



Board of County Commissioners

Administrative Committee

RESOLUTION AUTHORIZING A SHARED SERVICES AGREEMENT BETWEEN THE COUNTY OF SALEM AND THE CUMBERLAND COUNTY IMPROVEMENT AUTHORITY FOR QUALIFIED PURCHASING AGENT

WHEREAS, the County of Salem is in need of a Qualified Purchasing Agent (QPA); and

WHEREAS, the County of Salem desires consultative services from a Qualified Purchasing Agent in accordance with the State of New Jersey, Department of Community Affairs, Division of Local Government Services Chapter 44, Public Law 1999; and

WHEREAS, the County of Salem has entered into shared service agreements with neighboring municipalities to provide Qualified Purchasing Agent Consultative Services and desires to utilize the Cumberland County Improvement Authority's ("the Authority") personnel to fulfill those agreements; and

WHEREAS, the Cumberland County Improvement Authority has personnel with the designation of QPA and is capable of providing Services to the County of Salem; and

WHEREAS, N.J.S.A. 40A:65 et seq. specifically authorizes local government units, including counties and municipalities to enter into shared service agreements.

NOW THEREFORE, BE IT RESOLVED by the Salem County Board of County Commissioners as follows:

1. The Commissioner Director and the Clerk of the Board are hereby authorized to sign the Share Services Agreement with Cumberland County Improvement Authority.
2. The authority will provide QPA Consultative Services for a flat fee of \$2,944. Per month. Additional years at a 2% cost increase from the prior year.
3. Requests for onsite services or preparation of documents will be billed separately at a fixed hourly rate of \$80.00 and will be done outside of normal business hours.
4. The term of the agreement shall commence on August 1, 2021, through July 31, 2022, with an option for Salem County to renew for an additional one (1) year term. Either party may terminate the Agreement during the scheduled term by providing 30 days advance written notice of its intention not to renew.


BENJAMIN H. LAURY, Director of the
Board of County Commissioners

I hereby certify the foregoing to be a true resolution adopted by the Salem County Board of County Commissioners on July 14, 2021.

STACY L. PENNINGTON
Clerk of the Board

RECORD OF VOTE

COMMISSIONER	RESOLUTION MOVED	RESOLUTION SECOND	AYE	NAY	ABSTAIN	ABSENT
G. Ostrum, Jr.		✓	✓			
E. Ramsay			✓			
L. Ware			✓			
R.S. Griscom	✓		✓			
B. Laury			✓			

I, **Kelly A. Hannigan, Treasurer** of the County of Salem, hereby certify in accordance with **Section 5:34-5 of the Local Public Contracts Guidelines and Local Public Contracts Regulations** that adequate funds for the contract listed below are available and are contained in the **OFFICIAL BUDGET** of the County of Salem.

Kelly A. Hannigan, Treasurer

AMOUNT: \$ 14,720.00	DATE: 7/14/2021
ACCOUNT # and NAME: 1-01-20-130-120-218 Treasury Misc	
FOR: QPA Consultant Services	
VENDOR: Cumberland County Improvement Authority	