



Board of County Commissioners

Resolution No. 2022 – 132

RESOLUTION AWARDING A NON-FAIR AND OPEN CONTRACT FOR PROFESSIONAL SERVICES BETWEEN DR. ROBERT SMICK AND THE SALEM COUNTY OFFICE ON AGING & DISABILITIES FOR COVID-19 EDUCATIONAL SESSIONS

WHEREAS, the Salem County Office on Aging & Disabilities has the need to acquire the professional services of a medical doctor to perform COVID-19 related educational sessions for seniors and disabled residents under the Area Plan Grant; and

WHEREAS, the value of said contract is for the total amount of \$2,000.00, which will not exceed the Local Public Contracts Law bid threshold for Professional Services of \$17,500.00 (Seventeen Thousand Five Hundred Dollars and Zero Cents); and

WHEREAS, N.J.S.A. 40A:11-5(a) permits such professional service contracts to not have been subject to public bidding; and

WHEREAS, the anticipated term of this contract is one year, commencing retroactively from October 1, 2021 and terminating on September 30, 2022; and

WHEREAS, it has been determined that **Dr. Robert Smick** has substantially met the necessary qualifications for the fulfillment of this contract, and further has provided the documentation necessary to successfully fulfill the requirements of the County of Salem; and

WHEREAS, pursuant to the New Jersey State Local Public Contracts Law, N.J.S.A. 19:44A-20.7, the County of Salem did not utilize a "fair and open" process in the selection of this entity, hence Dr. Robert Smick, has completed a Business Entity Disclosure Certificate and Political Contribution Disclosure Form stating that he has not made any reportable contributions to a political or candidate committee in the County of Salem in the previous year, and that the contract will prohibit him from making any contributions through the term of this agreement; and

WHEREAS, the Salem County Treasurer has certified that funding for this contract in an amount of \$2,000.00 (Two Thousand Dollars and Zero Cents) shall be encumbered in accordance with N.J.A.C. 5:30-5.4 and this agreement shall further be contingent upon the availability and appropriation of sufficient funds contained in the temporary and final 2022 Budget of the County of Salem.

NOW, THEREFORE, BE IT RESOLVED by the Board of County Commissioners of the County of Salem as follows:

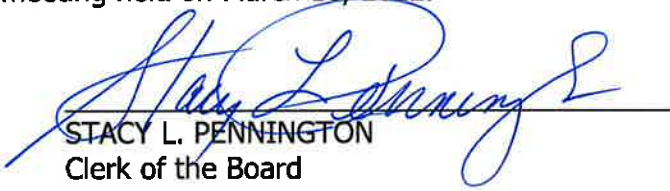
1. The Board of County Commissioners of the County of Salem awards a non-fair and open contract for the provision of COVID-19 related educational sessions for seniors and the disabled for the Salem County Office on Aging and Disabilities, subject to the approval of the County Solicitor, to **Dr. Robert Smick** in the total amount of Two Thousand Dollars and zero cents (\$2,000.00.), semi-annually, (\$1,000.00 in April 2022 and \$1,000.00 in August 2022).

2. The contract commencing, retroactively, October 1, 2021 and terminating September 30, 2022, shall be completed in full accordance with the terms and conditions of the contract.
3. The County Commissioners Director and the Clerk of the Board shall be authorized to execute said contract.
4. Notice of award of said contract shall be published in the "South Jersey Times" as required by law.



 BENJAMIN H. LAURY, Director of the
 Board of County Commissioners

I hereby certify the foregoing to be a true resolution adopted by the Salem County Board of County Commissioners at its regular meeting held on March 16, 2022.



 STACY L. PENNINGTON
 Clerk of the Board

RECORD OF VOTE

COMMISSIONER	RESOLUTION MOVED	RESOLUTION SECOND	AYE	NAY	ABSTAIN	ABSENT
G. Ostrum, Jr.	✓		✓			
E. Ramsay			✓			
L. Ware		✓	✓			
R.S. Griscom			✓			
B. Laury			✓			

✓ Indicates Vote

Department Initials KW

I, **Kelly A. Hannigan, Treasurer** of the County of Salem, hereby certify in accordance with **Section 5:34-5 of the Local Public Contracts Guidelines and Local Public Contracts Regulations** that adequate funds for the contract listed below are available and are contained in the **OFFICIAL BUDGET** of the County of Salem.



Kelly A. Hannigan, Treasurer

AMOUNT: \$2,000.00	DATE: March 16, 2022
ACCOUNT # and NAME: G-02-41-700-22B-303	2022 Area Plan Grant (Jan-Dec 2022/Misc)
FOR: COVID-19 related education sessions	
*Contingent upon adoption of the temporary budget	
VENDOR: DR. ROBERT SMICK	