



**Board of Chosen Freeholders**

**REGULAR MEETING MINUTES**

March 18, 2020 - 6:00 PM

Salem County Olde Courthouse, 104 Market Street, Salem, New Jersey

- I. **Call to Order:** Director Laury called the meeting to order at 6:00 pm
- II. **Invocation:** VFW 253 Commander, Pat Hassler, gave the Invocation
- III. **Pledge of Allegiance:** The Pledge was led by Director Laury
- IV. **Statement Regarding Open Public Meetings Act:** Read by COB, Stacy Pennington  
**Adequate notice pursuant to the Open Public Meetings Act has been given of this meeting:**
  - 1. By forwarding notice to the South Jersey Times and Elmer Times Co.; and
  - 2. By posting notice on the bulletin board in the Salem County Courthouse and the Fifth Street Office Complex; and
  - 3. By filing notice in the Offices of the Salem County Clerk and the Clerk of the Board all having been done at least 48 hours in advance.

**V. Attendance Roll Call**

Freeholder	Present	Absent
Director Benjamin Laury	X	
Deputy Director Scott Griscom	X	
Freeholder Charles Hassler	X	
Freeholder Gordon Ostrum, Jr.	X	
Freeholder Lee Ware	X	

A quorum was present.

**VI. Minutes:**

Dispense with the reading of the minutes of the March 4, 2020 Regular Meeting Minutes. Minutes are to be received, approved, and recorded in the Minute Book.

Freeholder	Motion	Second	Aye	Nay	Abstain	Absent
Freeholder Ostrum			X			
Freeholder Hassler		X	X			
Freeholder Ware			X			
Deputy Director Griscom	X		X			
Director Laury			X			

Hand vote: passed 5-0

**VII. Special Recognition:** VFW 253, Salem, NJ - 80<sup>th</sup> Anniversary

Freeholder Deputy Director, Scott Griscom, presented a Certificate to VFW Post 253 Commander, Pat Hassler, recognizing their 80th Anniversary of serving Veterans and the community.

**VIII. Presentation:** None

**IX. Waiver of the Rules**

A5 Resolution Permitting County Officials to Deem Certain Employees “Essential” Personnel

Freeholder	Motion	Second	Aye	Nay	Abstain	Absent
Freeholder Ostrum		X	X			
Freeholder Hassler			X			
Freeholder Ware			X			
Deputy Director Griscom	X		X			
Director Laury			X			

Hand vote: passed 5-0

**X. Public Hearings & Adoptions:** None

**XI. Correspondence:**

**A. General:**

1. Monmouth Freeholder letter support to bring new headquarters of the Army’s 4th Corps to Joint Base McGuire-Ft. Dix-Lakehurst
2. Monmouth Freeholder letter supporting Senate Bill 1071, increase in Shore Protection Fund
3. Resolution declaring the County of Monmouth a Second Amendment Lawful Gun Owner County
4. Letter Requesting Support for NJ Bureau of Shellfisheries Grant Application- Shellfish Restoration and enhancement in Delaware Bay, NJ

**B. Committee/ Commission Minutes and Reports:**

- 1.

Freeholder	Motion	Second	Aye	Nay	Abstain	Absent
Freeholder Ostrum			X			
Freeholder Hassler			X			
Freeholder Ware		X	X			
Deputy Director Griscom	X		X			
Director Laury			X			

Hand vote: passed 5-0

**XII. Payment of Bills and Claims:**

Freeholder	Motion	Second	Aye	Nay	Abstain	Absent
Freeholder Ostrum			X			
Freeholder Hassler			X			
Freeholder Ware		X	X			
Deputy Director Griscom	X		X			
Director Laury			X			

Hand vote: passed 5-0

**XIII. Treasurer's Report:**

Freeholder	Motion	Second	Aye	Nay	Abstain	Absent
Freeholder Ostrum			X			
Freeholder Hassler			X			
Freeholder Ware		X	X			
Deputy Director Griscom	X		X			
Director Laury			X			

Hand vote: passed 5-0

**XIV. Resolutions:****A. ADMINISTRATIVE COMMITTEE: - Laury, Griscom**

A1 Resolution Cancellation of Check

A2 Resolution Rejecting Proposals Submitted for Supplying One New Self-Contained Breathing Apparatus Filling Station – Stationary Breathing Air Compressor and Revolve Air Charge Station for the County of Salem Office of Emergency Management

A3 Resolution Awarding A Contract for MidAtlantic States Career and Education Center Training Facility Parking Lot Paving and Restroom Renovations

A4 Resolution Making Emergency Temporary Appropriations, According to NJSA 40A:4-20

A5 Resolution Permitting County Officials to Deem Certain Employees "Essential" Personnel

Regarding Resolution A2 above, Freeholder Hassler wants us to be careful that non-profits do not use the County as a source of funding.

Freeholder	Motion	Second	Aye	Nay	Abstain	Absent
Freeholder Ostrum			X			
Freeholder Hassler	X		X			
Freeholder Ware			X			
Deputy Director Griscom		X	X			
Director Laury			X			

Hand vote: passed 5-0

**B. AGRICULTURAL / TOURISM COMMITTEE – Ware, Griscom: None**

**C. ECONOMIC DEVELOPMENT/ PUBLIC WORKS COMMITTEE – Hassler, Ostrum**

C1 Resolution Approving Engineering Scope Change Order No. 1 for Professional Services Agreement Emergency Soil and Groundwater Remediation Lakeview Complex, Mannington Township for the County of Salem

C2 Resolution Approving Scope Change Amendment No. 1 for Request for Quotes Groundwater Investigation Public Works Facility, Mannington Township for the County of Salem

C3 Resolution Approving Engineering Scope Change Order No. 1 for Professional Services Agreement Soil and Groundwater Remediation Fenwick Building, City of Salem for the County of Salem

C4 Resolution Approving the Execution of Change Order #3 2016 County Aid Road Program for the County of Salem

C5 Resolution Approving the Execution of Change Order #1-Final Replacement of Murphy's Dam Bridge, County Bridge #1711-11 on Friendship Road Over Muddy Run in Upper Pittsgrove Township for the County of Salem

C6 Resolution Awarding a Contract for Bituminous Concrete and Concrete Testing and Inspection Services for the County of Salem

Freeholder	Motion	Second	Aye	Nay	Abstain	Absent
Freeholder Ostrum		X	X			
Freeholder Hassler	X		X			
Freeholder Ware			X			
Deputy Director Griscom			X			
Director Laury			X			

Hand vote: passed 5-0

**D. HEALTH/ HUMAN SERVICES/ EDUCATION COMMITTEE – Ostrum, Ware**

D1 Resolution of Intent to Apply for Funding from the New Jersey Department of Human Services Division of Aging Services for WIC/Senior Farmers Market Nutrition Program Grant

Freeholder	Motion	Second	Aye	Nay	Abstain	Absent
Freeholder Ostrum	X		X			
Freeholder Hassler			X			
Freeholder Ware		X	X			
Deputy Director Griscom			X			
Director Laury			X			

Hand vote: passed 5-0

**E. PUBLIC SAFETY COMMITTEE – Griscom, Ostrum**

- E1 Resolution of the Board of Chosen Freeholders Accepting and Executing a Grant from the New Jersey Department of Law and Public Safety for Operation Helping Hand Reimbursement Grant Funding for the Prosecutor’s Office [FYOHH-13-2019]

<b>Freeholder</b>	<b>Motion</b>	<b>Second</b>	<b>Aye</b>	<b>Nay</b>	<b>Abstain</b>	<b>Absent</b>
Freeholder Ostrum		X	X			
Freeholder Hassler			X			
Freeholder Ware			X			
Deputy Director Griscom	X		X			
Director Laury			X			

Hand vote: passed 5-0

**F. CHAPTER 159 TO INSERT REVENUE IN THE BUDGET: NONE**

**XV. Freeholder Old Business:** None

**XVI. Freeholder New Business:** Director Laury noted that the School Board of Estimates for the Salem Community College and also for the Salem County Vocational Technical School met tonight. He thanked those members for serving.

**XVII. Freeholder Public Announcements:**

Director Laury noted SCVTS Board President, Linwood Donelson, was in attendance.

Deputy Director Griscom noted he still had some Prescription Cards left. These can be used for anyone who does not have prescription insurance. They can help save money.

Director Laury noted the many events cancelled around the County due to the Corona Virus outbreak. He recommended that everyone keep social distancing guidelines in mind as we navigate this event outbreak.

Freeholder Ostrum noted that changes are happening very quickly with the Corona Virus outbreak and thanked the Health Department for their ongoing efforts to keep everyone informed.

**XVIII. Public Comment (Agenda items or other County Business)**

Anyone wishing to speak please speak clearly and state your name and address for the record. Each speaker will have **FOUR MINUTES** to speak. The Clerk of the Board (COB) will keep track of the time for each speaker. When addressing questions concerning personnel issues with the County of Salem no names will be used at any time.

**XIX. Executive Closed Session**

E1 Resolution Authorizing Executive Session County Salem Matters Relating to Litigation, Negotiations and the Attorney-Client Privilege.

<b>Freeholder</b>	<b>Motion</b>	<b>Second</b>	<b>Aye</b>	<b>Nay</b>	<b>Abstain</b>	<b>Absent</b>
Freeholder Ostrum			X			
Freeholder Hassler	X		X			
Freeholder Ware			X			
Deputy Director Griscom		X	X			
Director Laury			X			

Hand vote: passed 5-0

Vote to Close Executive Session

<b>Freeholder</b>	<b>Motion</b>	<b>Second</b>	<b>Aye</b>	<b>Nay</b>	<b>Abstain</b>	<b>Absent</b>
Freeholder Ostrum			X			
Freeholder Hassler	X		X			
Freeholder Ware		X	X			
Deputy Director Griscom			X			
Director Laury			X			

Hand vote: passed 5-0

**XX. Meeting Adjournment:** Meeting adjourned at 6:40 pm

<b>Freeholder</b>	<b>Motion</b>	<b>Second</b>	<b>Aye</b>	<b>Nay</b>	<b>Abstain</b>	<b>Absent</b>
Freeholder Ostrum			X			
Freeholder Hassler		X	X			
Freeholder Ware	X		X			
Deputy Director Griscom			X			
Director Laury			X			

Hand vote: passed 5-0

**Next Meeting Date**

April 1, 2020

Regular Meeting 6:00 PM Meeting

Salem County Olde Courthouse, 104 Market Street, Salem, New Jersey 08079