



REGULAR MEETING MINUTES

April 1, 2019 - 6:00 PM

Fifth Street Office Complex - Conference Room, Salem, New Jersey

I. **Call to Order:** Director Laury called the meeting to order at 6:02 pm. The meeting venue was changed to the conference room from the Olde Courthouse to comply with social distancing requirements during the Corona Virus pandemic. The meeting was streamed via Facebook Live so the public could participate.

II. **Invocation:** Freeholder Charles Hassler gave the Invocation.

III. **Pledge of Allegiance:** Director Laury asked everyone to join him in the pledge.

IV. **Statement Regarding Open Public Meetings Act:** Read by Stacy Pennington, COB

Adequate notice pursuant to the Open Public Meetings Act has been given of this meeting:

1. By forwarding notice to the South Jersey Times and Elmer Times Co.; and
2. By posting notice on the bulletin board in the Salem County Courthouse and the Fifth Street Office Complex; and
3. By filing notice in the Offices of the Salem County Clerk and the Clerk of the Board all having been done at least 48 hours in advance.

V. **Attendance Roll Call:**

Freeholder	Present	Absent
Director Benjamin Laury	X	
Deputy Director Scott Griscom	X	
Freeholder Charles Hassler	X	
Freeholder Gordon Ostrum, Jr.	X (via speaker phone)	
Freeholder Lee Ware	X (via speaker phone)	

A quorum was present.

VI. **Minutes:**

Dispense with the reading of the minutes of the March 18, 2020 regular meeting. Minutes are to be received, approved, and recorded in the Minute Book.

Freeholder	Motion	Second	Aye	Nay	Abstain	Absent
Freeholder Ostrum			X			
Freeholder Hassler		X	X			
Freeholder Ware			X			
Deputy Director Griscom	X		X			
Director Laury			X			

Roll call vote: passed 5-0

VII. Special Recognition: None

VIII. Presentation: Deputy Director Griscom read a Proclamation declaring April 12 – 18, 2020 as National Public Safety Telecommunicators Week. As we could not have anyone attend to accept this, it will be mailed to the OEM office. Director Laury noted how important these workers are to the county and thanked them for their efforts, especially during this virus outbreak.

IX. Waiver of the Rules:

A3 Resolution Converting an Established Snow Removal Reserve to Storm Recovery Reserve for Coronavirus Response

A4 Resolution Authorizing Change Order #1 to the Contract for the Purchase of Election materials for the County Salem

A5 Resolution Amending Resolution 2020-007 Setting Job Classification Titles and Salary Ranges

Freeholder	Motion	Second	Aye	Nay	Abstain	Absent
Freeholder Ostrum			X			
Freeholder Hassler		X	X			
Freeholder Ware			X			
Deputy Director Griscom	X		X			
Director Laury			X			

Roll call vote: passed 5-0

X. Correspondence:**A. General:****B. Committee/ Commission Minutes and Reports:**

Public Works Meeting Minutes from February 20, 2020

Freeholder	Motion	Second	Aye	Nay	Abstain	Absent
Freeholder Ostrum			X			
Freeholder Hassler		X	X			
Freeholder Ware			X			
Deputy Director Griscom	X		X			
Director Laury			X			

Roll call vote: passed 5-0

XI. Payment of Bills and Claims:

Freeholder	Motion	Second	Aye	Nay	Abstain	Absent
Freeholder Ostrum			X			
Freeholder Hassler		X	X			
Freeholder Ware			X			
Deputy Director Griscom	X		X			
Director Laury			X			

Roll call vote: passed 5-0

XII. Treasurer’s Report: None

XIII. Resolutions:

A. ADMINISTRATIVE COMMITTEE: - Laury, Griscom

- A1 Resolution Amending the 2020 Temporary Capital Budget
- A2 Resolution Awarding a Contract Supplying New Weapons for the Salem County Prosecutor and Sheriff Offices
- A3 Resolution Converting an Established Snow Removal Reserve to Storm Recovery Reserve for Coronavirus Response
- A4 Resolution Authorizing Change Order #1 to the Contract for the Purchase of Election materials for the County Salem
- A5 Resolution Amending Resolution 2020-007 Setting Job Classification Titles and Salary Ranges for 2017

Freeholder	Motion	Second	Aye	Nay	Abstain	Absent
Freeholder Ostrum			X			
Freeholder Hassler	X		X			
Freeholder Ware			X			
Deputy Director Griscom		X	X			
Director Laury			X			

Roll call vote: passed 5-0

B. AGRICULTURAL/ TOURISM COMMITTEE – Ware, Griscom: None

C. ECONOMIC DEVELOPMENT/ PUBLIC WORKS COMMITTEE – Hassler, Ostrum

- C1 Resolution Authorizing 2020 Aerial Dispensing Operations by Salem County Mosquito Control
- C2 Resolution Approving Engineering Scope Amendment "A" to Change Order No. 3 for 2018 Professional Engineering Technical Assistance Design and Permitting of Scour Protection for Pleasant Hill Bridge, County Bridge #1701-088 Over Alloway Creek in Alloway Township for the County of Salem
- C3 Resolution Accepting Terms and Conditions Department of the Army Easement No. DACW-31-2-19-175 Easement for Pipeline Right-of-Way, Lift Station Located on the Penns Neck Disposal Area on Hook Road, County Road #551, Pennsville Township, Salem County, New Jersey
- C4 Resolution Accepting Terms and Conditions Department of the Army License No. DACW-31-3-20-378 for the Penns Neck Disposal Area at the Hook Road Pumping Station

Freeholder	Motion	Second	Aye	Nay	Abstain	Absent
Freeholder Ostrum		X	X			
Freeholder Hassler	X		X			
Freeholder Ware			X			
Deputy Director Griscom			X			
Director Laury			X			

Roll call vote: passed 5-0

D. HEALTH/ HUMAN SERVICES/ EDUCATION COMMITTEE – Ostrum, Ware

D1 Resolution Accepting and Executing a Grant from the NJ Association of County and City Health Officials for Coronavirus Preparedness Activities

Freeholder	Motion	Second	Aye	Nay	Abstain	Absent
Freeholder Ostrum	X		X			
Freeholder Hassler			X			
Freeholder Ware		X	X			
Deputy Director Griscom			X			
Director Laury			X			

Roll call vote: passed 5-0

E. PUBLIC SAFETY COMMITTEE – Griscom, Ostrum: None**F. CHAPTER 159 TO INSERT REVENUE IN THE BUDGET: None****XIV. Public Hearings & Adoptions:****ORDINANCE 2020-002 INTRODUCTION**

Bond Ordinance Providing for Improvements to the Courthouse and the Administration Building and the Construction of an Adjoining Addition thereto, by and in the County of Salem, State of New Jersey; Appropriating \$40,000,000 Therefor and Authorizing \$38,095,000 bonds or Notes of the County to Finance Part of the Costs Thereof

1. Motion for the Introduction of Ordinance No. 2020-002
2. Roll Call Vote
3. Public Hearing and Final Adoption is set for April 15, 2020

Freeholder	Motion	Second	Aye	Nay	Abstain	Absent
Freeholder Ostrum			X			
Freeholder Hassler	X		X			
Freeholder Ware			X			
Deputy Director Griscom		X	X			
Director Laury			X			

Roll call vote: passed 5-0

Director Laury noted that the Ordinance reading and approval cannot be held over to a later date. There is a tight timeframe for this issue.

XV. Freeholder Old Business: None**XVI. Freeholder New Business: None****XVII. Freeholder Public Announcements:**

Director Laury thanked everyone for their cooperation with social separation guidelines during this pandemic. He noted it is difficult for all and appreciated the cooperation shown as we offer these meetings via streaming services.

Freeholder Ostrum said thank you to all for understanding the social distancing issues and for their cooperation with the guidelines.

XVIII. Public Comment (Agenda items or other County Business)

Anyone wishing to speak please speak clearly and state your name and address for the record. Each speaker will have **FOUR MINUTES** to speak. The Clerk of the Board (COB) will keep track of the time for each speaker. When addressing questions concerning personnel issues with the County of Salem no names will be used at any time.

Director Laury noted a comment from Glen Donelson at Mid-Atlantic Career and Education Center. He said it would be handled at next meeting if not resolved by Administration before then.

Clerk of the Board, Stacy Pennington, read questions from the Facebook Live stream. Unfortunately, the streaming feed cut out during this time. Questions/Answers are below. They are also posted on the Facebook page with the meeting video.

Stacy Pennington provided these answers to questions from Ccom Meadows (no address given):

1. What is availability of testing at locations in the County, if symptoms are present.
You would call your health care provider or urgent care. If symptoms are severe go to the closest ER, but call ahead so they can be prepared with the established protocols. The County is actively working on establishing a drive thru testing site in the next several weeks. Know that only those individuals that meet the testing criteria established by the State Department of Health will be tested
2. Number of people in the county tested to date
Data not available
3. Number of tests with results pending.
Data not available
4. Number of negative test results.
*As of April 2nd we had 145 negatives
If you check the County Website, -salemcountynj.gov, it lists the positives, negatives and deaths daily. Please note that I do not receive the data until late in the afternoon, so check in the evening for any updates.*
5. What is being done to increase the number of hospital beds and ICU beds for the county before the shortfall occurs?
All hospitals are required to have an emergency plan in place. Salem will open a floor that is currently closed and Elmer has additional beds if needed.

Freeholder Hassler is trying to confirm that Salem Medical Center has added 30 beds to handle any increase in patient population.

Freeholder Ostrum noted that patients should have a note from physician to be tested at this time. He also noted on the Governor's call today, that the statewide bed count at hospitals has being increased.

Director Laury noted that we are a rural county and feels that this is helpful in keeping our Covid positive count lower and slower to rise.

Question from Relldas Darb (no address given) about the courthouse adoption on 4/15/2020.

Director Laury noted that the Bond Ordinance is set for adoption on 4/15/2020.

There were no additional questions or comments from the Public.

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Director Laury asked for additional staff comments. He asked the residents to keep washing hands and practice social distancing to keep our virus numbers low.

Freeholder Hassler asked for everyone's patience with county offices as we are also practicing social distancing among the staff.

Freeholder Ware thanked the county staff for their work during the current crisis.

Director Laury asked Administrator, Jeff Ridgway for his updates. Mr. Ridgway said the priority is to keep staff working and county services available; but also to keep them safe. He noted...

- The Prosecutor's Office employees are working half from home and half at the office.
- The Sheriff's Office has made accommodations to distance the staff by splitting shifts.
- Surrogates Office also has changed hours.
- Corrections facility staff also practicing distancing with rotating shifts.
- Offices are still closed to the public, except in urgent cases. Please reach out to us via the website, email and phone. If urgent, please call to make an appointment before you come. You cannot be accommodated if you come to an office without an appointment.
- Department heads planning scheduling changes in the next week or so.

Deputy Administrator Stacy Pennington noted that tax appeals are still on-going. If you need paperwork to do this, come to 110 Fifth Street, Salem and check with the guard. Paperwork can be dropped off or picked up there.

Freeholder Hassler noted the 911 Center is fully staffed, but the building is in lock-down. Non-employees are prohibited from entering the building.

With no other comments forthcoming, Director Laury again thanked all county employees for their cooperation with these changing conditions. They are keeping the county open and running through this difficult time.

XIX. Adjournment: Meeting was adjourned at 6:30 pm

Freeholder	Motion	Second	Aye	Nay	Abstain	Absent
Freeholder Ostrum			X			
Freeholder Hassler	X		X			
Freeholder Ware			X			
Deputy Director Griscom		X	X			
Director Laury			X			

Voice vote: passed 5-0

Next Meeting Date

DATE: April 15, 2020
 Regular Meeting 6:00 PM Meeting
 Salem County Olde Courthouse, 104 Market Street, Salem, New Jersey 08079
 (Pending any changes in social distancing guidelines)