

# **MINUTES**

**December 7<sup>th</sup>, 2021**

**REGULAR MEETING**

**Prepared by:**

**CAREY ITALIANO**

**POLLUTION CONTROL FINANCING AUTHORITY  
OF SALEM COUNTY**

**December 7<sup>th</sup>, 2021 at 5:30p.m.**

**Old Court House, 2<sup>nd</sup> Floor,**

**Broadway and Market Streets**

**Salem, NJ 08079**

**REGULAR MEETING MINUTES**

**Call to Order**

The Pollution Control Financing Authority (“PCFA”) of Salem County’s December 7<sup>th</sup>, 2021 meeting was called to order by Joe Racite at 5:30 p.m. Flag Salute commenced.

**Roll Call**

The Authority members present were: Fran Grenier, Chairman; Joe Racite, Vice-Chairman; Andrew Ware; Secretary; Donald Asay; Treasurer; and Lew Schneider, Assistant Treasurer & Secretary Also present were: Linwood Donelson, Solicitor; Katie Coleman, CFO; and Carey Italiano, Clerk.

**Open Public Meetings Act**

The Statement of the Open Public Meetings Act was read by Joe Racite:

ADEQUATE NOTICE OF THE POLLUTION CONTROL FINANCING AUTHORITY OF SALEM COUNTY MEETING HAS BEEN PROVIDED AS REQUIRED N.J.S.A. 10:4-6, et.seq., THE “OPEN PUBLIC MEETINGS ACT” BY ADVANCE WRITTEN NOTICE TO TWO NEWSPAPERS, POSTING ON THE PUBLIC NOTICE BULLETIN BOARD IN THE COUNTY OFFICES, AND FILING WITH THE SALEM COUNTY CLERK.

**Approval of Minutes**

- i. A motion was made by Lew Schneider to approve the minutes of the Regular Meeting September 7th, 2021 seconded by Donald Asay. The motion was carried 4/0. Fran Grenier was absent for this vote.

**Financial Report and Payment of Bills**

- i. The current bank balance is \$387,967.68. In good standing position. We received the CPSA and SCIA payment, 110,000.00 & 11,000 respectively. There is approximately \$175,000.00 for projects. Well within budget.
- ii. Andrew Ware moved and Joe Racite seconded to approve the Financial Report. The motion was carried 4/0. Lew Schneider was absent for this vote.
- iii.
  - a. Donelson, D’Alessando & Peterson 21-19 \$120.00
  - b. Katie Coleman 21-20 \$3,000.00
  - c. Carey Italiano 21-21 \$1,245.00

- iv. Fran Grenier moved and Donald Asay seconded the motion to pay the Bill List. The motion was carried 4/0. Lew Schneider was absent for this vote.

### **Resolution 2021-16 – 2022 Budget Introduction**

Andrew Ware moved and Lew Schneider seconded the motion to adopt Resolution 2021-16 and for the public hearing to take place on January 4<sup>th</sup>, 2022. The motion was carried 5/0.

Roll Call Vote: Fran Grenier – yes, Joe racite – yes, Donald Asay – yes,  
Andrew Ware – yes, Lew Schneider - yes

### **Old Business**

### **New Business**

- i. 2022 RFP Letter – RFP Bid Opening will be January 4<sup>th</sup>, 2022 at 110<sup>th</sup> Fifth Street, Salem NJ, at 10:00am.

### **Public Portion**

- i. The meeting was opened for public comment. No member of the public spoke.

**Reminder: The next meeting is scheduled for Tuesday, January 4th, 2022**

### **Adjournment**

A motion was made by Andrew Ware and seconded by Donald Asay to adjourn meeting. All were in favor. The motion was carried. Approximately 5:47 p.m. the meeting adjourned

Respectfully submitted by,

Carey Italiano

PCFA\_for December 7, 2021 docx