPEN PUBLIC MEETINGS ACT: Read by Clerk of the Board, Stacy L. Pennington.

Adequate notice pursuant to the Open Public Meetings Act has been given of this meeting:
By forwarding notice to the South Jersey Times and Elmer Times Co.; and
By posting notice on the bulletin board in the Salem County Courthouse and the Fifth Street Office Complex; and By filing notice in the Offices of the Salem County Clerk and the Clerk of the Board all having been done at least 48 hours in advance.

ATTENDANCE ROLL CALL

Commissioner	Present	Absent
Director Benjamin Laury	X	
Commissioner Scott Griscom	X	
Commissioner Ed Ramsay	X	
Deputy Director Gordon Ostrum	X	
Commissioner Lee Ware	X	

A quorum was present.

MINUTES

Dispense with the reading of the minutes of the February 16, 2022 Regular Meeting. Minutes are to be received, approved, and recorded in the Minute Book.

Commissioner	Motion	Second	Aye	Nay	Abstain	Absent
Deputy Director Ostrum	X		X			
Commissioner Ramsay			X			
Commissioner Ware		X	X			
Commissioner Griscom			X			
Director Laury			X			

Hand vote passed 5-0.

SPECIAL RECOGNITION: Salem High School Cheerleaders (Coach - Ms. Thronna Busch)

Commissioner Ware congratulated the team on their 2021 First Place win in the Dance Competition Division. He then asked them to perform a routine, which they did - for a very appreciative audience. Lastly, Commissioner Ware read a Citation and presented it to the team and their coach, Ms. Thronna Busch.

PRESENTATION: Alyssa Caltabiano, Tourism Director

Ms. Caltabiano is the new Director of Culture & Heritage / Tourism for Salem County. She presented some of the projects she is working on, including a social media series in February for Black History Month (sample attached). Another is planned for Women's History Month in March. She has also created a newsletter for the department (copy attached). It is quarterly for now, but that can change as she assesses the needs of the county.

Ms. Caltabiano took questions from the Commissioners and thanked them for their time.

WAIVER OF THE RULES:

A5 Resolution Rescinding an Amendment to the Salem County Policy and Procedure Manual

Commissioner	Motion	Second	Aye	Nay	Abstain	Absent
Deputy Director Ostrum	X		X			
Commissioner Ramsay			X			
Commissioner Ware		X	X			
Commissioner Griscom			X			
Director Laury			X			

Hand vote passed 5-0.

PUBLIC HEARINGS & ADOPTIONS – None**CORRESPONDENCE – General and Committee/ Commission Minutes and Reports**

1. Letter from NJ American Water Co regarding a petition to change the levels of in purchased water adjustment clause and purchase wastewater treatment clause
2. Minutes from the February 9, 2022 Construction Board of Appeals Meeting
3. Minutes from the January 12, 2022 Public Works Committee Meeting
4. Minutes from the February 10, 2022 SCIA Meeting
5. Resolution from the County of Warren Opposing Extension of Executive Orders by Governor Murphy Beyond the Public Health Emergency
6. Resolution from the County of Sussex Opposing Extension of Executive Orders by Governor Murphy Beyond the Public Health Emergency

Commissioner	Motion	Second	Aye	Nay	Abstain	Absent
Deputy Director Ostrum	X		X			
Commissioner Ramsay			X			
Commissioner Ware		X	X			
Commissioner Griscom			X			
Director Laury			X			

Hand vote passed 5-0.

PAYMENT OF BILLS AND CLAIMS

Commissioner	Motion	Second	Aye	Nay	Abstain	Absent
Deputy Director Ostrum	X		X			
Commissioner Ramsay			X			
Commissioner Ware		X	X			
Commissioner Griscom			X			
Director Laury			X			

Hand vote passed 5-0.

TREASURER'S REPORT - None**RESOLUTIONS****ADMINISTRATIVE COMMITTEE: - Laury, Ostrum**

- A1 Resolution to Appoint Members to the Salem County Disability Advisory Board
- A2 Resolution to Appoint Members to the Cumberland/Salem/Cape May Workforce Development Board
- A3 Amendment to Resolution 2022-004 to Establish Job Classification Titles and Salary Ranges
- A4 Resolution Designating Officers of the Salem County Construction Board of Appeals Pursuant to NJAC 5:23A-1.2(g) and (h)
- A5 Resolution Rescinding an Amendment to the Salem County Policy and Procedure Manual
- A6 Resolution Adding Appropriations to the 2022 Temporary Budget in Accordance with NJSA 40A:4-19.1

Commissioner	Motion	Second	Aye	Nay	Abstain	Absent
Deputy Director Ostrum	X		X			
Commissioner Ramsay			X			
Commissioner Ware		X	X			
Commissioner Griscom			X			
Director Laury			X			

Hand vote passed 5-0.

AGRICULTURAL / TOURISM COMMITTEE – Ware, Griscom

- B1 Resolution Authorizing the Proposed Acquisition of a Development Easement on Christen and Melissa Williams Farm Pilesgrove Township
- B2 Resolution Authorizing the Proposed Acquisition of a Development Easement on Burt and Menajlo-Moore Farm Pittsgrove Township
- B3 Resolution Authorizing the Proposed Acquisition of a Development Easement on Kessel's Nursery, LLC Farm (Lot 7) Upper Pittsgrove Township

B4 Resolution Authorizing the Proposed Acquisition of a Development Easement on Kessel's Nursery, LLC Farm (Lot 9) Upper Pittsgrove Township

Commissioner	Motion	Second	Aye	Nay	Abstain	Absent
Deputy Director Ostrum			X			
Commissioner Ramsay			X			
Commissioner Ware	X		X			
Commissioner Griscom		X	X			
Director Laury			X			

Hand vote passed 5-0.

ECONOMIC DEVELOPMENT/ PUBLIC WORKS COMMITTEE – Ramsay, Griscom

C1 Resolution Approving Change Order #1 for 2021 Professional Engineering Services for the County of Salem

Commissioner	Motion	Second	Aye	Nay	Abstain	Absent
Deputy Director Ostrum			X			
Commissioner Ramsay	X		X			
Commissioner Ware			X			
Commissioner Griscom		X	X			
Director Laury			X			

Hand vote passed 5-0.

HEALTH/ HUMAN SERVICES/ EDUCATION COMMITTEE – Ostrum, Ware

D1 Resolution of Intent to Apply for Funding from the New Jersey Department of Human Services Division of Aging Services for WIC/Senior Farmers Market Nutrition Program Grant

D2 Resolution Approving a Memorandum of Understanding Between Salem County Office on Aging & Disabilities and Meals on Wheels of Salem County to Provide Dietary Oversight for the Nutrition Program

D3 Resolution Authorizing an Application for Funding from the New Jersey Department of Human Services Division of Aging Services for State Health Insurance Program (SHIP) Grant

D4 Resolution Acknowledging the Business Associate Agreement Form from the New Jersey Department of Human Services for the State Health Insurance Assistance Program (SHIP) Grant

D5 Resolution Acknowledging the Standard Board Resolution Form from the New Jersey Department of Human Services for the State Health Insurance Assistance Program (SHIP) Grant

D6 Resolution Supporting an Application to the National Association of County & City Health Officials (NACCHO) for Medical Reserve Corps COVID-19 Respond, Innovate, Sustain, and Equip Awards Grant

D7 Resolution Amending the FY 18 and FY 20 Senior Citizen and Disabled Resident Transportation Assistance Act (SCDRTAP) Grant

D8 Resolution of Intent to Apply for Funding from the New Jersey Department of Human Services Division of the Deaf and Hard of Hearing for Improving Communication and Language Access for Deaf, Hard of Hearing and Deaf-Blind New Jerseyans

D9 Resolution of Intent to Apply for Funding from the New Jersey Department of Human Services for the Inclusive Healthy Communities (IHC) Grant Program

Regarding D9, Director Laury noted that this grant helps with funding for handicap accessible ramps and the Challenger League. In addition, the County budget for 2022 will include funds for two (2) handicapped access ramps.

Commissioner	Motion	Second	Aye	Nay	Abstain	Absent
Deputy Director Ostrum	X		X			
Commissioner Ramsay			X			
Commissioner Ware		X	X			
Commissioner Griscom			X			
Director Laury			X			

Hand vote passed 5-0.

PUBLIC SAFETY COMMITTEE – Griscom, Ostrum

E1 Resolution Authorizing an Application to the State of New Jersey Office of Emergency Management for the Building Resilient Infrastructure and Communities (BRIC) Grant Program (CFDA#97.047) FY 2020

E2 Resolution Accepting the Building Resilient Infrastructure and Communities (BRIC) Grant Program from the State of New Jersey Office of Emergency Management (CFDA#97.047) FY2020 Project #EMN-2020-BR-056-0032Project # EMN-2020-BR-056-0032

E3 Resolution to Amend Resolution 2022-077 to Accept Federal Fiscal Year 2021 Subgrant Award from New Jersey Department of Law and Public Safety Division of State Police Office of Emergency Management for Emergency Management Performance Grant No. FY21-EMPG-EMAA-1700 CDFR#997.042 in the Amount of \$55,000.00.

Commissioner	Motion	Second	Aye	Nay	Abstain	Absent
Deputy Director Ostrum		X	X			
Commissioner Ramsay			X			
Commissioner Ware			X			
Commissioner Griscom	X		X			
Director Laury			X			

Hand vote passed 5-0.

CHAPTER 159 TO INSERT REVENUE IN THE BUDGET - None

COMMISSIONER OLD BUSINESS: None

COMMISSIONER NEW BUSINESS: None

COMMISSIONER PUBLIC ANNOUNCEMENTS:

Deputy Director Ostrum announced that there were many events planned in Salem County and mentioned these:

- Continued COVID testing
- Salem High School musical this weekend
- VFW Elsinboro Post #253 – Weiner Dinner – March 8
- Salem Eagles #1966 – Pollock and Shrimp Dinner – March 11
- VFW Penns Grove - Breakfast – March 13
- VFW Elsinboro Post #253 – Oldies But Goodies party – March 13
- Salem County Historical Society Quarterly Meeting – March 13
- VFW Penns Grove – Ham & Cabbage dinner – March 17
- Meals on Wheels – Community Champions Week – March 21-25
- Pennsville Memorial High School Musical – March 25-27
- Beef and Beer to benefit Pittsgrove Football and Cheer teams – March 26
- VFW Elsinboro – Chinese Auction – April 2
- Wedding Expo – Salem Oak Vineyards – April 3
- Easter Egg Hunt – Penns Grove – April 9
- Vendor Pop-Up Event – April 9
- Nick Mowers Memorial Run – April 23
- Best of Salem County – May 5

Director Laury noted there is a trucker's convoy scheduled to arrive at Salem County Fairgrounds this weekend. Be prepared for potential traffic issues in that area.

Deputy Director Ostrum also noted:

- The NJEDA had a webinar for contractors / subcontractors interested in the Wind Port project. The link to the webinar is on the Salem County website and Facebook page. Contact information for the Wind Port is in the webinar.
- Challenger League Baseball signups are happening right now. This is an adaptive baseball program for children and adults with physical or developmental challenges. It plays games at the Pennsville Little League fields on Church Landing Road. This is a wonderful program utilizing volunteers from the community. Opening Day is April 9.

PUBLIC COMMENT (Agenda items or other County Business)

Anyone wishing to speak please speak clearly and state your name and address for the record. Each speaker will have FOUR MINUTES to speak. The Clerk of the Board (COB) will keep track of the time for each speaker. When addressing questions concerning personnel issues with the County of Salem no names will be used at any time.

Betty Coombs, Elmer

Ms. Coombs had a few items to discuss:

- Kudos to the Salem High School Dance team for their win!
- There will be a Basket Auction on March 4 to benefit the Upper Pittsgrove PTO.
- Is there an update on stop signs at Shirley Road and Rt. 77?
Commissioner Ramsay noted that NJDOT was there installing signs and line painting recently.
- RE: School Unification
 - Will the Board of County Commissioners be voting on this?

Director Laury noted that Dr. Gorman, who is chairing the Study Review Committee, is compiling Frequently Asked Questions (FAQ) about the study to present to interested groups. The Commissioners would not put on the ballot.

- How much did this study cost the county?
Director Laury noted this was paid for by a grant, no cost to the county.
- Why was Salem County chosen for this study?
Director Laury noted we are the lowest populated county; so easy to survey. This is a pilot study offered by then-Sen. Sweeney.
- Will this reappear if it isn't approved?
Director Laury noted we are unable to answer that.
- Is the Commissioner Board in favor of the program?
Deputy Director Ostrum said there are two sides to the study. Also, the physical diversity of the county makes it difficult. Commissioner Ramsay noted that people commenting on the study felt a lot was left out of the study.

Ms. Coombs noted the thought of a merged school district is scary, as she feels smaller districts do better academically.

Ms. Coombs thanked the Commissioners for the time to speak.

Nelson Carney, NAACP

Mr. Carney had a few items to discuss:

- Mr. Carney thanked the Commissioners for honoring the Dance Team tonight.
- He was wondering the purpose of the truck convoy.
- Mr. Carney noted he did not want any one person stopping the Juneteenth holiday.
- Mr. Carney announced that the Annual NAACP Banquet would be on April 23 at the Dorn Center in Pedricktown.

NEXT MEETING DATE: March 16, 2022 at 6:00pm

EXECUTIVE CLOSED SESSION - 6:37 PM

G1 Resolution Authorizing Executive Session County of Salem

Commissioner	Motion	Second	Aye	Nay	Abstain	Absent
Deputy Director Ostrum	X		X			
Commissioner Ramsay			X			
Commissioner Ware		X	X			
Commissioner Griscom			X			
Director Laury			X			

Hand vote passed 5-0.

End Closed Session – 7:25 PM

Commissioner	Motion	Second	Aye	Nay	Abstain	Absent
Deputy Director Ostrum			X			
Commissioner Ramsay	X		X			
Commissioner Ware			X			
Commissioner Griscom		X	X			

Director Laury			X			
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Hand vote passed 5-0.

ADJOURNMENT

There being no further business, the meeting was adjourned at 7:26 pm.

Commissioner	Motion	Second	Aye	Nay	Abstain	Absent
Deputy Director Ostrum	X		X			
Commissioner Ramsay			X			
Commissioner Ware		X	X			
Commissioner Griscom			X			
Director Laury			X			

Hand vote passed 5-0.