



Board of County Commissioners

Resolution No. 2021 – 106

Public Safety Committee

**RESOLUTION OF THE BOARD OF COUNTY COMMISSIONERS ACCEPTING AND EXECUTING
A GRANT FROM THE NEW JERSEY DIVISION OF CRIMINAL JUSTICE INSURANCE FRAUD
REIMBURSEMENT PROGRAM FOR THE PROSECUTOR'S OFFICE [CYCLE 21]**

WHEREAS, the Board of County Commissioners ("Board") recognizes a continuing need to assist the Prosecutor's Office, the New Jersey Division of Criminal Justice, Office of Insurance Fraud Prosecutor ("Division") and law enforcement in endeavors to effectively prevent and deter insurance fraud in this County; and

WHEREAS, the Division has approved a grant application from the Salem County Prosecutor's Office for the County Prosecutor Insurance Fraud Reimbursement Program in accordance with the grant acceptance letter on file with the Clerk of the Board; and

WHEREAS, the Board recognizes the grant reimbursement is for a one year period from January 1, 2021 to December 31, 2021 with total funding of \$250,000.00; and

WHEREAS, the Board previously granted approval of the aforesaid application by Resolution No. 2020-443 dated December 14, 2020, and, therefore, approves acceptance of this grant.

NOW THEREFORE, BE IT RESOLVED by the Board of County Commissioners of the County of Salem that:

1. The project grant on file with the Clerk of the Board is approved and accepted.
2. The County Prosecutor, the Chief Finance Officer, the Project Contact person from the Prosecutor's Office, as well as any other necessary parties, are hereby authorized and directed to execute all project grant documents provided by the Division.
3. Five fully executed copies of this resolution shall be provided to the County Prosecutor forthwith.


R. SCOTT GRISCOM, Deputy Director of the
Board of County Commissioners
Chair, Public Safety Committee

I hereby certify the foregoing to be a true resolution adopted by the Salem County Board of County Commissioners on March 3, 2021.



STACY L. PENNINGTON
Clerk of the Board

RECORD OF VOTE

COMMISSIONER	RESOLUTION MOVED	RESOLUTION SECOND	AYE	NAY	ABSTAIN	ABSENT
G. Ostrum, Jr.		✓	✓			
E. Ramsay			✓			
L. Ware			✓			
R.S. Griscorn	✓		✓			
B. Laury			✓			

✓ Indicates Vote

Department Initials JTL/gia



State of New Jersey

OFFICE OF THE ATTORNEY GENERAL
DEPARTMENT OF LAW AND PUBLIC SAFETY
OFFICE OF THE INSURANCE FRAUD PROSECUTOR
PO BOX 094
TRENTON, NJ 08625-0094
TELEPHONE: (609) 984-6500

PHILIP D. MURPHY
Governor

SHEILA Y. OLIVER
Lt. Governor

GURBIR S. GREWAL
Attorney General

TRACY M. THOMPSON
Acting Insurance Fraud Prosecutor

February 12, 2021

Honorable John T. Lenahan, Prosecutor
Salem County Prosecutor's Office
Fenwick Building
87 Market Street, P.O. Box 462
Salem, New Jersey 08079-0462

Re: **County Prosecutor Insurance Fraud Reimbursement Program Allocation
Notification January 1, 2021 - December 31, 2021 (Cycle 21)**

Dear Prosecutor Lenahan:

The Office of the Insurance Fraud Prosecutor has allocated \$250,000 for your office's anti-insurance fraud efforts under the County Prosecutor Insurance Fraud Reimbursement Program for the period January 1, 2021, through December 31, 2021. See N.J.S.A. 17:33A-28. This represents the full amount your office requested for Cycle 21. Please be advised that this allocation is based upon the acceptance of your Program Action Plan and the productivity and effectiveness of your county's program.

Enclosed for your grant file are the official copies of the accepted application and the OIFP Approved Project Budget.

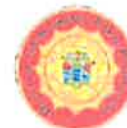
Allocation Agreement must be signed by the County Executive or Freeholder Director and returned to OIFP.

Thank you for participating in this Program. OIFP looks forward to working with you as part of the County Prosecutor Insurance Fraud Reimbursement Program.

Sincerely,

Tracy M. Thompson
Acting Insurance Fraud Prosecutor

c: Cheryl Maccaroni, DAG, Legal Adviser, County Prosecutor Reimbursement Program
Kristi Procaccino, Detective
Matthew B. Clarke, Acting Sergeant
Robert Marks, Manager, Financial Management



**STATE OF NEW JERSEY
OFFICE OF THE ATTORNEY GENERAL
DEPARTMENT OF LAW AND PUBLIC SAFETY
OFFICE OF THE INSURANCE FRAUD PROSECUTOR**

COUNTY PROSECUTOR INSURANCE FRAUD REIMBURSEMENT PROGRAM

PROGRAM ALLOCATION AGREEMENT

IMPLEMENTING AGENCY/PROGRAM DIRECTOR:	Salem County Prosecutor's Office Honorable John T. Lenahan, Prosecutor
PROGRAM ALLOCATION AMOUNT:	\$250,000
PROGRAM DURATION:	January 1, 2021, through December 31, 2021

In accordance with the provisions of the County Prosecutor Insurance Fraud Reimbursement Program, *N.J.S.A.* 17:33A-28, and based on the application of Salem County dated December 31, 2020, the Department of Law and Public Safety, Office of the Insurance Fraud Prosecutor, hereby allocates to the above-named recipient the amount specified for the purposes set forth in the approved application.

This allocation is subject to all applicable statutes of the State of New Jersey, the requirements of the Department of Law and Public Safety, Office of the Insurance Fraud Prosecutor, and the requirements of the State of New Jersey for State and local financial accounting including the filing of single audits as required under Federal OMB Circular A-133, State Circular Letter 15-08-OMB and *N.J.S.A.* 40A:5-4. This allocation is also subject to any requirements attached to this program.

The allocation shall become effective as of the program duration dates set forth above. Upon return of this Program Allocation Receipt, duly executed by the appropriate county official, the Attorney General will review and, if appropriate, execute the allocation on behalf of the Department of Law and Public Safety. The Insurance Fraud Prosecutor shall execute the allocation on behalf of the Office of the Insurance Fraud Prosecutor.

FOR THE ALLOCATION RECIPIENT

FOR THE STATE OF NEW JERSEY
OFFICE OF THE ATTORNEY GENERAL
DEPARTMENT OF LAW AND PUBLIC SAFETY

Signature of Authorizing Official

Gurbir S. Grewal
Attorney General

Type Name of Official and Title

FOR THE STATE OF NEW JERSEY
DEPARTMENT OF LAW AND PUBLIC SAFETY
OFFICE OF THE INSURANCE FRAUD PROSECUTOR

Tracy M. Thompson
Acting Insurance Fraud Prosecutor

**STATE OF NEW JERSEY
OFFICE OF THE ATTORNEY GENERAL
DEPARTMENT OF LAW AND PUBLIC SAFETY
OFFICE OF THE INSURANCE FRAUD PROSECUTOR**

COUNTY PROSECUTOR INSURANCE FRAUD REIMBURSEMENT PROGRAM

ALLOCATION REQUIREMENTS

County: **Salem County**

Program Duration: **January 1, 2021, through December 31, 2021**

1. Dedicated insurance fraud staff supported under this Program are required to work at least 50% of their time on insurance fraud matters, regardless of the percentage of reimbursement requested by the county, to be eligible for reimbursement as full-time or part-time personnel. Dedicated staff must complete Bi-Weekly Time and Attendance Certifications to be submitted with quarterly requests for reimbursement. If dedicated staff must be detailed to non-insurance fraud-related activities, salaries and fringe benefits must be prorated accordingly and deducted from Program funds prior to submitting Quarterly Expense Reports.
2. In addition to submitting Bi-Weekly Time & Attendance Certifications, the County of Salem must maintain a timekeeping system for dedicated staff charged to the Program which provides, at a minimum: employee's name, position/title, an explanation of non-insurance fraud duties/activities during the reporting period with amount of time spent thereon, and employee's signature. Any changes made to dedicated Program supported personnel must be reported in writing to the Office of the Insurance Fraud Prosecutor.
3. Staff devoting less than 50% of their time to insurance fraud matters must be reimbursed using the Full-Time Equivalent (FTE) payment method. Quarterly FTE reimbursement requests must be submitted on the FTE Quarterly Request for Reimbursement and Certification form.
4. Any deviation from the Approved Program Budget must be submitted on a Budget Revision Request form with a justification narrative. Revisions must be requested prior to or during the quarter in which the need to revise the budget becomes apparent and are subject to written approval from the Office of the Insurance Fraud Prosecutor.
5. The County of Salem will comply with applicable federal, state and local audit requirements, including the requirements of *N.J.S.A. 40A:5-4*; State of New Jersey OMB Circular Letter 15-08-OMB found at: http://www.state.nj.us/infobank/circular/cir1508_omb.pdf; and Federal OMB Circular Letter A-133 as revised and found at: http://www.whitehouse.gov/sites/default/files/omb/assets/a133/a133_revised_2007.pdf.
6. The County of Salem will notify the Office of the Insurance Fraud Prosecutor of any exceptions and/or findings regarding this Program as a result of any federal, state or local audit.
7. The County of Salem is required to comply with all conditions as set forth in the Program Requirements (*rev. November 2, 2020*).
8. Financial reimbursement is based on submitted financial and programmatic reports. Delinquent reports will delay the funding process.
9. Final payment will not be paid until all financial and programmatic reports have been received by the Office of the Insurance Fraud Prosecutor. Failure to submit all required reports by the appropriate deadline could be cause for OIFP to deny final payment.

**County Prosecutor Insurance Fraud Reimbursement Program
Approved Program Budget
Cycle 21**

SALEM COUNTY

January 1, 2021 - December 31, 2021

PERSONNEL		
Salaries	\$	209,009.00
Fringe Benefits	\$	40,166.00
Total Personnel	\$	249,175.00
TRAVEL/TRAINING	\$	825.00
Total Travel/Training	\$	825.00
SUPPLIES		
Total Supplies	\$	-
OTHER COSTS		
Total Other Costs	\$	-
EQUIPMENT		
Total Equipment	\$	-
TOTAL ALLOCATION	\$	250,000.00

**County Prosecutor Insurance Fraud Reimbursement Program
Approved Program Budget
Cycle 21**

SALEM COUNTY

January 1, 2021 - December 31, 2021

PERSONNEL

Senior Investigator Matthew Clarke - 50%
Investigator Nicholas Simmermon - 100%
Investigator Dylan Cummings - 100%

TRAVEL/TRAINING

Sgt. Matthew Clarke - \$275.00
Investigator Nicholas Simmermon - \$275.00
Investigator Dylan Cummings - \$275.00

SUPPLIES

OTHER COSTS

EQUIPMENT