



Board of County Commissioners

Resolution No. 2021 – 191

Committee

Administrative Committee

RESOLUTION AUTHORIZING CHANGE ORDER #2 TO THE CONTRACT FOR THE PURCHASE OF ELECTION MATERIALS FOR THE COUNTY OF SALEM

WHEREAS, THE County Clerk has a need for Election materials for the County of Salem and desires to make purchases from **Royal Printing Service** to provide such materials; and

WHEREAS, Local Public Contracts Law, N.J.S.A. 40A:11-5 (L) allows the County to purchase goods and services necessary or required to prepare and conduct an election by foregoing the public bidding process; and

WHEREAS, pursuant to New Jersey State Law N.J.S.A. 19:44A-20.7, the County of Salem did not utilize a "fair and open process" in the selection of this entity, hence **Royal Printing Service** has completed a Business Entity Disclosure Certificate and Political Contribution Disclosure Form stating that they have not made any reportable contributions to a political or candidate committee in the County of Salem in the previous year, and that the contract will prohibit them from making any contributions through the term of this agreement; and

WHEREAS, on August 19, 2020, the Salem County Board of Chosen Freeholders (now Salem County Commissioners) approved Resolution 2020-204 authorizing the purchase of Election materials via a two-year contract to Royal Printing Service, from July 1, 2020 to June 30, 2021 for a cost not to exceed **\$200,000.00 (Two Hundred Thousand Dollars and Zero Cents)**; and

WHEREAS, because of COVID-19 and Governor Murphy's Executive Order #177 calling for a Primarily Vote by Mail election, it was necessary to increase the total contract amount by **\$208,891.52 (Two Hundred Eight Thousand Eight Hundred Ninety-One Dollars and Fifty-Two Cents)** via Change Order #1 on December 16, 2020. The Salem County Board of Chosen Freeholders (now Salem County Board of County Commissioners) approved said Resolution 2020-429 increasing the new total contract amount to **\$408,891.52 (Four Hundred Eight Thousand Eight Hundred Ninety-One Dollars and Fifty-Two Cents)**; and

WHEREAS, said expenditures led to insufficient contract funds available for the 2021 Primary Election materials which necessitates the need to increase the total contract amount by **\$101,115.70 (One Hundred One Thousand One Hundred Fifteen Dollars and Seventy Cents)**; and

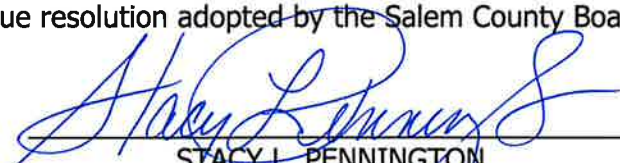
NOW, THEREFORE, BE IT RESOLVED by the Salem County Board of County Commissioners as follows:

1. Change Order #2 in the amount of **\$101,115.70 (One Hundred One Thousand One Hundred Fifteen Dollars and Seventy Cents)** is hereby authorized resulting in a total contract amount not to exceed **\$510,007.22 (Five Hundred Ten Thousand Seven Dollars and Twenty-Two Cents)**.
2. Notice of award of said contract shall be published in the "South Jersey Times" as required by law.



BENJAMIN H. LAURY
 Director of the Board of County Commissioners

I hereby certify the foregoing to be a true resolution adopted by the Salem County Board of County Commissioners on June 2, 2021.



STACY L. PENNINGTON
 Clerk of the Board

RECORD OF VOTE

COMMISSIONER	RESOLUTION MOVED	RESOLUTION SECOND	AYE	NAY	ABSTAIN	ABSENT
G. Ostrum, Jr.	✓		✓			
E. Ramsay			✓			
L. Ware		✓	✓			
R.S. Griscom			✓			
B. Laury			✓			

I, **Kelly A. Hannigan, Treasurer** of the County of Salem, hereby certify in accordance with **Section 5:34-5 of the Local Public Contracts Guidelines and Local Public Contracts Regulations** that adequate funds for the contract listed below are available and are contained in the **OFFICIAL BUDGET** of the County of Salem.



Kelly A. Hannigan, Treasurer

AMOUNT: \$101,115.70	DATE: June 2, 2021
ACCOUNT # and NAME:	1-01-20-123-408-218 County Clerk Election Costs \$94,740.28
	1-01-20-120-196-218 County Clerk Misc \$4,750.42
	1-01-20-121-410-218 Board of Elections Misc \$1,625.00
FOR:	Election Materials Primary Election
VENDOR:	Royal Printing Service