



Board of County Commissioners

Resolution No. 2021 –

234

Committee

Administrative Committee

RESOLUTION AUTHORIZING THE PURCHASE OF ELECTION MATERIALS FOR THE COUNTY OF SALEM

WHEREAS, the County Clerk and Board of Elections have the need to contract with a vendor to print Election materials for the County of Salem; and

WHEREAS, the County Clerk and Board of Elections desire to make purchases from **Royal Printing Service** to print such materials; and

WHEREAS, Local Public Contracts Law, N.J.S.A. 40A:11-5 (L) provides that any contract, the amount of which exceeds the bid threshold, may be negotiated, and awarded by the governing body without public advertising for bids and bidding therefore and shall be awarded by resolution of the governing body if the subject matter thereof consists of those goods and services necessary or required to prepare and conduct an election; and

WHEREAS, pursuant to New Jersey State Law N.J.S.A. 19:44A-20.7, the County of Salem did not utilize a "fair and open process" in the selection of this entity, hence **Royal Printing Service** has completed a Business Entity Disclosure Certificate and Political Contribution Disclosure Form stating that they have not made any reportable contributions to a political or candidate committee in the County of Salem in the previous year, and that the contract will prohibit them from making any contributions through the term of this agreement; and

WHEREAS, the Salem County Treasurer has certified that funding for this contract shall be encumbered in accordance with N.J.A.C. 5:30-5.4 and this agreement shall further be contingent upon the availability and appropriation of sufficient funds contained in the 2021 Budget of the County of Salem under the item County Clerk – Election Costs (1-01-20-123-408-218) and County Clerk Trust (T-92-56-865-196-111) and Board of Elections (1-01-20-121-410-201).

NOW, THEREFORE, BE IT RESOLVED by the Salem County Board of County Commissioners as follows:

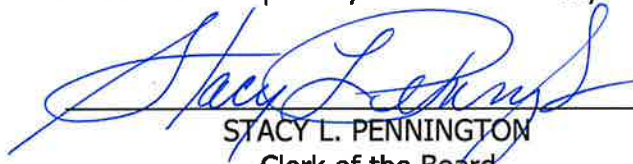
1. The Salem County Board of Commissioners hereby approves purchases from **Royal Printing Service**, PO Box 1000, West New York, NJ 07093, subject to the approval of the County Solicitor, for the printing of Election materials for the County of Salem. The contract shall be for a two (2) year period with the initial term commencing July 1, 2021 and terminating June 30, 2022 with one (1) additional renewal period from July 1, 2022 to June 30, 2023 available upon the mutual consent of both parties. The cost of the contract shall not exceed **\$200,000.00** (One Hundred Thousand Dollars and Zero Cents) in each one-year contract period.
2. The vendor shall enter into contract with the County through Purchase Orders.

3. Notice of Award of said contract shall be published in the "South Jersey Times" as required by law.



BENJAMIN H. LAURY
 Director of the Board of County Commissioners

I hereby certify the foregoing to be a true resolution adopted by the Salem County Board of County Commissioners on July 14, 2021.

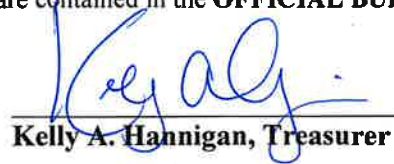


STACY L. PENNINGTON
 Clerk of the Board

RECORD OF VOTE

COMMISSIONER	RESOLUTION MOVED	RESOLUTION SECOND	AYE	NAY	ABSTAIN	ABSENT
G. Ostrum, Jr.		✓	✓			
E. Ramsay			✓			
L. Ware			✓			
R. S. Griscom	✓		✓			
B. Laury			✓			

I, **Kelly A. Hannigan, Treasurer** of the County of Salem, hereby certify in accordance with **Section 5:34-5 of the Local Public Contracts Guidelines and Local Public Contracts Regulations** that adequate funds for the contract listed below are available and are contained in the **OFFICIAL BUDGET** of the County of Salem.



Kelly A. Hannigan, Treasurer

AMOUNT: \$100,000.00	DATE: July 14, 2021
ACCOUNT # and NAME: 1-01-20-123-408-218 County Clerk – Election Costs	
FOR: Primary and General Election Materials	
VENDOR: Royal Printing Service	