



Board of County Commissioners

Resolution No. 2021 –

268

Administrative Committee

**RESOLUTION AWARDING AN EMERGENCY CONTRACT TO BR WILLIAMS TO PROVIDE HEALTHCARE SHUTTLES DESIGNED TO PROVIDE MEDICAL TRANSPORTATION TO DELAWARE, DIALYSIS, CAMDEN AND PHILADELPHIA APPOINTMENTS EFFECTIVE SEPTEMBER 1, 2021**

**WHEREAS**, the Local Public Contracts Law 40A: 11-6, permits a contracting unit to declare an emergency to permit imminent acquisition of goods or performance of services; and

**WHEREAS**, the Salem County Board of County Commissioners has been made aware of an emergency stemming from a lack of medical transportation provider effective September 1, 2021 to provide transportation services to residents appointments in Delaware, Dialysis, Camden and Philadelphia; and

**WHEREAS**, the Director of the Salem County Department of Health has requested that an immediate contract be entered in order to ensure that there be no interruption of medical transportation services to residents in need of attending out of county medical appointments, including necessary dialysis treatments; and

**WHEREAS**, N.J.S.A. 40A: 11-6 provides that in case of Emergencies, advertising for Bids on work to be done and materials to be furnished and provided shall not be necessary when the safety and protection of property or the public convenience is in jeopardy and will not allow the ordinary delay in advertising for Proposals for Bids; and

**WHEREAS**, "quotes" were requested and received from BR Williams at \$4.36 per revenue mile and from Krapf Coaches at \$6.80 per revenue mile; and

**WHEREAS**, the lowest of the quotes was received from BR Williams for \$4.36 per revenue mile; and

**WHEREAS**, the pricing provided by BR Williams is the most advantageous, price and other factors considered; and

**WHEREAS**, BR Williams will enter into a sub-lease with the County of Salem for three (3) transportation vehicles provided by New Jersey Transit to operate the said transportation service; and

**WHEREAS,** the total amount of the contract will not exceed \$68,000.00 in funding for such a program and such a program will be directed through the Salem County Office on Aging and Disabilities to take effect on September 1, 2021 and terminating on December 31, 2021; and

**WHEREAS,** the Salem County Treasurer has certified that the funding for this Emergency in 2021 shall be encumbered in accordance with N.J.A.C. 5:30-5.4 and this Emergency shall be further contingent upon the availability and appropriation of sufficient funds for this purpose in the County's Temporary and/or Permanent Budget.

**NOW THEREFORE, BE IT RESOLVED,** by the Salem County Board of County Commissioners that:

1. An Emergency exists in regard to providing medical transportation services to residents to Delaware, Dialysis, Camden and Philadelphia by the Salem County Office on Aging and Disabilities; and
2. There is an immediate and pressing need to provide for the public health, safety, welfare and public convenience; and
3. The Director of the Salem County Health Department recommends that an Emergency be awarded to BR Williams for in an amount not to exceed \$68,000.00.
4. An Emergency Contract be awarded subject to the review and approval of the County Solicitor to said BR Williams for the provision of Emergency Healthcare Shuttles Designed to Provide Medical Transportation to Delaware, Dialysis, Camden and Philadelphia Appointments effective September 1, 2021;
5. The Director of the Board sign the Contract documents and the Clerk of the Board attest to the same on behalf of this Board of County Commissioners upon compliance by BR Williams with the necessary insurance documents.

**BE IT FURTHER RESOLVED,** that this Resolution be adopted pursuant to the authority vested in this Board by virtue of N.J.S.A.40A:11-6.

  
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Benjamin H. Lauri, Director  
Board of County Commissioners

I hereby certify the foregoing to be a true resolution adopted by the Salem County Board of County Commissioners at its annual reorganization meeting held on August 18, 2021.

  
 STACY L. PENNINGTON  
 Clerk of the Board

RECORD OF VOTE

COMMISSIONER	RESOLUTION MOVED	RESOLUTION SECOND	AYE	NAY	ABSTAIN	ABSENT
G. Ostrum, Jr.		✓	✓			
E. Ramsay			✓			
L. Ware			✓			
R.S. Griscom	✓		✓			
B. Laury			✓			

✓ Indicates Vote

Department Initials \_\_\_\_\_



## CERTIFICATION OF AVAILABILITY OF FUNDS

**NOTE TO COUNTY DEPARTMENTS:** This form is to be prepared by each department entering into a contract with a vendor when a resolution is required to be adopted by the Board of Chosen Freeholders of the County of Salem.

This form must accompany the resolution, and must be submitted with the resolution to the Finance Officer for approval by the Finance Officer at least one week prior to the Freeholder meeting at which it will be presented for adoption.

The contract/agreement between the County and the vendor shall be further contingent upon availability and appropriation of sufficient funds for this purpose in the County's Temporary and Permanent Budget. *If grant funds are utilized, this contract/agreement is further contingent upon the grants funds availability during the appropriate grant period.*

I, **Kelly A. Hannigan**, Treasurer of the County of Salem, hereby certify in accordance with **Section 5:34-5 of the Local Public Contracts Guidelines and Local Public Contracts Regulations** that adequate funds for the contract listed below are available.

I further certify that the funds are contained in the **OFFICIAL BUDGET** of the County of Salem under the item listed below.

<b>AMOUNT:</b>	\$ 68,000.00
<b>ACCOUNT #:</b>	G-02-41-731-21A-303 Casino Funds 38,000.00
	G-02-41-731-21D-303 5311 Funds 25,000.00
	G-02-41-701-20U-303 SHWF Match 5,000.00
	Total = 68,000.00
<b>FOR:</b>	2021 Contracted Services Shuttle, Out of County & Medical Transportation
<b>DATE:</b>	8/18/21
<b>VENDOR:</b>	B R Williams

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Kelly A. Hannigan, Treasurer