



Resolution No. 2020 – 257

Date Adopted

Committee

August 19, 2020

Administrative

RESOLUTION AMENDING RESOLUTION 2020-204 AUTHORIZING AN EXTENTION TO THE CONTRACT FOR THE PURCHASE OF ELECTION MATERIALS FOR THE COUNTY OF SALEM

WHEREAS, the Salem County Board of Chosen Freeholders adopted Resolution 2020-204 Authorizing Extension to the Contract for the Purchase of Election Materials for the County of Salem on June 24, 2020; and

WHEREAS, no Certification of Availability of Funds was prepared for the Contract Extension and budget funding was unavailable until after the 2020 budget was adopted; and

WHEREAS, the Salem County Board of Chosen Freeholders adopted Resolution 2019-216 on June 12, 2020 awarding a contract to Royal Printing Services for the printing and mailing of Election Materials for the County of Salem; and

WHEREAS, said contract was for an initial term of July 1, 2019 to June 30, 2020; and

WHEREAS, the Salem County Board of Chosen Freeholders adopted Resolution 2020-120 on April 1, 2020 authorizing Change Order #1 to said contract in the amount of \$50,000.00 (Fifty Thousand Dollars) thus bringing the total contract value to \$250,000.00 (Two Hundred and Fifty Thousand Dollars); and

WHEREAS, said contract provided for a one-year renewal period from July 1, 2020 to June 30, 2021; and

WHEREAS, both Royal Printing and the Salem County Clerk's Office wish to exercise said renewal period; and

WHEREAS, the COVID-19 Pandemic has created a need for additional printing and mailing of ballots and voter applications for the July 7, 2020 Primary Election; and

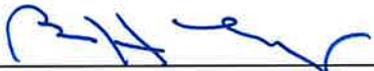
WHEREAS, Local Public Contracts Law, N.J.S.A 40A:11-5 (L) provides that any contract, the amount of which exceeds the bid threshold, may be negotiated and awarded by the governing body without public advertising for bids and bidding therefore and shall be awarded by resolution of the governing body if the subject matter thereof consists of those goods and services necessary or required to prepare and conduct an election; and

WHEREAS, pursuant to New Jersey State Law N.J.S.A. 19:44A-20.7, the County of Salem did not utilize a "fair and open process" in the selection of this entity, hence **Royal Printing Service** has completed a Business Entity Disclosure Certificate and Political Contribution Disclosure Form stating that they have not made any reportable contributions to a political or candidate committee in the County of Salem in the previous year, and that the contract will prohibit them from making any contributions through the term of this agreement; and

WHEREAS, the Salem County Treasurer has certified that funding in the amount of \$200,000.00 (Two Hundred Thousand Dollars) for this renewal contract shall be encumbered in accordance with N.J.A.C. 5:30-5.4 and this agreement shall further be contingent upon the availability and appropriation of sufficient funds contained in the 2020 Budget of the County of Salem under the item County Clerk – Election Costs/Misc. (0-01-20-123-408-218) and County Clerk – OE/Misc. (0-01-20-120-196-218).

NOW, THEREFORE, BE IT RESOLVED by the Board of Chosen Freeholders of the County of Salem as follows:

1. The Board of Chosen Freeholders of the County of Salem hereby approves purchases from **Royal Printing Service**, PO Box 1000, West New York, NJ 07093, subject to the approval of the County Solicitor, for the printing of Election Materials for the County of Salem. The renewal contract shall be for a one (1) year term commencing, July 1, 2020 and terminating June 30, 2021 with no additional renewal periods available. The cost of the renewal contract shall not exceed **\$200,000.00** (Two Hundred Thousand Dollars and Zero Cents).
2. The vendor shall enter into contract with the County through purchase orders.
3. Notice of award of said contract shall be published in the "South Jersey Times" as required by law.



 BENJAMIN H. LAURY, Freeholder Director
 Board of Chosen Freeholders

I hereby certify the foregoing to be a true resolution adopted by the Board of Chosen Freeholders of the County of Salem on August 19, 2020.



 STACY L. PENNINGTON
 Clerk of the Board

RECORD OF VOTE

FREEHOLDER	RESOLUTION MOVED	RESOLUTION SECOND	AYE	NAY	ABSTAIN	ABSENT
G. Ostrum, Jr.	✓		✓			
C. Hassler			✓			
L. Ware		✓	✓			
R.S. Griscom			✓			
B. Laury			✓			

✓ Indicates Vote

Department Initials _____



CERTIFICATION OF AVAILABILITY OF FUNDS

NOTE TO COUNTY DEPARTMENTS: This form is to be prepared by each department entering into a contract with a vendor when a resolution is required to be adopted by the Board of Chosen Freeholders of the County of Salem.

This form must accompany the resolution, and must be submitted with the resolution to the Finance Officer for approval by the Finance Officer at least one week prior to the Freeholder meeting at which it will be presented for adoption.

The contract/agreement between the County and the vendor shall be further contingent upon availability and appropriation of sufficient funds for this purpose in the County’s Temporary and Permanent Budget. *If grant funds are utilized, this contract/agreement is further contingent upon the grants funds availability during the appropriate grant period.*

I, **Kelly A. Hannigan, Treasurer** of the County of Salem, hereby certify in accordance with **Section 5:34-5 of the Local Public Contracts Guidelines and Local Public Contracts Regulations** that adequate funds for the contract listed below are available.

I further certify that the funds are contained in the **OFFICIAL BUDGET** of the County of Salem under the item listed below.

AMOUNT: \$200,000.00
ACCOUNT NAME: County Clerk – Election Costs / Misc. \$196,463.60
ACCOUNT #: 0-01-20-123-408-218
ACCOUNT NAME: County Clerk – OE/Misc. \$3,536.40
ACCOUNT #: 0-01-20-120-196-218
FOR: Salem County Clerk
DATE: 08/12/2020
VENDOR: Royal Printing Services

Kelly A. Hannigan, Treasurer