

**February 2, 2021**  
**REORGANIZATION MEETING**

**Prepared by:**  
**CAREY ITALIANO**

**POLLUTION CONTROL FINANCING AUTHORITY  
OF SALEM COUNTY  
February 2, 2021 at 5:30p.m.  
Old Court House, 2<sup>nd</sup> Floor,  
Broadway and Market Streets  
Salem, NJ 080079**

**REORGANIZATION MEETING MINUTES**

**Call to Order**

The Pollution Control Financing Authority (“PCFA”) of Salem County’s February 2, 2021 meeting was called to order by Fran Grenier as Chairman at 5:30 p.m. Flag Salute commenced.

**Roll Call**

The Authority members present were: Fran Grenier; Joe Racite; Lew Schneider; Donald Asay; and Andrew Ware Also present were; Carey Italiano; Linwood Donselson. Esq.; and Katie B. Coleman, Esq.

**Open Public Meetings Act**

The Statement of the Open Public Meetings Act was read by Chairman Fran Grenier:

ADEQUATE NOTICE OF THE POLLUTION CONTROL FINANCING AUTHORITY OF SALEM COUNTY MEETING HAS BEEN PROVIDED AS REQUIRED N.J.S.A. 10:4-6, et.seq., THE “OPEN PUBLIC MEETINGS ACT” BY ADVANCE WRITTEN NOTICE TO TWO NEWSPAPERS, POSTING ON THE PUBLIC NOTICE BULLETIN BOARD IN THE COUNTY OFFICES, AND FILING WITH THE SALEM COUNTY CLERK.

The oath of appointment was administered to Lew Schneider by Notary Public Carey Italiano

**Resolution No. 2021-01: Appointing Officers for 2021**

- i. A motion was made by Donald Asay, seconded by Andrew Ware to the following positions:

**Chairman Fran Grenier  
Vice-Chairman Joseph Racite  
Secretary Andrew Ware  
Assistant Secretary Lew Schneider  
Treasurer Donald Asay  
Assistant Treasurer Lew Schneider**

- ii. All were in favor. The motion was carried 5/0.

**Approval of Minutes**

- i. A motion was made by Joe Racite to approve the minutes of the regular meeting held on January 5, 2021, seconded by Donald Asay. The motion was carried 4/0. Lew Schneider abstained. The Minutes were approved.

**Resolution No. 2021-02: Appointing Clerk**

- i. A motion was made by Andrew Ware to approve the following resolution seconded by Joe Racite. The motion was carried 5/0.

**Resolution No. 2021-03: Authorizing Agreement for Professional Legal Services**

- i. A motion was made by Donald Asay to approve the following resolution seconded by Andrew Ware. The motion was carried 5/0.

**Resolution No. 2021-04: Authorizing Agreement for Professional Auditing and Accounting Services**

- i. A motion was made by Andrew Ware to approve the following resolution seconded by Joe Racite. The motion was carried 5/0.

**Resolution No. 2021-05: Authorizing Agreement for Bond Counsel Legal Services**

- i. A motion was made by Donald Asay to approve the following resolution seconded by Andrew Ware. The motion was carried 5/0.

**Resolution No. 2021-06: Authorizing Agreement for Financial Services**

- i. A motion was made by Andrew Ware to approve the following resolution seconded by Joe Racite. Donald Asay and Lew Schneider agreed the price was high. Questions raised between hour/salary for professionals, and how to receive more RFP bids. Linwood Donelson, Esq. to check on statutes for professionals. The motion was carried 3/2. Donald Asay and Lew Schneider opposed.

**Resolution No. 2021-07: Authorizing Agreement for Professional Engineering Services**

- i. A motion was made by Donald Asay to approve the following resolution seconded by Andrew Ware. The motion was carried 5/0.

**Resolution No. 2021-08: Designating Meeting Dates for the Pollution Control Financing Authority of Salem County for the Year 2021**

- i. A motion was made by Andrew Ware to approve the following resolution seconded by Fran Grenier. The motion was carried 5/0.

**Resolution No. 2021-09: Designating Depositories for the Year 2021**

- i. A motion was made by Donald Asay to approve the following resolution seconded by Andrew Ware. The motion was carried 5/0.

**Resolution No. 2021-10: Designating Official Newspaper and Place of Posting**

- i. A motion was made by Andrew Ware to approve the following resolution seconded by Lew Schneider. The motion was carried 5/0.

**Resolution No. 2021-11: Designating Depositories Bank Signatories For The Year 2021**

- i. A motion was made by Lew Schneider to approve the following resolution seconded by Andrew Ware. The motion was carried 5/0.

**Resolution No. 2020-15 – 2021 Budget Adoption**

- i. Donald Asay moved and Lew Schneider seconded the motion to open the public hearing. The motion was carried 5/0.  
  
No member of the public spoke.
- ii. Donald Asay moved and Andrew Ware seconded the motion to close the public hearing. The motion was carried 5/0.
- iii. Andrew Ware moved and Lew Schneider seconded the motion to adopt the following resolution 2020-15: 2021 Budget. The motion was carried 5/0.

Roll Call Vote: Fran Grenier – yes, Joe Racite – yes, Donald Asay – yes, Lew Schneider – yes, Andrew Ware – yes

**Resolution No. 2021-12: Resolution Amending the By-Laws of the Pollution Control Financing Authority of Salem County**

- i. A motion was made by Lew Schneider to approve the following resolution seconded by Joe Racite. The motion was carried 5/0.

**Financial Report and Payment of Bills**

- i. Ended fiscal year January 31, 2021 with fund balance of \$478,676.57. No projects were done in 2020. There is approximately \$200,000.00 for projects for the 2021 year. Approximately \$34,048.88 was spent in operating cost for the 2020 year. No other activity to report.
- ii. The Financial report was presented by Katie B. Coleman. It was motioned by Andrew Ware and seconded by Joe Racite to accept the Financial Report. All were in favor. The motion was carried 5/0.

a. NJ Advance Media	21-1	\$105.91
b. Donelson, D'Alessando & Peterson	21-2	\$255.00
c. Carey Italiano	21-3	\$1,245.00

- iii. Donald Asay moved and Andrew Ware seconded the motion to pay the Bill List. The motion was carried 5/0.

**Old Business**

**New Business**

- i. Carney's Point Township Sewage Authority Feasibility Study – Mayor Ken Brown, Erick O'Donnell, and Sean Biermann.
- ii. Carneys Point Township Sewerage Authority is seeking financial assistance in the amount of \$150,000 in order to complete a feasibility study and preliminary engineering report to evaluate the expansion and upgrade of its existing wastewater treatment plant. Within the township there are numerous properties that are being actively developed or are being evaluated for commercial development. In addition, there are numerous properties that contain favorable conditions for future development. At its current rated capacity the existing treatment infrastructure will not be able to support this potential development. This effort is critical to ensuring that current and future development within Carneys Point Township and Salem County can continue unrestricted by sewerage capacity constraints.

**Public Portion**

- i. The meeting was opened for public comment. No member of the public spoke.

**Reminder: Next meeting is scheduled for Tuesday, March 2<sup>nd</sup>, 2021.**

**Adjournment**

- i. A motion was made by Joe Racite with a second by Andrew Ware to adjourn meeting. All were in favor. The motion was carried. Approximately 6:30 p.m. the meeting adjourned

Respectfully submitted by,

Carey Italiano

PCFA for February 4, 2021.docx