



**REGULAR MEETING MINUTES**

June 24, 2020

4:00 PM

110 5<sup>th</sup> Street Salem, NJ 08079

Live Streamed due to the Coronavirus pandemic

**Call to Order:** Director, Ben Laury, called the meeting to order at 4:00 pm.

**Invocation:** Director Laury offered the Invocation.

**Pledge of Allegiance:** All present joined in saying the Pledge of Allegiance

**Statement Regarding Open Public Meetings Act:** Read by COB, Stacy Pennington.

**Adequate notice pursuant to the Open Public Meetings Act has been given of this meeting:**

1. By forwarding notice to the South Jersey Times and Elmer Times Co.; and
2. By posting notice on the bulletin board in the Salem County Courthouse, the Fifth Street Office Complex and the County Website; and
3. By filing notice in the Offices of the Salem County Clerk, the Clerk of the Board, all having been done at least 48 hours in advance.

**Attendance Roll Call**

Freeholder	Present	Absent
Director Benjamin Laury	X	
Deputy Director Scott Griscom	X	
Freeholder Charles Hassler	X	
Freeholder Gordon Ostrum, Jr.	X	
Freeholder Lee Ware	X	

A quorum was present.

Also, Salem County Auditor, Henry Ludwigsen of Bowman and Co. was present via telephone, as the 2020 Budget was adopted at this meeting.

Director Laury welcomed everyone. This is the first time since March 2020 that all Freeholders were physically together. Various Freeholders have been attending via conference call due to the pandemic and social distancing requirements.

**Minutes:**

Dispense with the reading of the minutes of the June 3, 2020 Regular Meeting. Minutes are to be received, approved, and recorded in the Minute Book.

Freeholder	Motion	Second	Aye	Nay	Abstain	Absent
Freeholder Ostrum			X			
Freeholder Hassler		X	X			
Freeholder Ware						
Deputy Director Griscom	X		X			
Director Laury			X			

Hand vote: passed 5-0

**Special Recognition:** Sam Willis, Assistant Maintenance Supervisor, retired after 45 years of service with Salem County. Freeholder Lee Ware mentioned that Sam was a hard-working man who helped out at any time when needed - even in the middle of the night. All Freeholders agreed, thanked Sam and noted he would be missed around the county offices, and offered him their congratulations.

**Waiver of the Rules:**

A12 Amendment to Resolution 2020-007 to Establish Job Classification Titles and Salary Ranges

Freeholder	Motion	Second	Aye	Nay	Abstain	Absent
Freeholder Ostrum			X			
Freeholder Hassler		X	X			
Freeholder Ware	X		X			
Deputy Director Griscom			X			
Director Laury			X			

Hand vote: passed 5-0

**Public Hearings & Adoptions:**

A1 Resolution to have the 2020 Budget Read by Title (Roll Call)

Freeholder	Motion	Second	Aye	Nay	Abstain	Absent
Freeholder Ostrum			X			
Freeholder Hassler			X			
Freeholder Ware			X			
Deputy Director Griscom			X			
Director Laury			X			

Roll call vote: passed 5-0

Motion to Open the Public Hearing on the 2019 Budget (Roll Call)

Freeholder	Motion	Second	Aye	Nay	Abstain	Absent
Freeholder Ostrum						
Freeholder Hassler						
Freeholder Ware						
Deputy Director Griscom						
Director Laury						

Roll call vote: passed 5-0

Director Laury thanked Kelly Hannigan, County Treasurer, and the administrative staff for their work on the budget. He noted this is a fiscally responsible budget with an increase kept to \$.01.

Freeholder Hassler noted that the Board works well together and this is also true of the administrative staff.

There being no other comments, a motion was made to close the public hearing.

**Motion to Close the Public Hearing on the 2019 Budget (Roll Call)**

<b>Freeholder</b>	<b>Motion</b>	<b>Second</b>	<b>Aye</b>	<b>Nay</b>	<b>Abstain</b>	<b>Absent</b>
Freeholder Ostrum			X			
Freeholder Hassler			X			
Freeholder Ware		X	X			
Deputy Director Griscom	X		X			
Director Laury			X			

Roll call vote: passed 5-0

**Motion to Adopt the 2020 Budget (Roll Call)**

<b>Freeholder</b>	<b>Motion</b>	<b>Second</b>	<b>Aye</b>	<b>Nay</b>	<b>Abstain</b>	<b>Absent</b>
Freeholder Ostrum			X			
Freeholder Hassler		X	X			
Freeholder Ware			X			
Deputy Director Griscom	X		X			
Director Laury			X			

Roll call vote: passed 5-0

Freeholder Ware noted that this is one of the best budgets he has seen and thanked Kelly Hannigan and the administrative staff for their diligent work.

**Correspondence:**

**General:**

1. Letter from Sussex County Freeholder to Governor Murphy asking him for COVID 19 funding since they were left out of the original round of funding.
2. Letter from Sussex County Freeholder to Senate President Stephen Sweeney asking him to support COVID 19 funding for the four counties that were left out.

**Committee/ Commission Minutes and Reports:**

1. SCIA Minutes June 11<sup>th</sup> Meeting

Motion to accept correspondence:

<b>Freeholder</b>	<b>Motion</b>	<b>Second</b>	<b>Aye</b>	<b>Nay</b>	<b>Abstain</b>	<b>Absent</b>
Freeholder Ostrum		X	X			
Freeholder Hassler			X			
Freeholder Ware			X			
Deputy Director Griscom	X		X			
Director Laury			X			

Hand vote: passed 5-0

**Payment of Bills and Claims:**

Motion to pay bills and claims:

Freeholder	Motion	Second	Aye	Nay	Abstain	Absent
Freeholder Ostrum			X			
Freeholder Hassler		X	X			
Freeholder Ware			X			
Deputy Director Griscom	X		X			
Director Laury			X			

Hand vote: passed 5-0

**Treasurer's Report:** None

**Resolutions:****A. ADMINISTRATIVE COMMITTEE: - Laury, Griscom**

- A2 Resolution for the Appointment of Members to the Salem County Youth Services Commission
- A3 Resolution for Check Cancellation
- A4 Resolution Appointing Members to the Salem County Board of Social Services
- A5 Resolution Extending the Appointment of a Temporary Chief Financial Officer for the County of Salem
- A6 Resolution Amending Resolution 2020-065 Authorizing a Grant Application to the New Jersey Department of Community Affairs Division of Local Government Services for the Local Efficiency Achievement Program (LEAP)
- A7 Resolution Authorizing an Extension to the Contract for the Purchase of Election Materials for the County of Salem
- A8 Resolution Awarding a Non-Fair and Open Contract for Special Counsel - Farmland Preservation for the County of Salem
- A9 Resolution Awarding a Professional Services Agreement to Provide Drone Training, Consultation and Policy Preparation for the County of Salem
- A10 Resolution Determining the Form and Other Details of the Offering of \$51,009,000 General Obligation bonds, Consisting of \$38,095,000 Courthouse General Improvement Bonds, Series 2020A, \$8,000,000 Vocational-technical School Bonds, Series 2020B (New Jersey School Bond Reserve Act, 1980 N.J. Laws C. 72, As Amended) and \$4,914,000 General Improvement Bonds, Series 2020C of the County of Salem, State of New Jersey and providing for the Sale of Such Bonds
- A11 Resolution Awarding a Contract for Supplying a New Self-Contained Breathing Apparatus Filling Station for the Salem County Office of Emergency Management
- A12 Amendment to Resolution 2020-007 to Establish Job Classification Titles and Salary Ranges

Freeholder Hassler noted regarding A5 above – Appointing a temporary CFO is necessary due to the pandemic. Our temporary CFO, Kelly Hannigan, has finished all schooling

necessary; however, all testing was cancelled due to the pandemic and will be completed when available again.

<b>Freeholder</b>	<b>Motion</b>	<b>Second</b>	<b>Aye</b>	<b>Nay</b>	<b>Abstain</b>	<b>Absent</b>
Freeholder Ostrum	X		X			
Freeholder Hassler			X			
Freeholder Ware		X	X			
Deputy Director Griscom			X			
Director Laury			X			

Hand vote: passed 5-0

**B. AGRICULTURAL / TOURISM COMMITTEE – Ware, Griscom: None**

**C. ECONOMIC DEVELOPMENT/ PUBLIC WORKS COMMITTEE – Hassler, Ostrum**

- C1 Resolution Revising Resolution No. 2020-158 and Approving the Execution of Change Order #3- Revised Centerton Traffic Signal Improvements Almond Road, County Road #540 and Centerton Road, County Road #553 in Pittsgrove Township for the County of Salem Federal Project No. CMAQ-0553(353) NJDOT Job No. 7110317
- C2 Resolution approving the Execution of Change Order #3 Removal of Beam Guide Rail and Installation of Beam Guide Rail at Various Locations Throughout the County of Salem, 2<sup>nd</sup> Year Option
- C3 Resolution Authorizing Execution of Agreement with South Jersey Transportation Authority for Sub-Regional Transportation Planning Program

<b>Freeholder</b>	<b>Motion</b>	<b>Second</b>	<b>Aye</b>	<b>Nay</b>	<b>Abstain</b>	<b>Absent</b>
Freeholder Ostrum		X	X			
Freeholder Hassler	X		X			
Freeholder Ware			X			
Deputy Director Griscom			X			
Director Laury			X			

Hand vote: passed 5-0

**D. HEALTH/ HUMAN SERVICES/ EDUCATION COMMITTEE – Ostrum, Ware**

- D1 Resolution to Accept Funding From the New Jersey Department of Human Services Division of Aging Services for WIC/Senior Farmers Market Nutrition Program
- D2 Resolution to Enter Into and Sign a Letter of Agreement Between the Salem County Department of Health and Human Services and the NJ Association of County and City Health Officials for COVID-19 Related Response Activities Funding

Director Laury asked about D1 above and how the WIC program is working. COB, Stacy Pennington, explained this is for the Senior Farm Market voucher program.

<b>Freeholder</b>	<b>Motion</b>	<b>Second</b>	<b>Aye</b>	<b>Nay</b>	<b>Abstain</b>	<b>Absent</b>
Freeholder Ostrum	X		X			
Freeholder Hassler		X	X			
Freeholder Ware			X			
Deputy Director Griscom			X			
Director Laury			X			

Hand vote: passed 5-0

**E. PUBLIC SAFETY COMMITTEE – Griscom, Ostrum**

- E1 Resolution Extending a Contract with the Department of Military and Veterans' Affairs for the Provision of Transportation Services for Veterans for the Period July 1, 2020 Through September 30, 2020

Freeholder	Motion	Second	Aye	Nay	Abstain	Absent
Freeholder Ostrum		X	X			
Freeholder Hassler			X			
Freeholder Ware			X			
Deputy Director Griscom	X		X			
Director Laury			X			

Hand vote: passed 5-0

**F. CHAPTER 159 TO INSERT REVENUE IN THE BUDGET:**

- F1 Resolution Providing for the Insertion of Any Special Item of Revenue in the Budget Pursuant to NJSA 40A:4-87 Chapter 159, P.L. 1948 – Sub-regional Transportation Planning Program, \$34,400.00

- F2 Resolution Providing for the Insertion of Any Special Item of Revenue in the Budget Pursuant to NJSA 40A:4-87 Chapter 159, P.L. 1948 – Senior Farmers Market Nutrition, \$500.00

Freeholder	Motion	Second	Aye	Nay	Abstain	Absent
Freeholder Ostrum			X			
Freeholder Hassler	X		X			
Freeholder Ware		X	X			
Deputy Director Griscom			X			
Director Laury			X			

Hand vote: passed 5-0

**Freeholder Old Business:** None

**Freeholder New Business:**

Director Laury said it was nice to have Lee Ware in person again, rather than via phone.

Wind Port announcement - Freeholder Hassler is excited about the construction of a Wind Port coming to Salem County and to be located on the Delaware River in LAC. More information will be forthcoming after an information session on June 26, 2020. He noted it will generate as much as \$500 million in construction revenues over the next few years. Freeholder Ostrum mentioned this will be great for county commerce.

Regarding the pandemic, Freeholder Ostrum asked everyone to remain diligent and continue to wear a mask in public, wash hands often, and continue social distancing. Director Laury noted that we are slowly opening up and feels blessed that our county has fared so well compared to other places.

**Freeholder Public Announcements:**

- Woodstown July 4<sup>th</sup> Parade is cancelled. Fireworks to be rescheduled for a future date.

- Pennsville - Septemberfest Parade is cancelled. A decision on the other Septemberfest activities is to be determined.
- Cowtown Flea Market is open with vendors outdoors only. Food service only is available in the barns.
- Cowtown Rodeo will reopen on July 4th with input from the Salem County Health Department regarding social distancing.

### Public Comment (Agenda items or other County Business)

Anyone wishing to speak please either speak clearly and state your name and address for the record (each speaker will have **FOUR MINUTES** to speak) or type your name and address and your question. The Clerk of the Board (COB) will keep track of the time for each speaker. When addressing questions concerning personnel issues with the County of Salem no names will be used at any time.

Leroy Pierce – Thanked the Board for approving the capital expenditure to replace the fire academy’s aging breathing air filling system.

Patty Bomba – Looks forward to attending meetings in person again.

### Executive Closed Session (if needed)

- G. Resolution Authorizing Executive Session County of Salem – Matters Relating to Collective Bargaining Agreements and Matters Relating to the Employment Relationship

Freeholder	Motion	Second	Aye	Nay	Abstain	Absent
Freeholder Ostrum		X	X			
Freeholder Hassler	X		X			
Freeholder Ware			X			
Deputy Director Griscom			X			
Director Laury			X			

Hand vote: passed 5-0

### Adjournment

Freeholder	Motion	Second	Aye	Nay	Abstain	Absent
Freeholder Ostrum			X			
Freeholder Hassler			X			
Freeholder Ware		X	X			
Deputy Director Griscom	X		X			
Director Laury			X			

Hand vote: passed 5-0

Meeting adjourned at 5:00 pm.

### Next Meeting Date

July 15, 2020

Regular Meeting 4:00 PM Meeting

Salem County Olde Courthouse, 104 Market Street, Salem, New Jersey 08079

(social distancing seating will be limited to 18 people; meeting will also be live-streamed)