



Board of County Commissioners

Administrative Committee

RESOLUTION AWARDING A CONTRACT TO BR WILLIAMS TO PROVIDE TRANSPORTATION TO SALEM COUNTY SENIOR RESIDENTS 60 YEARS OF AGE AND OLDER, AND LIMITED DISABLED RESIDENTS AND GENERAL POPULATION IN A DESIGNATED RURAL AREA PROVIDED BY THE SALEM COUNTY OFFICE ON AGING AND DISABILITIES EFFECTIVE SEPTEMBER 1, 2021 (CURB TO CURB PROGRAM)

WHEREAS, the Salem County Purchasing Agent as authorized Contracting Agent for the Salem County Board of County Commissioners, requested, received and opened sealed proposals on October 23, 2019 for providing Transportation to Salem County Residents 60 years of age and older, and limited disabled residents and general population in a designated rural area provided by the Salem County Office on Aging (also known as the Curb to Curb Program); the receipt of which proposals was duly advertised in accordance with the law; and

WHEREAS, on November 20, 2019, the Salem County Board of County Commissioners passed Resolution #2019-429 awarding a contract for Curb to Curb transportation services to the lowest bidder, that being Mid-Atlantic States Career and Education Center; and

WHEREAS, said contract commenced on January 1, 2020 and was set to terminate on December 31, 2022, with an option for two (2) additional one year renewals at the sole discretion of the County of Salem; and

WHEREAS, the County of Salem and Mid-Atlantic Career and Education Center have now mutually agreed to prematurely terminate the afore-referenced contract prior to its expiration on December 31, 2022, based upon the parties mutual agreement and pursuant to Resolution #2021- ?? passed on August 18, 2021; and

WHEREAS, the County of Salem now wishes to award the remaining term of said contract to the second lowest bidder pursuant to the Request for Proposals, that being BR Williams; and

WHEREAS, BR Williams quoted the following price per revenue hour:

2021	\$63.52
2022	\$65.63 ; and

WHEREAS, all proposal results and recommendations for contract award are on file in the Office of the Purchasing Agent, 110 Fifth Street, Salem, New Jersey as required by law; and

WHEREAS, the Department of Health and Office on Aging and Disability Services, the Salem County Purchasing Agent and Salem County Counsel, now recommend under the circumstances that the contract be awarded to BR Williams as the second lowest bidder, as that is the only remaining bid submitted and is now the most responsive and responsible price within the budgetary estimate for the project; and

WHEREAS, the Salem County Board of County Commissioners wish to entered into an agreement with BR Williams for a program designed to provide transportation for residents of Salem County for Curb to Curb service; and

WHEREAS, BR Williams will provide curb to curb transportation in accordance with all of the terms and conditions outlined in the Request for Proposal at the following cost: 2021 \$63.52 and 2022 \$65.63; and

WHEREAS, the total amount of the contract will not exceed \$462,985.00 in 2021 and \$510,489.00 in 2022 in funding for Curb to Curb Transportation and such a program will be directed through the Salem County Office on Aging and Disabilities commencing September 1, 2021 and terminating December 31, 2022, with an option to renew two (2) additional one year contracts; and

WHEREAS, BR Williams will enter into a sub-lease between the County of Salem for twelve (12) transportation vehicles provided by New Jersey Transit to operate the said transportation service; and

WHEREAS, the Salem County Treasurer has certified funding for this contract shall be encumbered in accordance with N.J.A.C. 5:30-5.4 and this shall be further contingent upon the availability and appropriation of sufficient funds for this purpose in the County's Temporary and/or Permanent Budget.

NOW THEREFORE, BE IT RESOLVED, that the Salem County Board of County Commissioners:

1. The Salem County Board of County Commissioners hereby awards a contract for providing Transportation to Salem County Residents 60 years of age and older, and limited disabled residents and general population in a designated rural area provided by the Salem County Office on Aging (also known as the Curb to Curb Program) to BR Williams located at 127 Stockington Road, Woodstown, New Jersey 08098 in an amount not to exceed \$462,985.00 at a rate of \$63.52 for the calendar year 2021 and an amount not to exceed \$510,489.00 at a rate of \$65.63 for the year 2022.
2. The contract shall commence on September 1, 2021 and terminate December 31, 2022, with an option for two (2) additional one year renewals at the sole discretion of the County of Salem.
3. To enter into a sub-lease with BR Williams to operate twelve (12) vehicles for the transportation Curb to Curb program.

4. The Commissioner Director and Clerk of the Board shall be authorized to execute said contract upon compliance by the company with all requirements and specifications and proposals.

5. Notice of award of said contract shall be published in the "South Jersey Times" as required by law.



 Benjamin H. Laury, Director
 Board of County Commissioners

I hereby certify the foregoing to be a true resolution adopted by the Salem County Board of County Commissioners at its annual reorganization meeting held on August 18, 2021.



 STACY L. PENNINGTON
 Clerk of the Board

RECORD OF VOTE

COMMISSIONER	RESOLUTION MOVED	RESOLUTION SECOND	AYE	NAY	ABSTAIN	ABSENT
G. Ostrum, Jr.		✓	✓			
E. Ramsay			✓			
L. Ware			✓			
R.S. Griscom	✓		✓			
B. Laury			✓			

✓ Indicates Vote

Department Initials _____



CERTIFICATION OF AVAILABILITY OF FUNDS

NOTE TO COUNTY DEPARTMENTS: This form is to be prepared by each department entering into a contract with a vendor when a resolution is required to be adopted by the Board of Chosen Freeholders of the County of Salem.

This form must accompany the resolution, and must be submitted with the resolution to the Finance Officer for approval by the Finance Officer at least one week prior to the Freeholder meeting at which it will be presented for adoption.

The contract/agreement between the County and the vendor shall be further contingent upon availability and appropriation of sufficient funds for this purpose in the County's Temporary and Permanent Budget. *If grant funds are utilized, this contract/agreement is further contingent upon the grants funds availability during the appropriate grant period.*

I, **Kelly A. Hannigan**, Treasurer of the County of Salem, hereby certify in accordance with **Section 5:34-5 of the Local Public Contracts Guidelines and Local Public Contracts Regulations** that adequate funds for the contract listed below are available.

I further certify that the funds are contained in the **OFFICIAL BUDGET** of the County of Salem under the item listed below.

AMOUNT:	\$ 462,985.00
ACCOUNT #:	Casino Funds G-02-41-731-21A-303 210,000.00
	5311 Funds G-02-41-731-21D-303 190,989.00
	SHWF Match G-02-41-701-20U-303 61,996.00
	TOTAL = 462,985.00
FOR:	2021 Contracted Services Curb to Curb Transportation
DATE:	8/18/21
VENDOR:	B R Williams

Kelly A. Hannigan, Treasurer