



Board of County Commissioners

Public Safety Committee

**RESOLUTION OF THE BOARD OF COUNTY COMMISSIONERS EXECUTING AND ACCEPTING  
A GRANT FROM THE NEW JERSEY DEPARTMENT OF LAW AND PUBLIC SAFETY FOR  
OPERATION HELPING HAND GRANT FUNDING  
FOR THE PROSECUTOR'S OFFICE (GRANT No. FYOHH-17-2020)**

**WHEREAS**, the Board of County Commissioners ("Board") recognizes a continuing need to assist the Prosecutor's Office, the New Jersey Department of Law and Public Safety ("Department") and law enforcement in endeavors to effectively address the problem of the opioid crisis in this county; and

**WHEREAS**, the Department has approved a grant application from the Salem County Prosecutor's Office for the Operation Helping Hand Grant Program in accordance with the grant acceptance letter on file with the Clerk of the Board; and

**WHEREAS**, the Board recognizes the grant reimbursement is for a one year period from September 1, 2020 to August 31, 2021 with total funding of \$46,619.00; and

**WHEREAS**, the Board previously granted approval of the aforesaid application by Resolution No. 2020-331 dated October 7, 2020, and, therefore, approves acceptance of this grant.

**NOW THEREFORE, BE IT RESOLVED** by the Board of County Commissioners of the County of Salem that:

1. The project grant on file with the Clerk of the Board is approved and accepted.
2. The County Prosecutor, the Chief Finance Officer, the Project Contact person from the Prosecutor's Office, as well as any other necessary parties, are hereby authorized and directed to execute all project grant documents provided by the Division.
3. Five fully executed copies of this resolution shall be provided to the County Prosecutor forthwith.

A handwritten signature in blue ink that reads "R. Scott Griscam".

R. SCOTT GRISCOM, Deputy Director of the  
Board of County Commissioners  
Chair, Public Safety Committee

I hereby certify the foregoing to be a true resolution adopted by the Salem County Board of County Commissioners on March 3, 2021.

  
 STACY L. PENNINGTON  
 Clerk of the Board

RECORD OF VOTE

COMMISSIONER	RESOLUTION MOVED	RESOLUTION SECOND	AYE	NAY	ABSTAIN	ABSENT
G. Ostrum, Jr.		✓	✓			
E. Ramsay			✓			
L. Ware			✓			
R.S. Griscorn	✓		✓			
B. Laury			✓			

✓ Indicates Vote

Department Initials JTL/gia

**From:** Kelly Levy <[LevyK@nidcj.org](mailto:LevyK@nidcj.org)>

**Sent:** Friday, February 5, 2021 9:17 AM

**To:** Tori Haslett <[Tori.Haslett@salemcountynj.gov](mailto:Tori.Haslett@salemcountynj.gov)>; Ray-DiGregorio, Amanda <[Amanda.Ray-DiGregorio@salemcountynj.gov](mailto:Amanda.Ray-DiGregorio@salemcountynj.gov)>

**Cc:** Danielle LoRusso <[Danielle.LoRusso@law.njoag.gov](mailto:Danielle.LoRusso@law.njoag.gov)>; Felix Pacheco <[Felix.Pacheco@njoag.gov](mailto:Felix.Pacheco@njoag.gov)>

**Subject:** Re: Federal Fiscal Year (FFY) 2020 Overdose Data to Action– Operation Helping Hand Grant Program (Salem County)

**Importance:** High

**ATTENTION! This e-mail is from an External Source!**

Good morning:

Attached are your fully executed award documents for your Federal Fiscal Year (FFY) 2020 Overdose Data to Action – Operation Helping Hand (“OHH”) Grant from the State of New Jersey, Department of Law & Public Safety (“DL&PS”). Your subaward is in the amount of \$47,619 and your grant period runs between September 1, 2020 and August 31, 2021.

Along with your fully executed award, please find attached the following documents:

- **A Detailed Cost Statement**, which was based upon the Timeline of Deliverables/Milestones you provided to the DL&PS as part of your grant application.  
Please remember that as this is a fixed amount reimbursement grant in the total amount of \$47,619, your agency will be reimbursed based upon your completion of approved activities contained in each deliverable/milestone you developed as part of your timeline for your project. Your financial report should be submitted to the DL&PS via email to me, along with proof of completion of activities, no later than ten (10) days after the end of each deliverable/milestone end date. *(Please be advised that the areas highlighted in yellow must be completed and returned to DL&PS in order to be processed.)*
- **A Payment Voucher**, which must be submitted with your Detailed Cost Statement to get reimbursed for the funds totaling \$47,619. *(Please be advised that the areas highlighted in yellow must be completed and returned to DL&PS in order to be processed.)*
- **A Data Collection Template**, which **must be** used to collect data for all your approved OHH programs. Failure to capture the required data may result in a reduction in your funding. **Please take careful note that this document has been updated from previous OHH programs.**
- **A Progress Report Template**, which will be due to the DL&PS on February 26 and June 25, 2021. A Final Progress Report is due on September 27, 2021. The Progress Report Template has been inputted into the Qualtrics electronic survey system and the reports will be submitted to the DL&PS using this online system. A link to the online reporting system will be provided at least two weeks before the reports are due.

Please be advised of the following:

- If additional reporting information is requested and/or needed by the DL&PS, I will reach out to you at that time.
- The end date for your project is August 31, 2021. All approved deliverables/milestones **must be** completed by this date. If you become aware that you will not be able to complete a deliverable by August 31, 2021, it is your responsibility to notify me immediately of this concern.

If you have any questions, concerns, or any issues, please feel free to reach out to me or Peer to Peer Learning Coordinators Danielle LoRusso and/or Felix Pacheco.

Regards,

Kelly Levy  
Deputy Attorney General  
NJ CARES  
124 Halsey Street  
Fifth Floor  
Newark, NJ 07102  
Office: 973-648-7446  
Cell: 609-433-4864

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