



Date Adopted  
April 15, 2020

Committee  
Administrative

**RESOLUTION AMENDING RESOLUTION NO. 2020-012 APPOINTING A SPECIAL PROJECTS ARCHITECT FOR THE COUNTY OF SALEM**

**WHEREAS**, on January 6, 2019, Resolution No. 2020-012 was adopted by the Salem County Board of Chosen Freeholders authorizing the appointment of **USA Architects** as Special Projects Architect for the County of Salem; and

**WHEREAS**, said Resolution authorized the award of a contract for the completion of Phase 1, consisting of the schematic design of the Salem County Courts Addition and Renovations to the Existing Courthouse and Administration Building (Project 2019-017); and

**WHEREAS**, it has been determined that the Phase 1 "schematic design" of the project has now been completed; and

**WHEREAS**, the Salem County Board of Chosen Freeholders now wishes to enter into an agreement with said **USA Architects** for the remaining phases in order to complete the above referenced project in its entirety; and

**WHEREAS**, **USA Architects** has submitted a proposal to complete the project, consisting of Design Development, Construction Documents, Bidding and Contract Award and Construction Administration, for an amount not to exceed One Million Eight Hundred Ninety Three Thousand Eight Hundred Fifty Two Dollars (\$1,893,852.00); and

**WHEREAS**, pursuant to New Jersey State Law, N.J.S.A. 19:44A:20.4, et seq., a "Fair and Open" practice, as adopted by the Board of Chosen Freeholders, was utilized by the County of Salem in the determination of this award; and

**WHEREAS**, all proposal results and recommendations for contract award are on file in the office of the Purchasing Agent, 110 Fifth Street, Suite 400, in the County of Salem, New Jersey, as required by law; and

**WHEREAS**, the Qualified Purchasing Agent has determined that the value of this contract may exceed Seventeen Thousand, Five Hundred Dollar and Zero Cents (\$17,500.00); and

**WHEREAS**, it has been determined that **USA Architects** has substantially met the necessary qualifications for the fulfillment of this contract, and further has provided the documentation necessary to successfully fulfill the requirements of the County of Salem; and

**WHEREAS**, the Salem County Treasurer has certified that funding for this contract shall be encumbered in accordance with N.J.A.C. 5:30-4.4B and this agreement shall further be contingent upon the availability and appropriation of sufficient funds contained in the 2020 Temporary Budget of the County of Salem under the Courthouse Emergency Appropriation (0-01-46-871-100-218).

**NOW THEREFORE, BE IT RESOLVED**, that the Board of Chosen Freeholders of the County of Salem as follows:

1. The Board of Chosen Freeholders of the County of Salem hereby amends Resolution 2020-012 to further award a contract for the Special Projects Architect, subject to the approval of the County Solicitor, to USA Architects to complete the remainder of the Salem County Courts Addition and Renovations to the Existing Courthouse and Administration Building (Project 2019-017); in the amount not to exceed One Million Eight Hundred Ninety Three Thousand Eight Hundred Fifty Two Dollars (\$1,893,852.00).
2. The contract commencing April 15, 2020 and terminating April 15, 2022, shall be completed in full accordance with the terms and conditions in the contract.
3. The Freeholder Director and the Clerk of the Board shall be authorized to execute said contract.

  
 \_\_\_\_\_  
 BENJAMIN H. LAURY, Freeholder Director  
 Board of Chosen Freeholders

I hereby certify the foregoing to be a true resolution adopted by the Board of Chosen Freeholders of the County of Salem on April 15, 2020.

  
 \_\_\_\_\_  
 STACY L. PENNINGTON  
 Clerk of the Board

RECORD OF VOTE

FREEHOLDER	AYE	NAY	ABSTAIN	ABSENT	RESOLUTION MOVED	RESOLUTION SECONDED
G. Ostrum, Jr.	✓					
C. Hassler	✓					✓
L. Ware	✓					
R.S. Griscom	✓				✓	
B. Laury	✓					

✓ Indicates Vote

Department Initials KW



## CERTIFICATION OF AVAILABILITY OF FUNDS

**NOTE TO COUNTY DEPARTMENTS:** This form is to be prepared by each department entering into a contract with a vendor when a resolution is required to be adopted by the Board of Chosen Freeholders of the County of Salem.

This form must accompany the resolution, and must be submitted with the resolution to the Finance Officer for approval by the Finance Officer at least one week prior to the Freeholder meeting at which it will be presented for adoption.

The contract/agreement between the County and the vendor shall be further contingent upon availability and appropriation of sufficient funds for this purpose in the County's Temporary and Permanent Budget. *If grant funds are utilized, this contract/agreement is further contingent upon the grants funds availability during the appropriate grant period.*

---

I, **Kelly A. Hannigan, Treasurer** of the County of Salem, hereby certify in accordance with **Section 5:34-5 of the Local Public Contracts Guidelines and Local Public Contracts Regulations** that adequate funds for the contract listed below are available.

I further certify that the funds are contained in the **OFFICIAL BUDGET** of the County of Salem under the item listed below.

<b>AMOUNT:</b>	\$1,893,852.00
<b>ACCOUNT NAME:</b>	Courthouse Emergency Appropriation
<b>ACCOUNT #:</b>	0-01-46-871-100-218
<b>FOR:</b>	Special Projects Architect, subject to the approval of the County Solicitor, to USA Architects to complete the remainder of the Salem County Courts Addition and Renovations to the Existing Courthouse and Administration Building (Project 2019-017)
<b>DATE:</b>	4/15/2020
<b>VENDOR:</b>	USA Architect

---

  
Kelly A. Hannigan, Treasurer