



Board of County Commissioners

Administrative Committee

**RESOLUTION AUTHORIZING RENEWAL OF A LEASE AGREEMENT BETWEEN SALEM COUNTY AND SALEM COMMUNITY COLLEGE**

**WHEREAS**, the Salem County Board of County Commissioners entered into a lease agreement with Salem Community College on May 6, 2021 for space located at their facility located at 174 East Broadway, to be used by the Salem County Board of Elections; and

**WHEREAS**, said lease was authorized by Resolution 2021-166; and

**WHEREAS**, Article XXXIV Option to Renew, requires written notice be provided to the Landlord of the Tenant's option to renew said lease for an additional one (1) year term;

**WHEREAS**, the Salem County Board of Elections wishes to extend the term of said lease for an additional one (1) year term effective May 12, 2022 and terminating May 11, 2023;

**NOW THEREFORE, BE IT RESOLVED** by the Salem County Board of County Commissioners that the Commissioner Director is hereby authorized to execute an extension to the Lease Agreement between Salem County and the Salem Community College for the lease of space in their Salem City location.

BENJAMIN H. LAURY, Director of the Board of County Commissioners

I hereby certify the foregoing to be a true resolution adopted by the Salem County Board of County Commissioners on March 16, 2022.

  
STACY L. PENNINGTON  
Clerk of the Board

RECORD OF VOTE

COMMISSIONER	RESOLUTION MOVED	RESOLUTION SECOND	AYE	NAY	ABSTAIN	ABSENT
G. Ostrum, Jr.	✓		✓			
E. Ramsay			✓			
L. Ware		✓	✓			
R.S. Griscom			✓			
B. Laury			✓			

✓ Indicates Vote

Department Initials BOE



**Board of County Commissioners**

SALEM COUNTY BOARD OF ELECTIONS  
110 Fifth Street, Suite 1000  
Salem, New Jersey 08079  
Office (856) 935-7510 Fax (856) 935-6725

March 2, 2022

Mr. Kevin Kutcher, CFO  
Salem Community College  
460 Hollywood Avenue  
Carneys Point, NJ 08069

RE: Lease Salem Community College & Board of County Commissioners for the County of Salem

Dear Mr. Kutcher,

In accordance with Article XXXIV Option to Renew of the above referenced lease, the Salem County Board of Elections herein provides written notice of our intent to renew this lease in accordance with the terms outlined therein for an additional one (1) year term. We have requested the Salem County Board of County Commissioners to memorialize this action, by Resolution, at their upcoming meeting on March 16 and to send a copy of the same to you.

Should you have any questions regarding this matter, please contact our office.

Sincerely,

Scott Hourigan, Chairman  
Salem County Board of Elections

cc: William Higgins, Secretary  
Dana Mulligan, Commissioner  
Julia Hiles, Commissioner  
Shannon Berger, Registrar  
Deborah Turner-Fox, Registrar  
Jesse Austin, Deputy Registrar  
Richard Norbutts, Deputy Registrar  
Michael R. Gorman, Ed.D.  
Jeffrey Ridgway, County Administrator  
Stacy Pennington, Clerk of the Board