Salem County New Jersey
Board of Chosen Freeholders

Resolution No. 2020 – 231

Date Adopted	Committee
July 15, 2020	Health/ Human Services/ Education

RESOLUTION APPROVING CHANGE ORDER #3 FOR SOUTH JERSEY LEGAL SERVICES

WHEREAS, the Board of Chosen Freeholders of the County of Salem through the Office on Aging & Disabilities has an agreement with South Jersey Legal Services to provide Legal Services to senior Salem County residents which was adopted at the September 18, 2019 Freeholder meeting on Resolution 2019-368 in the amount of $10,500.00 and Resolution 2019-369 in the amount of $4,120.00 for a total of $14,620.00; and

WHEREAS, N.J.A.C. 5:34-4.49a03 requires that all change orders for services be approved by the Board of Chosen Freeholders; and

WHEREAS, N.J.A.C. 5:34-4.49a03 requires that all change orders which exceed 20% of the original contract amount for services be approved by the Board of Chosen Freeholders; and

WHEREAS, there was an increase in Federal funding budget for legal services for South Jersey Legal Services for 2020 and Office On Aging & Disabilities wishes to increase their funding by the amount of $12,000.00 (Twelve Thousand Dollars and Zero Cents); and

WHEREAS, the Salem County Purchasing Agent recommends the approval of Change Order #3 in the amount of Twelve Thousand Dollars and Zero Cents ($12,000.00) increasing the contract to a total amount of Twenty Six Thousand Six Hundred Twenty Dollars and Zero Cents ($26,620.00). This increase exceeds the 20% regulation; and

WHEREAS, all other terms of the original contract shall remain in force; and

WHEREAS, the Salem County Treasurer has certified that the funding for this contract in 2020 shall be encumbered in accordance with N.J.A.C. 5:30-5.4 and this agreement shall further be contingent upon the availability and appropriation of sufficient funds for this purpose in the County's temporary and/or permanent budget.

NOW, THEREFORE, BE IT RESOLVED by the Board of Chosen Freeholders of the County of Salem as follows:

1. The Board of Chosen Freeholders approves the issue of Change Order #3 authorizing South Jersey Legal Services to increase funds encumbered by the County of Salem in the amount of $12,000.00 for a total contract amount of $26,620.00.
2. The Salem County Treasurer shall certify to the Board of Chosen Freeholders that the funds are available for payment of the increased amount as necessitated by the issuance of Change Order #3.
3. The Freeholder Director and the Clerk of the Board shall be authorized to execute said Change Order #3.

GORDON J. OSTRUM, JR., Freeholder
Chair, Health/ Human Services/ Education Committee

I hereby certify the foregoing to be a true resolution adopted by the Board of Chosen Freeholders of the County of Salem on Wednesday, July 15, 2020.

STACY L PENNINGTON
Clerk of the Board

RECORD OF VOTE

FREEHOLDER	RESOLUTION MOVED	RESOLUTION SECOND	AYE	NAY	ABSTAIN	ABSENT
G. Ostrum, Jr.	✓		✓			
C. Hassler		✓	✓			
L. Ware			✓			
R.S. Griscom			✓			
B. Laury			✓			

✓ Indicates Vote

Department Initials OOA/dc

CERTIFICATION OF AVAILABILITY OF FUNDS

NOTE TO COUNTY DEPARTMENTS: This form is to be prepared by each department entering into a contract with a vendor when a resolution is required to be adopted by the Board of Chosen Freeholders of the County of Salem.

This form must accompany the resolution, and must be submitted with the resolution to the Finance Officer for approval by the Finance Officer at least one week prior to the Freeholder meeting at which it will be presented for adoption.

The contract/agreement between the County and the vendor shall be further contingent upon availability and appropriation of sufficient funds for this purpose in the County's Temporary and Permanent Budget. *If grant funds are utilized, this contract/agreement is further contingent upon the grants funds availability during the appropriate grant period.*

I, **Kelly A. Hannigan, Treasurer** of the County of Salem, hereby certify in accordance with **Section 5:34-5 of the Local Public Contracts Guidelines and Local Public Contracts Regulations** that adequate funds for the contract listed below are available.

I further certify that the funds are contained in the **OFFICIAL BUDGET** of the County of Salem under the item listed below.

AMOUNT:	$12,000.00
ACCOUNT NAME:	Area Plan Grant 2020
ACCOUNT #:	G-02-41-700-20B-303
FOR: 2020 Contracted Services	
DATE: 7/7/20	
VENDOR: South Jersey Legal Services	

Kelly A. Hannigan, Treasurer