

February 4, 2020
REORGANIZATION MEETING

Prepared by:
CAREY ITALIANO

**POLLUTION CONTROL FINANCING AUTHORITY
OF SALEM COUNTY
February 4, 2020 at 5:30p.m.
Old Court House, 2nd Floor,
Broadway and Market Streets
Salem, NJ 080079**

REORGANIZATION MEETING MINUTES

Call to Order

The Pollution Control Financing Authority (“PCFA”) of Salem County’s February 4, 2020 meeting was called to order by Fran Grenier as Chairman at 5:30 p.m. Flag Salute commenced.

Roll Call

The Authority members present were: Fran Grenier; Joe Racite; Veronica Merriel; Donald Asay; and Andrew Ware Also present were; Carey Italiano; Linwood Donselson. Esq.; and Katie B. Coleman, Esq.

Open Public Meetings Act

The Statement of the Open Public Meetings Act was read by Chairman Fran Grenier:

ADEQUATE NOTICE OF THE POLLUTION CONTROL FINANCING AUTHORITY OF SALEM COUNTY MEETING HAS BEEN PROVIDED AS REQUIRED N.J.S.A. 10:4-6, et.seq., THE “OPEN PUBLIC MEETINGS ACT” BY ADVANCE WRITTEN NOTICE TO TWO NEWSPAPERS, POSTING ON THE PUBLIC NOTICE BULLETIN BOARD IN THE COUNTY OFFICES, AND FILING WITH THE SALEM COUNTY CLERK.

The oath of appointment was administered to Donald Asay by Notary Public Carey Italiano

Resolution No. 2020-02: Appointing Officers for 2020

- i. A motion was made by Veronica Merriel, seconded by Andrew Ware to the following positions:

Chairman Fran Grenier
Vice-Chairman Joseph Racite
Secretary Andrew Ware
Assistant Secretary Donald Asay
Treasurer Veronica Merriel
Assistant Treasurer Donald Asay

- ii. All were in favor. The motion was carried.

Approval of Minutes

- i. A motion was made by Veronica Merriel to approve the minutes of the regular meeting held on January 7, 2020, seconded by Andrew. The motion was carried 4/0. The Minutes were approved. Donald Asay abstained.

Resolution No. 2020-03: Appointing Clerk

- i. A motion was made by Veronica Merriel to approve the following resolution seconded by Joe Racite. The motion was carried 5/0.

Resolution No. 2020-04: Authorizing Agreement for Professional Legal Services

- i. A motion was made by Donald Asay to approve the following resolution seconded by Veronica Merriel. The motion was carried 5/0.

Resolution No. 2020-05: Authorizing Agreement for Professional Auditing and Accounting Services

- i. A motion was made by Veronica Merriel to approve the following resolution seconded by Joe Racite. The motion was carried 5/0.

Resolution No. 2020-06: Authorizing Agreement for Bond Counsel Legal Services

- i. A motion was made by Joe Racite to approve the following resolution seconded by Veronica Merriel. The motion was carried 5/0.

Resolution No. 2020-07: Authorizing Agreement for Financial Services

- i. A motion was made by Veronica Merriel to approve the following resolution seconded by Joe Racite. The motion was carried 5/0.

Resolution No. 2020-08: Authorizing Agreement for Professional Engineering Services

- i. A motion was made by Joe Racite to approve the following resolution seconded by Veronica Merriel. The motion was carried 5/0.

Resolution No. 2020-09: Designating Meeting Dates for the Pollution Control Financing Authority of Salem County for the Year 2020

- i. A motion was made by Veronica Merriel to approve the following resolution seconded by Donald Asay. The motion was carried 5/0.

Resolution No. 2020-10: Designating Depositories for the Year 2020

- i. A motion was made by Veronica Merriel to approve the following resolution seconded by Joe Racite. The motion was carried 5/0.

Resolution No. 2020-11: Designating Official Newspaper and Place of Posting

- i. A motion was made by Veronica Merriel to approve the following resolution seconded by Donald Asay. The motion was carried 5/0.

Resolution No. 2020-12: Designating Depositories Bank Signatories For The Year 2020

- i. A motion was made by Joe Racite to approve the following resolution seconded by Veronica Merriel. The motion was carried 5/0.

Resolution No. 2019-16 – 2020 Budget Adoption

- i. Joe Racite moved and Veronica Merriel seconded the motion to take the following resolution 2019-16: 2020 Budget off the table. The motion was carried 5/0.
- ii. Joe Racite moved and Veronica Merriel seconded the motion to adopt the following resolution 2019-16: 2020 Budget. The motion was carried 5/0.

Roll Call Vote: Fran Grenier – yes, Joe Racite – yes, Donald Asay – yes, Veronica Merriel – yes, Andrew Ware – yes

Financial Report and Payment of Bills

- i. Ended fiscal year January 31, 2020 with fund balance of \$340,409.24. Spent well under budget for the 2019 year. There is approximately \$200,000.00 for projects. Approximately \$28,000.00 was spent in operating cost for the 2019 year. No other activity to report.
- ii. The Financial report was presented by Katie B. Coleman. It was motioned by Veronica Merriel and seconded by Joe Racite to accept the Financial Report. All were in favor. The motion was carried.
- iii. There were no bills to be paid.

Old Business

- i. Elmer Remediation Project – Carey to follow-up with Elmer via email.
- ii. Exelon Refinancing Bond looking to close March 9th, 2020.

New Business

- i. None

Public Portion

- i. The meeting was opened for public comment. No member of the public spoke.

Reminder: Next meeting is scheduled for Tuesday, March 3rd, 2020.

Adjournment

- i. A motion was made by Joe Racite with a second by Veronica Merriel to adjourn meeting. All were in favor. The motion was carried. Approximately 6:00 p.m. the meeting adjourned

Respectfully submitted by,

Carey Italiano

PCFA for February 4, 2020.docx