



Board of County Commissioners

Resolution No. 2021 – 059

Health/Human Services/Education Committee

**RESOLUTION ACCEPTING AND EXECUTING THE 2021 RURAL 5311/NON-URBANIZED TRANSPORTATION GRANT FUNDING THROUGH NEW JERSEY TRANSIT CORPORATION AND THE SALEM COUNTY OFFICE ON AGING AND DISABILITIES**

**WHEREAS**, the Salem County Board of County Commissioners authorized the Salem County Office on Aging and Disabilities to submit an application to New Jersey Transit Corporation for the 2021 Rural 5311/Non-Urbanized transportation Grant in the amount of \$387,736.00 (Three Hundred Eighty Seven Thousand Seven Hundred Thirty Six Dollars and Zero Cents); and

**WHEREAS**, the grant has imposed financial assistance obligations upon the County of Salem, including the provision of the local share of the project costs in the program, which is being funded by the Salem Health and Wellness Foundation in the amount of \$90,371.50 (Ninety Thousand Three Hundred Seventy One Dollars and Fifty Cents); and


**WHEREAS**, the County of Salem was approved by New Jersey Transit Corporation to obtain funding for the Rural 5311/Non-Urbanized transportation grant for the period covering January 1, 2021 through December 31, 2021 in the amount of \$297,364.50 (Two Hundred Ninety Seven Thousand Three Hundred Sixty Four Dollars and Fifty Cents).

**NOW, THEREFORE, BE IT RESOLVED** by the Salem County Board of County Commissioners that

1. Salem County Board of County Commissioners accepts and executes the grant.
2. Salem County Office on Aging and Disabilities is hereby authorized to accept and execute the grant on behalf of the County of Salem.
3. Salem County Board of County Commissioners hereby agrees to support the Salem County Office on Aging and Disabilities in accepting and executing an agreement with New Jersey Transit Corporation for transportation.

  
GORDON J. OSTRUM, JR., County Commissioner  
Chair, Health/Human Services/Education Committee

I hereby certify the foregoing to be a true resolution adopted by the Salem County Board of County Commissioners on Wednesday, January 20, 2021.

  
STACY L. PENNINGTON  
Clerk of the Board

**RECORD OF VOTE**

COMMISSIONER	RESOLUTION MOVED	RESOLUTION SECOND	AYE	NAY	ABSTAIN	ABSENT
G. Ostrum, Jr.	✓		✓			
E. Ramsay			✓			
L. Ware		✓	✓			
R.S. Griscom			✓			
B. Laury			✓			

I, **Kelly A. Hannigan, Treasurer** of the County of Salem, hereby certify in accordance with **Section 5:34-5 of the Local Public Contracts Guidelines and Local Public Contracts Regulations** that adequate funds for the contract listed below are available and are contained in the **OFFICIAL BUDGET** of the County of Salem.

\_\_\_\_\_  
**Kelly A. Hannigan, Treasurer**

<b>AMOUNT:</b>	<b>DATE:</b>
<b>ACCOUNT # and NAME:</b>	
<b>FOR:</b>	
<b>VENDOR:</b>	



**AGREEMENT BETWEEN**

**THE NEW JERSEY TRANSIT CORPORATION, One Penn Plaza East, Newark, NJ 07105**

**AND**

**County of Salem  
98 Market Street  
Salem, NJ 08079  
Duns: 077061018**

**FOR LOCAL PROGRAMS AND MINIBUS SUPPORT  
FORMULA GRANT FOR RURAL AREAS (SECTION 5311)  
OPERATING AND NON-OPERATING**

**PURSUANT TO 49 U.S.C. § 5311**

**THIS AGREEMENT** is made on \_\_\_\_\_, (date to be posted by NJ TRANSIT upon execution of this Agreement) by and between the New Jersey Transit Corporation (hereinafter "NJ TRANSIT"), an instrumentality of the State of New Jersey with offices at One Penn Plaza East, Newark, NJ 07105, and County of Salem (hereinafter "SUBRECIPIENT");

**WHEREAS**, Section 5311 of the Federal Transit Act, 49 U.S.C. § 5311, as amended, provides for 80% non-operating (capital and administrative) and 50% operating assistance for public transportation services in small urban or rural areas pursuant to a population-based formula grant program from the U.S. Department of Transportation (USDOT), Federal Transit Administration (FTA) Formula Grant for Rural Areas (CFDA 20.509) grant program;

**WHEREAS**, the Governor of the State of New Jersey has designated NJ TRANSIT to receive and distribute these Federal funds to eligible SUBRECIPIENTS under this program;

**WHEREAS**, the Board of Directors of NJ TRANSIT has approved the policy of providing one-half of the necessary local matching funds (10% non-operating and 25% operating) for all approved Section 5311 projects;

**WHEREAS**, the Board of Directors of NJ TRANSIT has approved the formula funding allocated to the SUBRECIPIENT;

**WHEREAS**, NJ TRANSIT has applied to the FTA for the above funds on behalf of SUBRECIPIENT;

**WHEREAS**, the FTA has approved the project submitted to NJ TRANSIT by SUBRECIPIENT and included in NJ TRANSIT's Formula Grant for Rural Areas Competitive Grant Application;

**WHEREAS**, this Agreement is solely for the purpose of allocating funds, expenses, and responsibilities for the SUBRECIPIENT's Operating and Non-Operating assistance for public transportation and where applicable, capital purchase and administration (Financial Administration – Period of Availability of Funds); and

**NOW THEREFORE**, in consideration of the mutual agreements and covenants herein set forth, NJ TRANSIT and the SUBRECIPIENT agree as follows:

**SECTION 5311 FY21 ALLOCATIONS**

**IN AN EFFORT TO EXPEDITE NJ TRANSIT'S BOARD PRESENTATION TO REQUEST MATCH DOLLARS, complete the attached budget form and email to Your Regional Program Administrator by**

**FY2021 SECTION 5311 BUDGET REQUEST**


**Applicant:** Salem County

Please complete the budget by category for your allocation below:

**New CY Allocation January 1, 2021 – December 31, 2021**

	<b>OPERATING (50%/25%/25%)</b>	<b>ADMINISTRATION (80%/10%/10%)</b>	<b>CAPITAL (80%/10%/10%)</b>	<b>TOTAL</b>
<b>FEDERAL</b>	\$171,993.00	\$35,000.00	\$0.00	\$206,993.00
<b>STATE MATCH</b>	\$85,996.50	\$4,375.00	\$0.00	\$90,371.50
<b>LOCAL MATCH</b>	\$85,996.50	\$4,375.00	\$0.00	\$90,371.50
<b>TOTAL</b>	\$343,986.00	\$43,750.00	\$0.00	\$387,736.00

**Award covered by this Agreement is:**

<b><u>GRANT/FAIN:</u></b>	<b>NJ-2019-004-00 (NJ-18-X029) and/or NJ-2020-015-00 (NJ-18-X031)</b>
<b><u>FEDERAL AWARD DATES:</u></b>	<b>07/26/2019 (NJ-18-X029) and 08/18/2020 (NJ-18-X031)</b>
<b><u>FEDERAL AMOUNT AWARDED:</u></b>	<b>\$206,993.00</b>
<b><u>LOCAL SHARE AMOUNT:</u></b>	<b>\$180,743.00 (Includes Subrecipient and NJ TRANSIT Match)</b>
 <b><u>TOTAL AMOUNT:</u></b>	<b>\$387,736.00</b>

**FINANCIAL ADMINISTRATION**

Period of Availability of Funds

The period of availability of funds is from **January 1, 2021** through **midnight December 31, 2021**.

Operating:

The SUBRECIPIENT will utilize funding for the provision of transportation services for the general public traveling to or from rural areas, defined as those areas by the US Census with populations of less than 50,000 in the county. The services are those described in the SUBRECIPIENT's Application (Exhibit A- Copy of SUBRECIPIENT's Section 5311 Application) Any changes in service during the term of this Agreement must be approved in advance and in writing by NJ TRANSIT.

Non-Operating:

For this Agreement, non-operating assistance is to be utilized for the purchase of project equipment and/or the Administration oversight of the program in accordance with the attached Exhibits, which are incorporated herein by reference. Project equipment shall include, but not be limited to, miscellaneous support equipment to be used in the provision of services described in Section Project Equipment of this Agreement and/or computer hardware and/or software, as described in the Project Budget. The purchase of vehicles, if part of the SUBRECIPIENT'S approved application budget, is not included as part of this Agreement. NJ TRANSIT will purchase all vehicle equipment on behalf of the SUBRECIPIENT unless otherwise agreed to between the SUBRECIPIENT and NJ TRANSIT.

Matching or Cost Sharing

Operating:

Based upon total Federal funds allocated to the project, the amount to be paid to the SUBRECIPIENT shall not exceed **\$171,993.00** in Federal funds without a prior written Agreement between NJ TRANSIT and the SUBRECIPIENT. The Federal share for the Operating Project shall not exceed 50% of the net cost of such project.

Subject to the availability of funds, NJ TRANSIT will pay an amount not to exceed **\$85,997.00** for operating assistance. SUBRECIPIENT shall provide a match equal to an amount of not less than **\$85,996.00**.

Non-Operating:

Based upon total Federal funds allocated to the project, the amount to be paid to the SUBRECIPIENT shall not exceed **\$35,000.00** in Federal funds without a prior written Agreement between NJ TRANSIT and the SUBRECIPIENT. The Federal Share for the Non-Operating Project shall not exceed 80% of the net cost of such project.

Subject to the availability of funds, NJ TRANSIT will pay an amount not to exceed **\$4,375.00** for non-operating assistance. SUBRECIPIENT shall provide a match equal to an amount of not less than **\$4,375.00**.

Allowable Cost/Program Income

The cost of the project will be the amount stated in the latest approved Project Budget and will be borne in the manner described therein. SUBRECIPIENT agrees that it will utilize project revenues together with grant monies to meet the actual project costs.

Payment

Payment will be made by NJ TRANSIT to the SUBRECIPIENT based upon submittal by the SUBRECIPIENT of a properly executed Monthly Expenditure Report and Reimbursement Request form and itemized statement of actual costs incurred with appropriate back-up documentation. The SUBRECIPIENT agrees to use the most up-to-date Monthly Expenditure Report and Reimbursement Request form that will be provided by NJ TRANSIT (Exhibit B- Sample Monthly Expenditure Report and Reimbursement Request). The Monthly Expenditure Report and Reimbursement Request and itemized statement should be submitted no later than forty-five (45) days from the last day of the month in which expenses were